



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 20 March 2018

Dear Councillor

Risk and Audit Scrutiny Forum

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 24 January 2018

Time: 10:00

Venue: Committee Room 2, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Graeme Campbell (Chair), Poppy Corbett, Mary Donnelly, Mark Horsham, Martin Lennon, Julia Marris, Monique McAdams, Carol Nugent, Margaret B Walker, Jim Wardhaugh

Substitutes

Janine Calikes, Margaret Cowie, Isobel Dorman, Lynne Nailon, Bert Thomson, Jared Wark

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting** 3 - 6
Minutes of meeting of Risk and Audit Scrutiny Forum held on 1 November 2017 submitted for approval as a correct record. (Copy attached)

Item(s) for Consideration

- 3 **Internal Audit activity as at 29 December 2017** 7 - 16
Report dated 29 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 **Good Governance Action Plan 2017-2018: Quarter 2 Progress Report** 17 - 54
Report dated 20 December 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 **Review of the Council's Top Risks** 55 - 66
Report dated 4 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 **Performance and Review Scrutiny Forum Annual Update** 67 - 68
Report dated 28 November 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 **Corporate Governance - Review of the Adequacy of Internal Audit** 69 - 70
Letter dated 15 December 2017 by Audit Scotland, External Auditors. (Copy attached)
- 8 **Forward Programme for Future Meetings** 71 - 74
Report dated 9 January 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 9 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

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