



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 26 March 2018

Dear Councillor

White Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 11 April 2018

Time: 15:00

Venue: Council Chamber, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Test Ballantyne (Chair), Test Burns (Depute Chair), Test Cunningham, Test Edge, Test Goodwin,
Test Samson

Substitutes

Test McIlquham

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting** 5 - 8
Minutes of the meeting of the Cambuslang and Rutherglen Area Committee held on 19 December 2017 submitted for approval as a correct record. (Copy attached)

Item(s) for Noting

- 3 **VASLan - Update on Performance**
Presentation by Gordon Bennie, Chief Executive Officer, VASLan.

Item(s) for Decision

- 4 **Community Grant Applications** 9 - 16
Report dated 1 March 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 **Application CR/17/0173 - Removal of Existing Rear Door and Window and Stone Butt to Form Bi-folding Doors on Existing 'B' Listed Flatted Dwelling (Listed Building Consent) at 76A Blairbeth Road, Burnside, Rutherglen** 17 - 24
Report dated 27 February 2018 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Exclusion of Press and Public

- 6 **Exclusion of Press and Public**
It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraphs 6 and 14 of Part I of Schedule 7A of the Act."

Item(s) for Decision

- 7 **Application CR/17/0207 - Installation of Bi-folding Doors to Existing Flats at 76A Blairbeth Road, Burnside, Rutherglen**
 - Exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act

Urgent Business

- 8 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Jane Aitchison

Clerk Telephone: 01698 452179

Clerk Email: jane.aitchison@southlanarkshire.gov.uk

CAMBUSLANG AND RUTHERGLEN AREA COMMITTEE

Minutes of meeting held in Rutherglen Town Hall, Main Street, Rutherglen on 19 December 2017

Chair:

Councillor John Bradley

Councillors Present:

Robert Brown, Janine Calikes, Margaret Cowie, Alistair Fulton, Ann Le Blond, Martin Lennon, Katy Loudon, Carol Nugent (Depute), Margaret B Walker, Jared Wark

Councillor's Apology:

Walter Brogan

Attending:

Community and Enterprise Resources

M Muir, Roads Area Manager (Cambuslang/Rutherglen and East Kilbride)

Finance and Corporate Resources

K McLeod, Administration Assistant; L Paterson, Administration Officer

Also Attending:

Rutherglen and Cambuslang Citizens' Advice Bureau

S Hampson, Bureau Manager; S Brown, Outreach Worker

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Cambuslang and Rutherglen Area Committee held on 10 October 2017 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Community Learning and Home School Partnership Service - Annual Review 2016/2017

The Chair intimated that, due to unforeseen circumstances, the presentation by L Grieve, Senior Community Learning and Home School Partnership Worker, Education Resources had been cancelled.

Copies of documentation had been circulated which provided an update on the comprehensive range of adult, family and community based learning opportunities available within the Cambuslang and Rutherglen area, which included the following:-

- ◆ Community Learning and Home School Partnership Service Annual Review 2016/2017
- ◆ issue 4 of 'Boost!', an Adult Literacy and Numeracy Newsletter
- ◆ 'Dads' 10 Years a Priority – Our stories, actions and impacts'
- ◆ Community Learning and Development across South Lanarkshire - Recipes for Success

The Chair advised members to contact L Grieve, Senior Community Learning and Home School Partnership Worker should they wish further information on any aspect of the documentation provided.

The Committee decided: that the position be noted

(Reference: Minutes of 24 January 2017 (Paragraph 3))

4 Rutherglen and Cambuslang Citizens' Advice Bureau

S Hampson, Bureau Manager and Susan Brown, Outreach Worker, Rutherglen and Cambuslang Citizens' Advice Bureau (CAB) provided details of the comprehensive range of services they delivered. The CAB offered free, confidential, independent and impartial advice on various issues which included the following areas:-

- ◆ benefits
- ◆ debt
- ◆ employment
- ◆ financial products and services
- ◆ housing
- ◆ legal
- ◆ relationships
- ◆ utilities and communications

Outreach clinics were held in various locations throughout the locality and, during 2016/2017, the CAB had:-

- ◆ dealt with 10,617 enquiries, 43% of which concerned benefits
- ◆ met 4,427 clients
- ◆ achieved a client financial gain of £3.12 million
- ◆ represented 60 clients at Tribunals
- ◆ managed 92 debt cases
- ◆ dealt with 507 issues involving utilities
- ◆ issued 144 Food Bank Vouchers

Information was also provided on:-

- ◆ the success of various outreach projects and initiatives which offered specialist advice and guidance
- ◆ outreach clinics held in various locations

In relation to Universal Credit (UC), the CAB's main focus was to help clients understand the process and to assist them with their claims. Details of 3 case studies were provided which highlighted successful outcomes as a result of the guidance and advice offered by the CAB.

Following the presentation, the Bureau Manager and Outreach Worker, having responded to members' questions, were thanked for their informative presentation.

The Committee decided: that the presentation be noted.

5 Roads Investment Plan - Progress Report

A report dated 15 November 2017 by the Executive Director (Community and Enterprise Resources) was submitted on progress with roads investment activity within the Cambuslang and Rutherglen Area Committee area.

Details were provided on:-

- ◆ phasing of the £126 million expenditure on the Roads Investment Programme from 2008/2009 to 2018/2019
- ◆ progress made in relation to the schemes within the Cambuslang and Rutherglen Area Committee area which showed that, as at 19 September 2017, 8 schemes had been completed and 33 schemes were in progress or programmed to be completed by the end of March 2018

The current capital investment of £12 million in the Roads Investment Plan would reduce to £5.5 million in 2019/2020.

