



Report

Report to:	Lanarkshire Community Justice Authority
Date of Meeting:	3 June 2011
Report by:	CJA Financial Advisor

Subject:	Finance Update
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information to Members of the performance on the Section 27 budget
- ◆ provide information to Members of the performance on the Administration budget

2. Recommendation(s)

2.1. The CJA is asked to approve the following recommendation(s):-

(1) that the report be noted

3. Section 27 - Quarter 4

3.1. This is fourth budget monitoring report presented to the CJA board for the financial year 2010/11.

3.2. Although the final out turn for 2010/11 is not yet available a break even position is forecast.

3.3. The final out turn for 2010/11 will be presented to the CJA board in 2012, once the accounts have been laid before Parliament.

4. Administration Budget – Quarter 4

4.1. This is the fourth budget monitoring report presented to the CJA board for the financial year 2010/11.

4.2. As at 31 March 2011, the variance from the annual budget is an underspend of £0.002 million.

4.4. A breakdown of the financial position is detailed at Appendix A.

5. Employee Implications

5.1. None.

6. Financial Implications

6.1. The financial implications are as outlined as sections 3.2 and 4.2.

7. Other Implications

7.1. None Known.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend an amendment to an existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There was also no requirement to undertake any consultation in terms of the information contained in the report.

**Kathleen Gowrie, CJA Finance Advisor
Lanarkshire Community Justice Authority**

23 May 2011

List of Background Papers

Administration Budget – Quarter 4

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Lanarkshire Community Justice Authority

Administration Costs 2010/11

Budget Category	Annual Budget	Actual to 31 March 2011	Variance
	£	£	£
Employee Costs			
Basic Salary Costs	125,370	129,242	(3,872)
Superannuation	22,145	21,516	629
National Insurance	10,910	11,310	(400)
Travel and Allowances	2,000	770	1,230
Total Employee Costs	160,425	162,838	(2,413)
Property Costs			
Rent	9,980	9,980	0
Total Property Costs	9,980	9,980	0
Supplies & Services			
Computer Lease	2,730	2,393	337
Publications	500	191	309
Other Supplies & Services	500	953	(453)
Catering	1,000	651	349
Total Supplies & Services	4,730	4,188	542
Administration Costs			
Printing & Stationery	5,000	5,168	(168)
Telephones	900	1,252	(352)
Postage	100	66	34
Insurance	4,200	4,200	0
Other Administration Costs	1,000	998	2
Members Allowances	7,830	7,780	50
Conferences	3,480	1,245	2,235
Training	2,500	280	2,220
Total Administration Costs	25,010	20,989	4,021
Other Agencies & Bodies			
Central Services	15,770	15,770	0
Audit Fees	5,000	5,472	(472)
Total Other Agencies & Bodies	20,770	21,242	(472)
Total Expenditure	220,915	219,237	1,678