

## ENTERPRISE RESOURCES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 14 September 2011

### Chair:

Councillor Chris Thompson

### Councillors Present:

John Anderson, Eileen Baxendale, John Cairney, Peter Craig, Jim Docherty, Ian Gray, Graeme Horne, Eileen Logan, Joe Lowe, Denis McKenna, Davie McLachlan, John McNamee, Henry Mitchell, John Murray (Depute), Graham Scott, Mary Smith, George Sutherland, Jim Wardhaugh

### Councillors' Apologies:

Barry Douglas, Lynn Filshie, Beith Forrest, Edward McAvoy, Mary McNeill

### Attending:

#### Enterprise Resources

C McDowall, Executive Director; A Colthart, Head of Support Services; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration

#### Finance and Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser; R McKie, Trainee Accountant; A Murray, Finance Adviser

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## 1 Declaration of Interests

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The following interest was declared:-

| <i>Councillor(s)</i> | <i>Item(s)</i>                                       | <i>Nature of Interest(s)</i> |
|----------------------|--|------------------------------|
| Logan                | Clyde and Avon Valley Landscape Partnership - Update | Chair of Partnership         |

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## 2 Minutes of Previous Meeting

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The minutes of the meeting of the Enterprise Resources Committee held on 15 June 2011 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## 3 Enterprise Resources - Revenue Budget Monitoring 2011/2012

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A joint report dated 15 August 2011 by the Chief Executive and the Executive Director (Enterprise Resources) was submitted comparing actual expenditure at 5 August 2011 against budgeted expenditure for 2011/2012 for Enterprise Resources.

Details were provided on proposed budget virements to realign budgets.

### The Committee decided:

- (1) that the underspend on the Enterprise Resources' revenue budget of £0.002 million and the forecast to 31 March 2012 of a breakeven position be noted; and

(2) that the budget virements, as detailed in the appendices to the report, be approved.

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#### **4 Enterprise Resources - Capital Budget Monitoring 2011/2012**

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A joint report dated 15 August 2011 by the Chief Executive and the Executive Director (Enterprise Resources) was submitted advising of progress on the Enterprise Resources' capital programme 2011/2012 and summarising the expenditure position at 5 August 2011.

**The Committee decided:** that the report be noted.

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#### **5 Enterprise Resources - Workforce Monitoring - May to July 2011**

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A joint report dated 19 August 2011 by the Executive Directors (Enterprise Resources) and (Corporate Resources) was submitted on the following employee information for Enterprise Resources for the period May to July 2011:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 11 June 2011

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 15 June 2011 (Paragraph 3)]*

*Councillor McLachlan entered the meeting during this item of business*

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#### **6 Clyde and Avon Valley Landscape Partnership - Update**

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A joint report dated 18 August 2011 by the Executive Directors (Corporate Resources) and (Enterprise Resources) was submitted on the:-

- ◆ progress made by the Clyde and Avon Valley Landscape Partnership on the Stage 2 application to the Heritage Lottery Fund (HLF)
- ◆ content of the Landscape Conservation Action Plan for the Clyde and Avon Valley
- ◆ extension of employee contracts until the end of March 2012

The Heritage Lottery's Landscape Partnership Fund was a grants programme that awarded grants of between £250,000 and £2 million to partnerships of local, regional and national interests which aimed to conserve areas of distinctive landscape character throughout the UK.

Following the submission of a successful bid to the HLF by the Clyde and Avon Valley Landscape Partnership, grant funding of £2 million had been awarded, subject to the submission of a Landscape Conservation Action Plan. The Landscape Conservation Action Plan had been developed by the project team and the content was summarized in the appendix to the report.

In order to continue to support the development of the project, it was proposed that the 2 Clerical Assistant posts on Grade 1, Level 4, working on a job share basis 17.5 hours per week, be extended to 31 March 2012.

**The Committee decided:**

- (1) that the Council continue its commitment to act as lead partner for the Clyde and Avon Valley Landscape Partnership;

- (2) that the content of the Landscape Conservation Action Plan for the Clyde and Avon Valley be endorsed; and
- (3) that the employee contracts, as detailed in the report, be extended to the end of March 2012.