Having responded to members' questions, the Roads Area Manager and his employees were thanked by the Chair for their efforts in respect of the progress that had been made.

The Committee decided: that progress with the Roads Investment Plan within the Cambuslang and Rutherglen Area Committee area be noted.

[Reference: Minutes of 1 November 2016 (Paragraph 4)]

6 Community Grant Applications

A report dated 4 December 2017 by the Executive Director (Finance and Corporate Resources) was submitted on applications for community grant.

The Committee decided: that community grants be awarded as follows:-

- (a) Applicant: Particip8 Overton, Cambuslang (CR/36/17)
Purpose of Grant: Materials and equipment
Amount Awarded: £975
- (b) Applicant: Drumsagard Village Residents' Association, Cambuslang (CR/37/17)
Purpose of Grant: Environmental project
Amount Awarded: £598
- (c) Applicant: Cambuslang and District Voluntary Care Club (CR/38/17)
Purpose of Grant: Specialist transport and entrance fees
Amount Awarded: £450
- (d) Applicant: Burnside Bowling Club, Rutherglen (CR/39/17)
Purpose of Grant: Materials
Amount Awarded: £300
- (e) Applicant: Burnside in Bloom, Rutherglen (CR/40/17)
Purpose of Grant: Environmental project
Amount Awarded: £1,000
- (f) Applicant: The Women's Meeting Group, Rutherglen (CR/41/17)
Purpose of Grant: Outing
Amount Awarded: £135
- (g) Applicant: Enable (Rutherglen and District Branch) (CR/42/17)
Purpose of Grant: Outing and entrance fees
Amount Awarded: £1,000

(h) Applicant: Resourceful Ramblers, Rutherglen (CR/43/17)
Purpose of Grant: Specialist transport
Amount Awarded: £1,000

7 Urgent Business

There were no items of urgent business.

Report

4

Report to: **Cambuslang and Rutherglen Area Committee**
 Date of Meeting: **13 March 2018**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 10 community groups in the Cambuslang and Rutherglen area from the 2017/2018 community grant budget
- ◆ request authorisation for the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve further community grant applications meeting the relevant criteria in the period to 31 March 2018 from the 2017/2018 budget

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that community grants be awarded as follows:-

- | | | |
|-----|-------------------|--|
| (a) | Applicant: | 2 nd Rutherglen Brownies (<i>CR/44/17</i>) |
| | Amount Requested: | £169 |
| | Purpose of Grant: | Entrance fees, administration costs and materials |
| | Amount Awarded: | £169 |
| (b) | Applicant: | Grow 73, Rutherglen (<i>CR/45/17</i>) |
| | Amount Requested: | £260 |
| | Purpose of Grant: | Administration and publicity costs |
| | Amount Awarded: | £260 |
| (c) | Applicant: | Flemington/Hallside Guild, Cambuslang (<i>CR/46/17</i>) |
| | Amount Requested: | £650 |
| | Purpose of Grant: | Outing, entrance fees, equipment, administration and publicity costs |
| | Amount Awarded: | £400 |
| (d) | Applicant: | SCOPE (Rutherglen) (<i>CR/47/17</i>) |
| | Amount Requested: | £1,000 |
| | Purpose of Grant: | Entrance fees |
| | Amount Awarded: | £1,000 |

- (e) Applicant: Halfway and District Bowling Club, Cambuslang
(CR/48/17)
Amount Requested: £595
Purpose of Grant: Equipment
Amount Awarded: £300
- (f) Applicant: 1st Bankhead Guides, Rutherglen (CR/49/17)
Amount Requested: £350
Purpose of Grant: Outing and materials
Amount Awarded: £350
- (g) Applicant: Cambuslang Harriers (CR/50/17)
Amount Requested: £150
Purpose of Grant: Entrance fees
Amount Awarded: £150
- (h) Applicant: St Columbkille's Primary School Parent Council,
Rutherglen (CR/51/17)
Amount Requested: £500
Purpose of Grant: Equipment
Amount Awarded: £500
- (i) Applicant: 1st Bankhead Rainbow Guides, Rutherglen
(CR/52/17)
Amount Requested: £350
Purpose of Grant: Outing, entrance fees and materials
Amount Awarded: £350
- (j) Applicant: O'Neils Amateur Boxing Club, Cambuslang
(CR/53/17)
Amount Requested: £400
Purpose of Grant: Equipment
Amount Awarded: £400

- (2) request authorisation for the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2018 from the 2017/2018 budget

3. Background

- 3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. Applications are invited continually throughout the year.
- 3.2. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement and confirmation that the group/organisation will adhere to the conditions of the grant award.

4. Employee Implications

- 4.1 None

5. Financial Implications

- 5.1 The current position of the community grant allocation for the Cambuslang and Rutherglen Area Committee in 2017/2018 is as follows:-

| | |
|---|---------|
| Total allocation for Community Grants | £25,000 |
| Grants previously allocated | £19,493 |
| Community Grants recommended in this report | £3,879 |
| Remaining balance | £1,628 |

5.2 In view of the fact that this is the last meeting of the Committee in the current financial year and to allow any further applications submitted prior to the end of the current financial year to be considered, it is proposed that the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2018. Information on those grants awarded would be reported to a future meeting.

