



Appendix 1 Lanarkshire Alcohol & Drug Partnership & Community Justice Authority

Draft 3 Terms of Reference

Introduction:

The Lanarkshire Alcohol & Drug Partnership (ADP) & Lanarkshire Community Justice Authority (LCJA) Working Group was established in September 2010 to ensure that joint objectives are advanced strategically and within agreed timescales. The working group's key purpose is to improve outcomes for offenders with substance misuse problems in line with the Equally Well Review 2010.

The working group's key purpose is to improve the health outcomes of offenders with substance misuse problems thereby reducing re-offending.

Specifically, the working group will '*continue with the work underway in the context of the Reducing Reoffending Programme which sets offender health issues in a wider context of all the actions needed to ensure improved community reintegration of those who offend*' and also in line with the ADP recovery strategy.

Purpose:

The purpose of the ADP and CJA working group is:

- To influence the development of multi-agency and partnership working, including the joint commissioning of services.
- To take forward the recommendations of the 'Equally Well' Review 2010 under recommendations (13) Offenders Health (14) Offenders Health – Alcohol and (15) Drugs. Particularly focusing on supporting the development of Community Payback Orders and the development of integrated care pathways for offenders with alcohol and drug problems.
- To agree how all partners can best complement their performance management arrangements.
- To share current and developing Policies, Guidance and Protocols.
- To develop opportunities to meet the joint training needs of all staff working for our partners and develop appropriate ways of meeting these.
- To consider the opportunities for joint research and development initiatives.
- To prepare joint responses to appropriate national and local consultations.

- To enhance communication between agencies who work with those with addiction issues who are involved in offending behaviour.

The group will aim to ensure that we contribute to a reduction in re-offending and reduced and stabilised substance misuse, by ensuring access in the community and prison settings to:

- A wide range of drug and alcohol services
- Safe and stable housing
- Literacy & learning opportunities
- Employment and training
- Financial education and advice

This should lead to improvements in:

- Sustained or improved physical or mental wellbeing
- Maintained or improved relationships with peers or family
- The ability to live independently and
- Improvements in the attitudes or behaviour which lead to offending and greater acceptance of responsibility in managing their own behaviour and understanding of the impact of their offending and substance misuse on victims and on their own families.

Membership:

- Ms Val Tallon - ADP Co-ordinator (Chair)
- Mr Tony McNulty - LCJA Chief Officer (Vice-Chair)
- Ms Lillian Cringles – Manager, Justice Services, North Lanarkshire Council
- Mr Arun Sing– Justice Service Manager, South Lanarkshire Council
- Mr Derek McCabe, Representative from ADP voluntary network
- Mr Jim Dunstan, CJA Liaison Manager
- Ms Trish Tougher, Hep Lead Officer, NHS Lanarkshire
- Ms Roberta Reid, Planning and Development Adviser, LCJA
- Ms Hazel Marshall, Clerical Assistant, LCJA
- Representative from Addiewell Prison (to be confirmed)
- Representative from Mental Health (to be confirmed)

Governance Arrangements:

- The ADP Co-ordinator will report to the ADP quarterly
- The LCJA Chief Officer will report to the LCJA Convenor and at Board Meetings

Communication and Information Flow:

In order to aid communication the following process has been identified:-

- Items for the agenda and any associated papers to be submitted 1 week prior to the meeting to the Clerical Assistant of the LCJA , - the agenda will then be agreed and finalised by the Chair;

- The agenda and associated papers to be circulated 1 week prior to the meeting;
- The minute of the meeting will be circulated within 2 weeks of the meeting;
- All members of the meeting are responsible for sharing with and seeking information from colleagues in their sphere of responsibility.

Frequency of Meetings:

- The ADP/CJA working group will be held quarterly.

Val Tallon
ADP Co-ordinator
24th January 2011