

## PERFORMANCE AND REVIEW SCRUTINY FORUM

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 22 March 2011

**Chair:**

Councillor Edward McAvoy

**Councillors Present:**

Eileen Baxendale, Jackie Burns, Jim Docherty, Ian Gray, Alex McInnes, Anne Maggs, John Murray

**Councillor's Apology:**

Graeme Horne

**Attending:**

**Chief Executive's Service**

A Strang, Chief Executive; H Black, Improvement Manager; H McNeil, Head of Audit and Improvement

**Community Resources**

D Gibson, Fleet Manager; S Kelly, Head of Facilities, Fleet and Ground Services

**Corporate Resources**

R McIlwain, Executive Director; G Bow, Administration Adviser; B Sinclair, Research Adviser

**Also Attending:**

**Unison**

S Smellie

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### 1 Declaration of Interests

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No interests were declared.

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### 2 Minutes of Previous Meeting

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The minutes of the meeting of the Performance and Review Scrutiny Forum held on 18 January 2011 were submitted for approval as a correct record.

**The Forum decided:** that the minutes be approved as a correct record.

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### 3 Review of Fleet Services

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A report dated 8 February 2011 by the Executive Director (Community Resources) was submitted on the outcome of an Alternative Service Delivery Review of Fleet Management and Vehicle Maintenance undertaken by Grant Thornton, Consultants

Fleet Services managed and maintained 1300 vehicles and details on the diversity and purpose of the Council's fleet were summarised.

The Fleet Manager gave a presentation on the scope of the review which had focused on a number of key areas including:-

- ◆ financial performance
- ◆ operational performance

- ◆ the outcomes of a previous best value review of the Service
- ◆ an assessment of alternative methods of delivery including full outsourcing, partial outsourcing and shared service/joint working

One of the key conclusions arising from the Consultants' report was that there was no evidence that outsourcing the full fleet service and maintenance function would achieve savings or improvements in service.

In terms of partial outsourcing, a previous market testing exercise had established that there were no suitable alternative service providers.

Shared services/joint working had also been fully evaluated and it was considered that there was some scope for shared services/joint working. A more detailed assessment of the potential for implementing shared services/joint working was currently ongoing.

**The Forum decided:** that the outcome of the review carried out by Grant Thornton, Consultants, of the Council's Fleet Management and Vehicle Maintenance Service be noted.

*[Reference: Minutes of Executive Committee of 9 September 2009 (Paragraph 7)]*

#### **4 Gauging Recovery Impact Monitoring (GRIM) - Quarter 3 Summary Report**

A report dated 7 March 2011 by the Executive Director (Corporate Resources) was submitted on:-

- ◆ a summary of the Gauging Recovery Impact Monitoring (GRIM) indicators used to monitor the state of the economic recovery in South Lanarkshire
- ◆ the range of interventions/actions implemented by the Council and its community planning partners to reduce the impact of the recession within the South Lanarkshire area

The data was reported quarterly and monitored the changing situation against 5 key impact themes as follows:-

- |                 |                   |             |
|-----------------|-------------------|-------------|
| ◆ social impact | ◆ council revenue | ◆ community |
| ◆ labour market | ◆ business        |             |

The various responses and interventions that the Council and its partners had implemented to aid the recovery against each of the impact themes were detailed in the report.

**The Forum decided:** that the summary results across the set of Gauging Recovery Impact Monitoring GRIM indicators for Quarter 3 2010/2011 and the interventions/actions implemented by the Council and its partners to reduce the impact of the recession in South Lanarkshire be noted.

*[Reference: Minutes of Executive Committee of 9 March 2010 (Paragraph 8)]*

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## **5 Statutory Performance Indicators 2009/2010 - Performance and Prioritisation Analysis**

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A report dated 10 March 2011 by the Chief Executive was submitted on:-

- ◆ information included within Audit Scotland's Data Compendium 2009/2010 and Statutory Performance Indicators 2009/2010 publications (December 2010)
- ◆ the Council's position in relation to the other 31 local authorities and identifying areas of improvement or decline (over 15%) over the 3 year period 2007/2008 to 2009/2010
- ◆ the data for use by Resources when implementing their improvement planning processes

Information was provided on the 49 measures in terms of which quartile the Council's performance was ranked within. Particular attention had been focused on measures which were considered to be of greater importance in terms of the Council Plan, Connect, and details of the performance of those measures were highlighted.

The key points for the Council arising from the Data Compendium relating to the measures were:-

- ◆ 6 had improved and 8 had declined by more than 15% since 2007/2008
- ◆ 2 indicators were ranked first in Scotland in 2009/2010
- ◆ 15 indicators were ranked in Quartile 1 for 2009/2010
- ◆ 3 indicators were ranked in Quartile 4 for 2009/2010

The details of the Council's performance would be reported to the Executive Committee on 23 March 2011.

**The Forum decided:** that Executive Directors use the data and analysis contained in the report to help inform their improvement planning processes.

*[Reference: Minutes of 26 October 2010 (Paragraph 8)]*

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## **6 Urgent Business**

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There were no items of urgent business.