6 Other Implications

6.1 The risk to the Council is that grant funding is not utilised for the purpose for which it was intended. The risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

6.2 There are no apparent implications in terms of sustainable development.

7 Equality Impact Assessment and Consultation Arrangements

7.1 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

7.2 All the necessary consultation with the community groups has taken place.

Paul Manning
Executive Director (Finance and Corporate Resources)

1 March 2018

Link(s) to Council Values/Ambitions/Objectives

- ◆ Accountable, effective, efficient and transparent. Work with communities and partners to promote high quality, thriving and sustainable communities.

Previous References

None

List of Background Papers

- ◆ Individual applications forms

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Geraldine Wilkinson, Clerical Assistant

Ext: 4818 (Tel: 01698 454818)

E-mail: geraldine.wilkinson@southlanarkshire.gov.uk

| Risk ID | Review date | Key Risk | Risk Description | Classification | Lead Officer | Inherent Risk Score | | | Controls | Adequacy of controls | Risk Treatment | Residual Risk Score | | | Further Action Required | Responsible Person | Target Date | Updated |
|---------|--|--|---|------------------|--------------|---------------------|--------|------------|--|----------------------|----------------|---------------------|--------|------------|--|--|-------------|---------|
| | | | | | | Likelihood | Impact | Risk Level | | | | Likelihood | Impact | Risk Level | | | | |
| IJB002 | 31/03/2018 | Strategic planning arrangements between Children's Services and Adult and Older People Services not clearly defined. | The Strategic planning arrangements between Children's Services and Adult and Older People Services are not clearly defined. This could lead to decisions being made by the IJB regarding children's health services which potentially could conflict with the direction of travel being undertaken for planning of children's services. This could result in two bodies making decisions which affect strategic planning for children's services (issue of primacy) | Service Delivery | Val de Souza | 3 | 3 | Medium | 1. Community plan / Local outcome improvement plan 2. Corporate Parenting Roles and Responsibilities 3. Clarity of Roles of IJB/Lead Officer/Chief Social Work Officer representation across IJB and Children's Partnership Forum 4. GIRFEC well embedded 5. Clarity of approval arrangements for plans for joint working 6. Children's Services Plan | Adequate | Mitigate | 2 | 2 | Medium | 1. Develop robust arrangements for transitions 3. Council managed children's services - planning and delivery options to be agreed | Head of Children & Justice | Sep-17 | ✓ |
| IJB005 | 31/03/2018 | Failure to effectively communicate key information to staff | Communication of key information and the role of the IJB to staff, who are still employed by their parent body/host agency, could lead to some confusion and misunderstandings. This could be caused by change of management / structural changes. Also, the IJB's vision needs to be clearly set out and referred to by managers / co-ordinators etc across the partnership so staff and stakeholders can relate to and identify their roles within this particularly at a locality level Staff could interpret that they are part of a new body, but in actual fact, their terms and conditions and roles remain fundamentally the same. Staff could be unclear on what the vision of the IJB is. | Communications | Val de Souza | 4 | 4 | Very High | 1. Communication strategy in place 2. Key messages delivered in a consistent way 3. Heads of Service Integrated 4. Locality Seminars 5. Locality Leads & links 6. Senior Management Team established 6. Locality planning groups led by members of the IJB 7. Newsletter/Team briefings/Ongoing blog from Chief Officer | Adequate | Mitigate | 3 | 2 | Medium | 1. Managers to implement and support the communication strategy in a consistent manner. | Heads of Service | Ongoing | ✓ |
| | 2. Implement new management structure | | | | | | | | | | | | | | SMT | | | |
| | 3. Implement milestones with appropriate linkage to OD and communications Strategy 4. Ensure communications Manager fully briefed on all key issues | | | | | | | | | | | | | | SMT/Locality Managers | Ongoing | | |
| IJB007 | 31/03/2018 | Reduction in Public Sector finances as a consequence of austerity measures | From an IJB perspective, there is no unique settlement from Central Government. The IJB is dependent on funding from both parties. This could be affected by the financial settlement for both parties being reduced in real terms; new Scottish Government policy commitments; and competing priorities, parties savings and efficiency targets. The parties existing efficiency arrangements could have an impact on the ability to deliver services, as one of the parties could reduce or withdraw services as they are deemed to be a lesser priority. The IJB could be unable to provide sufficient resources to community based services to achieve the national and local visions | Financial | Val de Souza | 4 | 4 | Very High | 1. Partnership groups 2. Agreement of priorities and associated performance measurement against the 6 integration measures 3. Phases of transformational change programme 4. Service redesign and decision making 5. Parties existing budgetary management procedures 6. Parties existing efficiency regimes 7. Budget monitoring monthly 8. Joint financial procedures | Good | Mitigate | 4 | 3 | High | 1. Medium - long term financial strategy | Finance Services Manager | Jan-16 | ✓ |
| IJB009 | 31/03/2018 | Equal Pay | Staff within the constituent partners carrying out like / broadly similar work have different working practices, pay, terms and conditions of employment. This could lead to claims under Equal Pay Legislation. | Staffing | Val de Souza | 4 | 4 | Very High | 1. Both NHSL and SLC have well established job families, pay scales and evaluation schemes. 2. Established trade union and employee relations 3. Conciliation and arbitration processes in place 4. Separate employers (IJB not employer) | Adequate | Mitigate | 1 | 2 | Low | 1. Joint communication to reassure staff 2. Personnel in local authority and NHS to identify potential areas of challenge and develop business case to justify / amend the current position | HR/Personnel and Organisational Development L lead | Ongoing | ✓ |
| IJB010 | 31/03/2018 | Lack of common approach to staff engagement NHS/SLC | There are different approaches to staff engagement and employee relations in the NHS compared to SLC. The partnership may not comply with legislation that requires Scottish NHS employees to be dealt with in accordance with the principles of the Staff Governance Standard. Staff in the NHS may contest that they have not been dealt with in accordance with the staff governance standard, and raise a claim under the dispute / grievance policy. | Staffing | Val de Souza | 4 | 4 | Very High | 1. Existing systems in place to look at employee engagement 2. Communication and Engagement Strategy 3. Locality Leadership Group Workshop | Adequate | Mitigate | 2 | 1 | Low | 1. Agree rules of staff engagement for IJB 2. Strategic commissioning Plan | HR Leads | Ongoing | ✓ |

