

## RECRUITMENT COMMITTEE

Minutes of meeting held in Committee Room 2, Council Offices, Almada Street, Hamilton on 10 October 2011

**Chair:**

Councillor Edward McAvoy

**Councillors Present:**

Jackie Burns, Jim Docherty, Ian Gray, Lesley McDonald, John Murray (Substitute)

**Councillor's Apology:**

Beith Forrest

**Attending:****Chief Executive's Service**

A Strang, Chief Executive

**Finance and Corporate Resources**

R Lake, Head of Administration Services; K McVeigh, Head of Personnel Services

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**1 Declaration of Interests**

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No interests were declared.

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**2 Exclusion of Press and Public**

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**The Committee decided:** that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item(s) of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

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**3 South Lanarkshire Council - Post of Chief Executive**

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Documentation on the post of Chief Executive was submitted as follows:-

- ◆ job profile
- ◆ applications received

It was proposed that the presentation topic and interview questions be circulated to the members of the Committee following agreement on the design of the assessment centre exercise with SOLACE.

**The Committee decided:**

- (1) that the job profile be approved;
- (2) that a shortlist of 5 applicants be selected as follows:-
  - ◆ Applicant Reference Number 4
  - ◆ Applicant Reference Number 5

- ◆ Applicant Reference Number 6
  - ◆ Applicant Reference Number 7
  - ◆ Applicant Reference Number 11
- (3) that the proposed presentation topic and interview questions be circulated by the Head of Personnel Services following agreement on the design of the assessment centre; and
- (4) that the interviews for the post of Chief Executive be held on 31 October 2011.

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#### **4 Urgent Business**

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There were no items of urgent business.