

Report

3

Report to:	Conference Allocation Committee
Date of Meeting:	14 September 2011
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Elected Member Representation at Conferences, etc
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide details on various conferences and seminars which the Council has been invited to attend to allow elected member representation to be determined.

2. Recommendation(s)

2.1. The Committee is asked to:-

- (1) consider the invitations received for the various conferences and seminars listed in the appendix to this report and decide on which elected members should attend particular conferences/seminars, etc if it is considered appropriate for the Council to be represented.

3. Background

3.1. Invitations have been received in respect of the various conferences, seminars, etc contained in the list attached to this report. In accordance with procedures for dealing with conferences, etc, details of the conferences and seminars have been issued to the Leaders of the Political Groups. Their comments are available to assist the Conference Allocation Committee with its consideration of particular invitations.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. Delegate fees associated with members' attendance at those conferences, seminars, etc, at which it is considered that the Council should be represented, can be met from within the existing budget.

6. Other Implications

6.1. Attendance at conferences, seminars, etc contributes to individual members' learning and development profiles. In terms of good governance, it is important that elected members have the opportunity to attend events which keep them briefed on current developments and reinforce the knowledge and skills required to enable them to fulfill their role.

There are no other implications associated with the content of this report.

7. Equalities Impact Assessment and Consultation Arrangements

7.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.

7.2. Other than consultation with the appropriate elected members in terms of the process established for dealing with invitations received to attend conferences and seminars, no formal consultation was required.

Paul Manning
Executive Director (Finance and Corporate Resources)

7 September 2011

Link(s) to Council Objectives/Improvement Themes/Values

◆ Accountable, Effective and Efficient

Previous References

None

List of Background Papers

Invitations received in respect of individual conferences, seminars, etc

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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South Lanarkshire Council
CONFERENCE ALLOCATION COMMITTEE - 14/09/2011
List of Conferences, Seminars, etc

No	Start Date	End Date	Conference Title	Organiser(s)	Venue(s)
1.	03/11/2011	04/11/2011	Annual Conference 2011	Children in Scotland	Edinburgh
2.	09/02/2012	09/02/2012	The Adults with Incapacity Act - What You Need to Know for Compliance	MacKay Hannah	Glasgow