| Risk ID | Review date | Key Risk | Risk Description | Classification | Lead Officer | Inherent Risk Score | | | Controls | Adequacy of controls | Risk Treatment | Residual Risk Score | | | Further Action Required | Responsible Person | Target Date | Updated |
|---------|-------------|---|--|------------------|--------------|---------------------|--------|------------|---|----------------------|----------------|---------------------|--------|------------|--|-----------------------------------|--------------------|---------|
| | | | | | | Likelihood | Impact | Risk Level | | | | Likelihood | Impact | Risk Level | | | | |
| IJB012 | 31/03/2018 | Lack of clarity around management roles and responsibilities/silo operational working | There is a lack of clarity around management roles and responsibilities as a result of integrated locality planning arrangements, unclear structural arrangements, lack of supporting policies and procedures, and poor communication arrangements. This can result in silo operational working impacting on staff morale, service delivery, duplication of limited resources, disputes between professional leads, elected members and senior managers, missed opportunity to deploy resources effectively. | Staffing | Val de Souza | 4 | 4 | Very High | 1. Heads of Service Integrated meetings 2. Locality Seminars 3. Locality Leads / Links 4. Locality Modelling Development | Adequate | Mitigate | 3 | 3 | Medium | 1. Move to fully integrated management arrangements | Heads of Service | Ongoing | ✓ |
| IJB013 | 31/03/2018 | Potential restructures/ displaced employees | Changes in service delivery lead to a restructure which may impact on the employees of the constituent bodies in that the work that they undertake is no longer required. This would mean that in order to meet the requirements of service delivery under health and social care integration, structural / role changes could lead to posts being removed from the structure. This could result in the responsible employer having to find alternative employment for the affected employees or have the financial burden of making severance payments. | Staffing | Val de Souza | 3 | 3 | Medium | 1. Joint organisational development 2. Redeployment sits with constituent organisation 3. Fit with finance risk re 'severance pay' | Adequate | Mitigate | 3 | 1 | Low | 1. Develop workforce planning strategy and Organisation Development Plan commensurate with strategic commissioning plan | HR Leads | Ongoing | ✓ |
| IJB017 | 31/03/2018 | Lack of joint training approach | Some training programmes may benefit from a joined up approach, and economies of scale, however, operational managers leading on service delivery require to be informed, consulted and engaged in this work. This could result in efficiencies benefits, and the potential to improve workforce knowledge and skills base, however some programmes presently are prioritised because of service legislative and / or operational requirements, need to ensure abilities to influence prioritisation based on service need are maintained. This could result in better joint training opportunities. | Staffing | Val de Souza | 4 | 3 | High | 1. Joint OD / training post. 2. Training / Leadership in place 3. Joint OD Strategy c/o joint Management Strategy 4. National training around integration | Adequate | Mitigate | 2 | 1 | Low | 1. Identify and define joint training opportunities including extending and developing skills commensurate with risk IJB 013 | HR Leads | Ongoing | ✓ |
| IJB019 | 31/03/2018 | A lack of shared understanding of service context and priorities | A lack of shared understanding of service context and priorities caused by a lack of development of locality planning / local management arrangements could lead to services delivered to the public across both organisations being affected in terms of quality. | Service Delivery | Val de Souza | 3 | 4 | High | 1. Integration schemes agreed 2. JSC group in place with framework 3. Locality leads identified dates for initial LPG's and development sessions with stakeholders | Adequate | Mitigate | 3 | 3 | Medium | 1. Locality Planning Groups to be established, with clear terms of reference 2. IJB member to chair Locality Planning Groups | Heads of Service & Locality Leads | April 2016 onwards | ✓ |
| IJB022 | 31/03/2018 | Ineffective Change Management | There is a lack of preparation and sufficient training requirements needed to inform and support managers who are identified to lead change, this is caused by the challenge of meeting timescales, or an unclear strategic vision. This could result in differing levels of knowledge, operational experience and interpretation and communication / methodologies used could dilute local delivery and engagement in respect of strategic aims and objectives. | Service Delivery | Val de Souza | 4 | 4 | Very High | 1. Organisational Development programme developed 2. Strategic Development Board who oversees implementation 3. Five locality managers in organisational structure 4. Change management support in localities 5. Strategic commissioning plan in place 6. Communications Officer and strategy in place 7. Employee relations discussed at committee meetings etc. | Adequate | Mitigate | 1 | 3 | Low | 1. further develop core leadership/management skills 2. identify skills gap 3. address culture differences 4. HR/transitional/change support for Managers | Organisational Development Lead | Ongoing | ✓ |