*[Reference: Minutes of 2 June 2010 (Paragraph 5)]*

*Councillor Logan, having declared an interest in this item, withdrew from the meeting during its consideration*

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## **7 Pates Hill Windfarm**

A report dated 22 August 2011 by the Executive Director (Enterprise Resources) was submitted on:-

- ◆ the development of the Pates Hill Windfarm
- ◆ proposals for the associated community benefit payments to be managed through the Renewable Energy Fund

Pates Hill Windfarm was located within West Lothian Council area and was approximately 2 miles from the nearest village in the South Lanarkshire Council area. As part of the development, the Council would receive community benefit payments for distribution to projects associated with the windfarm. It was proposed that the arrangements in place for the distribution of funds through the Renewable Energy Fund be used as the basis for the administration of the Pates Hill Windfarm.

The eligible area was shown in the appendix to the report and criteria for the distribution of the Pates Hill Renewable Energy Fund grants were detailed.

### **The Committee decided:**

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Pates Hill Windfarm development; and
- (2) that the Executive Director (Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the Renewable Energy Fund mechanism.

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## **8 Blacklaw Renewable Energy Fund - Wilsontown Ironworks St John Lodge 236 Social Club**

A report dated 6 September 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Blacklaw Renewable Energy Fund. The Renewable Energy Fund had been established in 2004 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £35,000 towards eligible costs associated with the refurbishment and internal improvement works at Wilsontown Ironworks St John Lodge 236 Social Club, Main Street, Forth be awarded to Wilsontown Ironworks St John Lodge 236 Social Club, subject to the applicant providing written confirmation that all other additional funding for the project and a building warrant had been secured.

**The Committee decided:** that Wilsontown Ironworks St John Lodge 236 Social Club be awarded a grant of up to a maximum of £35,000 towards the costs associated with the refurbishment and internal improvement works at Wilsontown Ironworks St John Lodge 236 Social Club, Main Street, Forth, subject to the applicant providing written confirmation that all other additional funding for the project and a building warrant had been secured.

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## **9 Whitelees Renewable Energy Fund - The Friends of Langlands Moss, East Kilbride**

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A report dated 22 August 2011 by the Executive Director (Enterprise Resources) was submitted on an application to the Whitelees Renewable Energy Fund which had been established in 2007 to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to a maximum of £29,838 towards eligible costs associated with the supply and installation of a new sustainable boardwalk at Langlands Moss, East Kilbride be awarded to The Friends of Langlands Moss, East Kilbride, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

**The Committee decided:**

- (1) that The Friends of Langlands Moss, East Kilbride be awarded a grant of up to a maximum of £29,838 towards the supply and installation of a new sustainable boardwalk at Langlands Moss, East Kilbride, subject to the applicant providing written confirmation that all other additional funding for the project had been secured; and
- (2) that the Friends of Langlands Moss be invited to give a presentation at a future meeting of the East Kilbride Area Committee in relation to the activities undertaken by the group.

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## **10 Routes to Work South - Structural Change and Funding 2011/2012**

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A report dated 26 July 2011 by the Executive Director (Enterprise Resources) was submitted on the outline changes to the structure of Routes to Work South (RTWS) and the award of a contract for service delivery by RTWS in 2011/2012.

In view of the requirement to progress this matter as soon as possible and in terms of Standing Order No 36(c), the Executive Director (Enterprise Resources), in consultation with the Chair and an ex officio member, had approved:-

- ◆ the outline changes to the structure of Routes to Work South (RTWS)
- ◆ the award of the contract to RTWS for service delivery in 2011/2012 on the basis of a "Teckal" exemption

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Enterprise Resources), in consultation with the Chair and an ex officio member, to approve the outline changes to the structure of Routes to Work South (RTWS) and the award of a contract to RTWS for service delivery in 2011/2012, be noted.

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**11 Urgent Business**

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There were no items of urgent business.