

# Report

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Report to:	<b>Executive Committee</b>
Date of Meeting:	<b>15 August 2018</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Modernisation of Charitable Trust Funds - Appointment of Trustees</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ allow members of the Executive Committee to consider the appointment of Trustees to administer the Charitable Trust and Educational Trust Funds which the Council is responsible for

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the named individuals (detailed in section 4.2) together with the Chair of the Finance and Corporate Resources Committee and Executive Director (Finance and Corporate Resources) be appointed as Trustees of the Council's Charitable Trust Fund; and
- (2) that the same appointments noted in Recommendation 1 above be made to the Council's Educational Trust Fund, with the addition of the Executive Director (Education Resources).

## 3. Background

3.1. On 25 April 2018, the Finance and Corporate Resources Committee approved a range of proposals to modernise the Charitable Trust Funds administered by the Council. It was agreed at that time that the formal appointment of trustees for these funds be referred to this Committee for its consideration.

## 4. Current Proposals

4.1. It is proposed that the representatives detailed at 4.2, together with the Chair of the Finance and Corporate Resources Committee and the Executive Director (Finance and Corporate Resources), be formally appointed as Trustees of the Council's Charitable Trust Fund.

4.2. It is therefore proposed that as well as the Chair of the Finance and Corporate Resources Committee and the Executive Director (Finance and Corporate Resources), the following named individuals are appointed as Trustees:

- Councillor Eric Holford
- Councillor Mark Horsham
- Councillor Catherine McClymont
- Councillor George Greenshields

- 4.2 It is also proposed that the same appointments be made (as detailed in section 4.2), with the addition of the Executive Director (Education Resources), as Trustees of the Council's Educational Trust Fund.
- 4.3 A training plan for Trustees will be established that will further set out Trustees' roles and responsibilities.
- 4.4 Officers from Finance and Corporate Resources will establish a timetable of meetings for the Trustees, It is anticipated that this will be on a quarterly basis
- 5. Employee Implications**
- 5.1. There are no employee implications arising from this report.
- 6. Financial Implications**
- 6.1. There are no financial implications arising from this report
- 7. Other Implications**
- 7.1. If the trustees are not appointed then there is a risk that Charitable Trust Funds are not modernised, the governance of the Trust Funds is not improved and the potential benefit that can be derived from the funds continues to be limited.
- 7.2 There are no issues in terms of sustainability arising from this report.
- 8. Equality Impact Assessment and Consultation Arrangements**
- 8.1. There is no requirement to carry out an impact assessment in terms of the information contained in this report.
- 8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

**Paul Manning**  
**Executive Director (Finance and Corporate Resources Resources)**

24 July 2018

**Link(s) to Council Values/Objectives**

Accountable, effective and efficient

**Previous References**

Finance and Corporate Resources Committee held on 25 April 2018

**List of Background Papers**

Report submitted to the Finance and Corporate Resources Committee held on 25 April 2018

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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