| Risk ID | Review date | Key Risk | Risk Description | Classification | Lead Officer | Inherent Risk Score | | | Controls | Adequacy of controls | Risk Treatment | Residual Risk Score | | | Further Action Required | Responsible Person | Target Date | Updated |
|---------|-------------|---|---|------------------|--------------|---------------------|--------|------------|---|----------------------|----------------|---------------------|--------|------------|--|--------------------|-------------|---------|
| | | | | | | Likelihood | Impact | Risk Level | | | | Likelihood | Impact | Risk Level | | | | |
| | | | | | | | | | | | | | | | | | | |
| IJB023 | 31/03/2018 | Lack of patient/service user health and social care records | Differing IT/data sharing and governance arrangements, lack of IT/data sharing strategies and expectations exist between agencies Using different IT systems has resulted in current challenges in sharing assessments due to IT requirements although discussions are ongoing in the partnership to resolve this. This could also lead to inconsistent data. This could lead to staff being unable to share assessment information electronically with the partner agency which could result in possible delays in decision making, as information is not readily to hand. Service failure could be attributed to the inability to share information. There is also the risk of duplication of effort, and patients/service users may be placed at risk. | Service Delivery | Val de Souza | 5 | 4 | Very High | <ol style="list-style-type: none"> LDSP in place and Community Core Sub Group in place. (Adult and Older People/Children and Family) Information Sharing Protocol in place Multi-agency c/o assessments with electronic sharing between wards OP Team/ A&E / Locality Social Work Alerts for Child and Adult Protection Electronic key information share in place (OOH, SAS) Integration has been identified as an I.T priority within the Partnership SWIS available in A&E Departments IT Infrastructure Sub Group | Adequate | Mitigate | 3 | 3 | Medium | 1. Access to View, assessments, support plans and reviews across Health and Social Care workforce | I.T Leads | Ongoing | ✓ |
| IJB024 | 31/03/2018 | IJB have limited influence on Acute Services planning and delivery (shifting the balance of care) | The ability of the IJB to influence and contribute to capacity planning and pathways of care within acute services settings, particularly in relation to care pathways across the Health and Social Care System. As outlined within the Scheme of Delegation; and the National Strategy, "A route map to a 20/20 vision for Health and Social Care" which specifically requires local partnerships to consider this within planning and delivery of services. This could result in the inability to shift the balance of care; the ineffective use of resources; potential duplication; and longer stays in hospital for patients/service users. | Service Delivery | Val de Souza | 4 | 4 | Very High | <ol style="list-style-type: none"> Healthcare strategy development and Joint Strategic Commissioning Plan developments will agree the approach to capacity planning in acute services. (for example bed modelling; infrastructure; and assets). Tripartite meetings between both NHS and Local Authority Chief Executives and the Chief Officer. Workforce development - ensuring that the right people are in the right places. Regular liaison meetings between the Chief Officer and the Director of Acute Services Director of Acute Services member of IJB and the Joint Strategic Commissioning Group Strategic planning groups | Adequate | Mitigate | 3 | 4 | High | 1. Review of meetings architecture (with a view to avoiding duplication of time/resources/decision making). | Chief Officer | Ongoing | ✓ |
| IJB025 | 31/03/2018 | Maintaining broad and representative service user/patient and carer engagement | The partnership fails to develop mechanisms and opportunities for service user/patient and carer engagement Due to the need to have meaningful engagement between the IJB and the Service Users; and to ensure that the strategic plan is person central. This could lead to the inability to influence models of care; and the ineffective use of limited resources. | Service Delivery | Val de Souza | 2 | 4 | Medium | <ol style="list-style-type: none"> Appreciative inquiry approach to develop and expand existing engagement forums. The development of locality planning provides a real opportunity to enhance participation and engagement closer to service delivery. Support planning and reviews. Existing planning forums already have a foundation on which to build and enhance service user/patient and carer engagement. Lead Officer identified Co-produced assessments Citizens Panel - engagement to obtain patients/service users views and opinions Community capacity planning Service user/patient/carers representation at various forums VASLAN | Adequate | Mitigate | 2 | 3 | Medium | 1. Move towards implementation of Asset Based Community Delivery (ABCD) | Chief Officer | Ongoing | ✓ |
| IJB026 | 31/03/2018 | Potential conflict between neighbouring IJBs in relation to hosted and area services | Failure to reach agreement that there is a consistent approach in place to services which operate on a Lanarkshire - wide basis. Due to the shift to locality models/planning; and localised budgets. This could lead to difficulties in delivering the Strategic Planning intentions for those IJBs involved. This may also have an adverse impact on service users. | Service Delivery | Val de Souza | 3 | 4 | High | <ol style="list-style-type: none"> There are current management arrangements already in place, which existed under Community Health Partnerships. These continue to operate presently. Both North and South IJBs are working together to look at how hosted services should work in the context of Strategic Commissioning. Performance reports continue to be presented in relation to each service on a quarterly basis Financial and budgetary controls | Adequate | Accept | 1 | 3 | Low | <ol style="list-style-type: none"> Final agreement to be reached in respect of the 21 hosted services and signed up within the Strategic Commissioning Plans for North and South IJBs and the Healthcare Strategy for Lanarkshire Principal of where hosted services can be devolved should be undertaken. | Chief Officer | Ongoing | ✓ |

