



Council Offices, Almada Street  
Hamilton, ML3 0AA

23 April 2018

Dear Councillor

## **Conference Allocation Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Tuesday 1 May 2018**

**Time: 9:30am**

**Venue: Committee Room 4, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Walter Brogan, Stephanie Callaghan, Maureen Chalmers, Peter Craig, Maureen Devlin, Mark McGeever

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of meeting of the Conference Allocation Committee held on 13 March 2018 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 2

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### Item(s) for Decision

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**3 Elected Member Representation at Conferences, etc**

Report dated 23 April 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 3 to End

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### Urgent Business

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**4 Urgent Business**

Any other items of business which the Chair decides are urgent.

*For further information, please contact:-  
Sandra Abbott/Lynne Wyllie on 01698 455393  
sandra.abbott@southlanarkshire.gov.uk*