| Risk ID | Review date | Key Risk | Risk Description | Classification | Lead Officer | Inherent Risk Score | | | Controls | Adequacy of controls | Risk Treatment | Residual Risk Score | | | Further Action Required | Responsible Person | Target Date | Updated |
|---------|-------------|---|---|------------------|--------------|---------------------|--------|------------|---|----------------------|----------------|---------------------|--------|------------|--|------------------------------------|-------------------------------|---------|
| | | | | | | Likelihood | Impact | Risk Level | | | | Likelihood | Impact | Risk Level | | | | |
| IJB028 | 31/03/2018 | Implementation of locality service models that support the delivery of the Strategic Commissioning Plan | Due to a lack of clear plans, or clear roles and responsibilities; the lack of understanding of demographics and geographical areas; and the focus on strategic level objectives, when developing locality service models; and during the move towards Asset Based Community Delivery (ABCD). This could affect empowerment and decision making; lead to demand outstripping capacity; and the potential failure to achieve the nine National Health and Wellbeing Outcomes. | Service Delivery | Val de Souza | 4 | 4 | Very High | <ol style="list-style-type: none"> 1. Agreed senior locality operational structure 2. Locality planning and core groups in place 3. Locality managers 4. Management/Leadership development 5. Communications strategy 6. Change management resources 7. Strategic needs assessment of each locality 8. Initial work completed for move towards ABCD | Adequate | Mitigate | 3 | 3 | Medium | <ol style="list-style-type: none"> 1. Development of guidance arrangements 2. Devolve resources to localities | Head of Health/Head of Social Care | Ongoing | ✓ |
| IJB029 | 31/03/2018 | Strategic intent for the development of localities aligned to needs assessment | Locality development is not fully exploited and aligned to demographics/population needs. This could be caused by significant service failure through adverse events/complaints/performance data. Which could lead to delays in shifting the balance of care, loss of delivery of a quality service, and adverse reputation. | Service Delivery | Val de Souza | 3 | 3 | Medium | <ol style="list-style-type: none"> 1. Strategic commissioning plan 2. Current structure and delivery of service is funded 3. Locality leadership and continuous development of the Senior Management Team | Adequate | Mitigate | 3 | 3 | Medium | <ol style="list-style-type: none"> 1. Transformational change plan with financial plan 2. Communications strategy 3. Governance infrastructure 4. Directions for 2017/18, including aligning objectives from commissioning plan to locality 5. Locality development workshop: blue sky session 6. Options appraisal for locality modelling | | March 2017 August 2017 | ✓ |
| IJB030 | 31/03/2018 | Informing and engaging on transformational change: locality modelling | | Staffing | Val de Souza | 3 | 3 | Medium | <ol style="list-style-type: none"> 1. Strategic commissioning plan 2. Locality leadership informing and engaging for developing infrastructures 3. Organisation development plan 4. Staff engagement through the senior leadership and locality management groups directly linked to the 9 national outcomes. | Adequate | Mitigate | 2 | 2 | Medium | <ol style="list-style-type: none"> 1. Locality development workshop: Blue sky session 2. Transformational change plan with communications strategy | | Mar-17 | ✓ |
| IJB031 | 01/12/2017 | Edison Replacement | There is a risk that management of Delayed Discharges could be compromised because of the expiry of the EDISON system planned for December 2017 and the short timescales for the adoption of Trakcare as a replacement, leading to an impact on patient safety, patient experience, delayed discharge performance and reputation. | Business | Val de Souza | 3 | 4 | High | <ol style="list-style-type: none"> 1. EDISON replacement working group established for Lanarkshire, with key reps from acute, South, North IM&T, IT 2. Project lead identified 3. National Advisory Group for delayed discharge lobbying to delay expiry of EDISON until after winter 4. Visit to NHS Lothian who already use Trakcare to identify key risks and learning | Adequate | Mitigate | 2 | 2 | Medium | <ol style="list-style-type: none"> 1. Work towards the use of Trakcare as a replacement system for Edison | C Cunningham | Dec-17 | ✓ |

Report

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|-----------------|--|
| Report to: | Cambuslang and Rutherglen Area Committee |
| Date of Report: | 13 March 2018 |
| Report by: | Executive Director (Community and Enterprise Resources) |

| | |
|--------------------|--|
| Application No | CR/17/0173 |
| Planning Proposal: | Removal of Existing Rear Door and Window and Stone Butt to Form Bi-folding Doors on Existing 'B' Listed Flatted Dwelling (Listed Building Consent) |

1 Summary Application Information

- Application Type : Listed Building Application
- Applicant : Mr S MacGregor
- Location : 76A Blairbeth Road
Burnside
Rutherglen
G73 4JA

Recommendation(s)

2.1 The Committee is asked to approve the following recommendation(s):-

- (1) Refuse Listed Building Consent – for reasons stated

2.2 Other Actions/Notes

- (1) The Area Committee has delegated powers to determine this application

3 Other Information

- ◆ Applicant's Agent: Colin Crawford
- ◆ Council Area/Ward: 11 Rutherglen South
- ◆ Policy Reference(s): **South Lanarkshire Local Development Plan (adopted 2015)**
Policy 4 - Development Management and Placemaking
Policy 15 - Natural and Historic Environment

**Natural and Historic Environment,
Supplementary Guidance (2015)**
NHE3 - Listed buildings

- ◆ Representation(s):
 - ▶ 0 Objection Letters
 - ▶ 0 Support Letters

▶ 1 Comment Letter

◆ Consultation(s):

Historic Environment Scotland (HES)

Planning Application Report

1 Application Site

- 1.1 This application relates to a ground floor flat at 76A Blairbeth Road in Rutherglen. The property forms part of the ground floor of the late 19th century, stylised Greek revival Blairbeth Terrace that was listed as a Category 'B' listed building on 23 March 1992. The site is located within an established residential area.

2 Proposal

- 2.1 The proposal is for the removal of the existing rear door and window, cutting away the surrounding stone wall to form an opening to install aluminum bi-folding doors leading to an existing garden courtyard.

3 Background

3.1 Local Plan Status

- 3.1.1 Within the adopted South Lanarkshire Local Development Plan, Policy 4 Development Management and Placemaking states that development proposals should take account of the local context and built form and should ensure that there is no significant adverse impact on built heritage.

- 3.1.2 Policy 15 Natural and Historic Environment is also relevant. This policy emphasises that all development proposals will be assessed in terms of their effect on the character and amenity of the natural and built environment. In particular the policy states that development which would affect a listed building will only be permitted where there is no significant adverse impact on the building.

- 3.1.3 Policy NHE3 Listed Buildings states that development affecting a listed building should seek to preserve the building and its setting, and any special features that it has. The layout, design, siting and use of any materials shall be sensitive to, and respect the character and appearance of the listed building and its setting. Any proposals for repairs, alterations and extensions to listed buildings shall demonstrate a sound knowledge and understanding of the building, and demonstrate a full awareness of its cultural significance and all phases of its development.

3.2 Relevant Government Advice/Policy

- 3.2.1 Scottish Planning Policy (SPP) recognises the importance of the historic environment as a key part of Scotland's cultural heritage. Alterations and extensions to listed buildings should be managed to protect their special interest while enabling them to remain in active use. The layout, design, materials, scale, siting and use of any development which will affect a listed building or its setting should be appropriate to its character, appearance and setting. However, in some cases the importance of the heritage asset is such that change may be difficult or may not be possible. Decisions should be based on a clear understanding of the importance of the heritage assets.

- 3.2.2 The Historic Environment Scotland Policy Statement (2016) (HESPS) charges the planning authority to have special regard to the desirability of preserving the listed building, or its setting, or any features of special architectural or historic interest which it possesses.

- 3.2.3 Historic Environment Scotland provides guidance notes on developments affecting Listed Buildings. The relevant document in this instance is Managing Change in the Historic Environment Guidance - External Walls – (published Oct. 2010), 4.5 - New Openings. This document states that the formation of a new opening in a wall needs to be considered in light of the overall composition of the wall and assessed as to whether or not it would be consistent with the existing design. Care should be taken to

ensure that the cumulative effect of new openings does not harm the special interest of the building.

- 3.2.4 SPP, the HESPS and the Managing Change in the Historic Environment guidance note published by Historic Environment Scotland should be taken into account by planning authorities when determining applications for development which may affect the historic environment.

4.1 Planning History

- 4.1 An associated, detailed planning application has been received for this proposal (CR/17/0207). That application is also on the agenda for this Area Committee meeting with a recommendation of refusal.

5. Consultation(s)

- 5.1 **Historic Environment Scotland (HES)** – advise that this wing of the Blairbeth Terrace is a prominent multi-faced wing and is carefully designed with the same high quality finish and Greek revival detailing as the main block. They advise that of particular note is the bowed window which is located immediately adjacent to the location of the proposed bi-fold doors. Their view is that the opening up of a ground floor door and window to create a bi-fold door would adversely impact the special interest and character of this considered composition, and their preference is for this intervention to be avoided. They explain that Planning Authorities are expected to treat HES comments as a material consideration, and this advice should be taken into account in the decision making process.

Response: Noted.

6 Representation(s)

- 6.1 The application was advertised in the Edinburgh Gazette and Rutherglen Reformer.
- 6.2 As a result of this publicity, 1 letter of comment was received highlighting that the building had been incorrectly described as a 'C' Listed Building on the original application form and the publicity. The description of the application was subsequently rectified and an amended advertisement was carried out.

7 Assessment and Conclusions

- 7.1 The applicant seeks Listed Building Consent for the removal of an existing rear door and window and stone butt to form aluminum bi-folding patio doors. The aluminium doors would be finished with a black coating. The unique architectural and historic interest of the building has been recognised by Historic Environment Scotland and is reflected in its category 'B' listing. The main determining issue in assessing this proposal is compliance with local and national planning policy and in particular its impact on the character and appearance of the listed building.
- 7.2 Policy 4 Development Management and Placemaking states that development proposals should take account of the local context and built form and should ensure that there is no significant adverse impact on built heritage. Policy 15 Natural and Historic Environment states that all development proposals will be assessed in terms of their effect on the character and amenity of the natural and built environment. In particular the policy states that development which would affect a listed building will only be permitted where there is no significant adverse impact on the building. Policy NHE3 Listed Buildings seeks to ensure that the layout, design, siting and use of any materials shall be sensitive to, and respects the character and appearance of, the

listed building and its setting. Any proposals for repairs, alterations and extensions to listed buildings shall demonstrate a sound knowledge and understanding of the building, and demonstrate a full awareness of its cultural significance and all phases of its development.

- 7.3 The proposed alteration is considered to alter significantly the character of the building on this considered elevation and the window alignment with the floors above will be lost with this modern intervention. Cutting away the existing fabric of the building will result in a permanent structural modification. The rear courtyard is currently accessed by the existing door on this elevation and the proposal will provide the same function whilst substantially altering the character of this elevation. It is the combination of the stylised Greek revival details and features on this later 19th century terrace which merits this building its category 'B' Listing which is of regional importance. While the works may be considered relatively minor on an unlisted property, it is the accumulation and precedent of small changes that degrade the integrity and character of the Listed Building as a whole, which ultimately defeats the purpose of their protection. The proposal is therefore considered to conflict with Policy 4, 15 and NHE3 of the adopted South Lanarkshire Local Development Plan.
- 7.4 The SPP, HESPS and Historic Environment Scotland guidance notes all direct local authorities to manage change to listed buildings whilst protecting the building's special interest. The proposal is not considered to comply with the relevant national guidance and Historic Environment Scotland have advised that the proposal will have an adverse impact on the special interest and character of the building.
- 7.5 In light of the above, it is recommended that the listed building application is refused.

8 Reason for Decision

- 8.1 The proposal fails to comply with Policy 4, 15 and NHE3 of the adopted South Lanarkshire Local Development Plan and the associated supplementary guidance in that it would adversely impact on the character and appearance of the listed building.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

27 February 2018

Previous References

- ◆ CR/17/0207

List of Background Papers

- ▶ Application Form
- ▶ Application Plans
- ▶ South Lanarkshire Local Development Plan 2015 (adopted)
- ▶ Consultations
 - Historic Environment Scotland 03/10/2017
- ▶ Representations
 - Representation from : A Duncan, 3 Blairbeth Terrace, Rutherglen, G73 4JB,
DATED 10/11/2017

Contact for Further Information

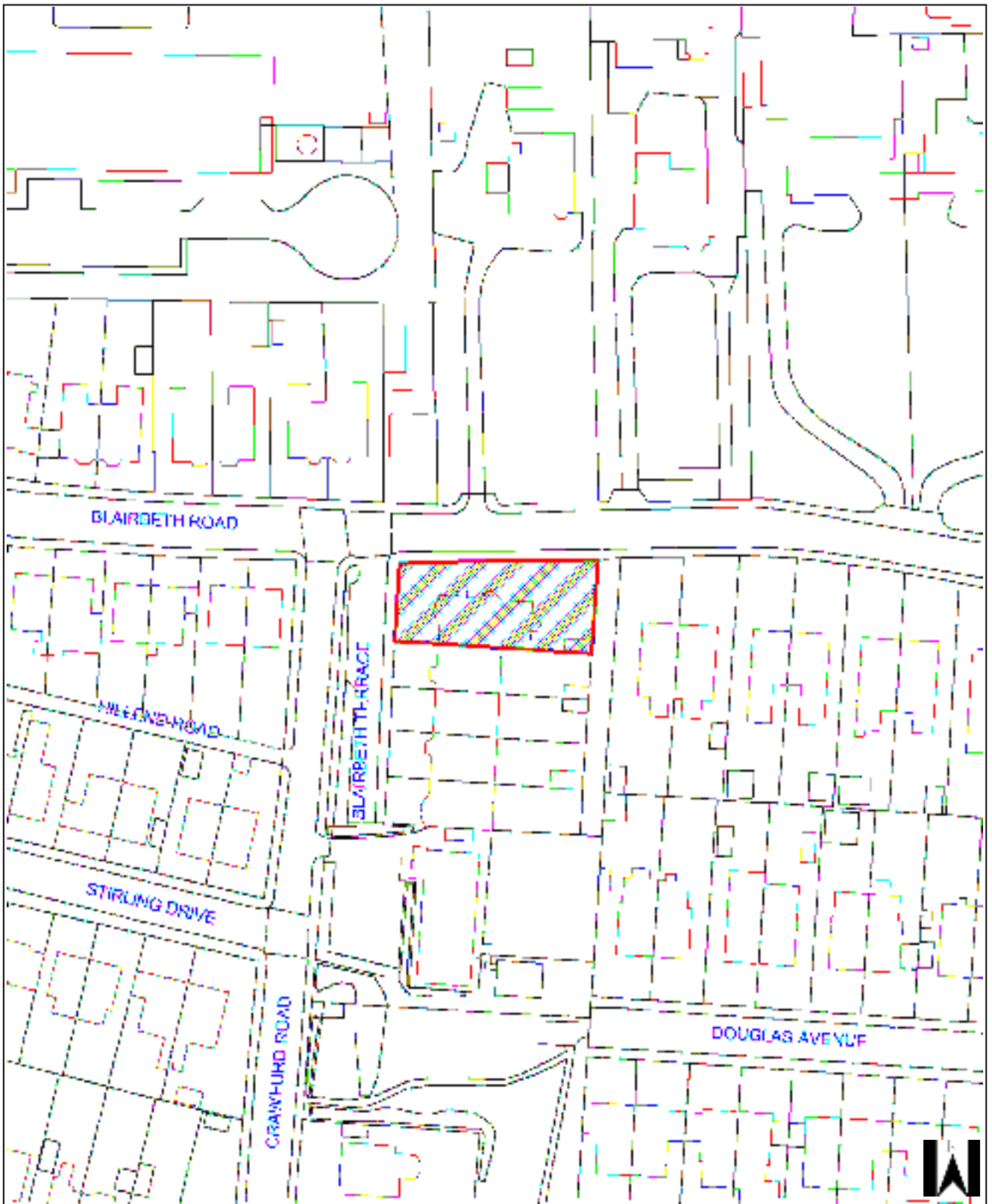
If you would like to inspect the background papers or want further information, please contact:-

Evelyn-Ann Wilson, Planning Officer, Montrose House, 154 Montrose Crescent, Hamilton
Ext 5059 (Tel : 01698 455059)

E-mail: evelyn-ann.wilson@southlanarkshire.gov.uk

REASONS FOR REFUSAL

- 1 That the proposal is contrary to Policy 15: Natural and Historic Environment of the South Lanarkshire Local Development Plan (2015) as the proposal does not enhance the conservation value of the site, and does not respect the character and appearance of the listed building or its setting.
- 2 The proposal is contrary to Policy 4: Development Management of the South Lanarkshire Local Development Plan (2015) as the proposal would have an adverse impact on the local built heritage.
- 3 The proposal is contrary to Policy NHE3 Listed Buildings of the South Lanarkshire Local Development Plan Natural and Historic Environment Supplementary Guidance 9 as the alteration does not preserve the building and features of special architectural interest.



For information only

For information only

