

## ENTERPRISE SERVICES COMMITTEE

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 1 March 2016

### Chair:

Councillor Chris Thompson

### Councillors Present:

John Anderson, Ralph Barker, Walter Brogan, John Cairney, Stephanie Callaghan, Peter Craig, Isobel Dorman, Hugh Dunsmuir (*substitute for Councillor McNamee*), George Greenshields, Graeme Horne, Gerard Killen, Eileen Logan, Joe Lowe, Lesley McDonald, Denis McKenna, Davie McLachlan, Anne Maggs, Alice Marie Mitchell, John Ross (*substitute for Councillor Menzies*), Graham Simpson (Depute), Bert Thomson, Richard Tullett, Jim Wardhaugh

### Councillors' Apologies:

Robert Brown, Edward McAvoy (ex officio), John McNamee, John Menzies

### Attending:

#### Community and Enterprise Resources

M McGlynn, Executive Director; G Mackay, Head of Roads and Transportation Services; J McCaffer, Head of Regeneration Services; A McKinnon, Head of Support Services

#### Finance and Corporate Resources

N Docherty, Administration Assistant; J McDonald, Administration Adviser; M Ward, Accountant

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## 1 Declaration of Interests

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The following interests were declared:-

<b>Councillor(s)</b>	<b>Item(s)</b>	<b>Nature of Interest(s)</b>
Anderson	◆ Voluntary Sector Funding 2016/2017	◆ Member of East Kilbride Citizens' Advice Bureau
	◆ Tackling Poverty Programme 2016/2017	◆ Member of East Kilbride Citizens' Advice Bureau
Logan	Lanarkshire EU Rural Development LEADER Programme 2014 to 2020	Chair of South Lanarkshire Rural Partnership

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## 2 Minutes of Previous Meeting

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The minutes of the meeting of the Enterprise Services Committee held on 8 December 2015 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### **3 Enterprise Services - Revenue Budget Monitoring 2015/2016**

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A joint report dated 28 January 2016 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted comparing actual expenditure at 8 January 2016 against budgeted expenditure for 2015/2016 for Enterprise Services.

Details were provided on proposed budget virements in respect of Enterprise Services to realign budgets.

**The Committee decided:**

- (1) that the overspend on the Enterprise Services' revenue budget of £0.214 million and the forecast to 31 March 2016 of an overspend of £0.131 million be noted; and
- (2) that the budget virements in respect of Enterprise Services, as detailed in Appendices B to D of the report, be approved.

*[Reference: Minutes of 8 December 2015 (Paragraph 3)]*

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### **4 Enterprise Services - Capital Budget Monitoring 2015/2016**

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A joint report dated 28 January 2016 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted advising of progress on the Enterprise Services' capital programme 2015/2016 and summarising the expenditure position at 8 January 2016.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 8 December 2015 (Paragraph 4)]*

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### **5 Enterprise Services - Workforce Monitoring - October to December 2015**

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A joint report dated 26 January 2016 by the Executive Directors (Finance and Corporate Resources) and (Community and Enterprise Resources) was submitted on the following employee information for Enterprise Services for the period October to December 2015:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 12 December 2015

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 8 December 2015 (Paragraph 5)]*

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### **6 Community Benefit Funds - New Contribution - Andershaw Wind Farm**

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A report dated 10 February 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the:-

- ◆ development of the Andershaw Wind Farm

- ◆ proposals for the associated community benefit payments from the Andershaw Wind Farm to be managed through the Renewable Energy Fund (REF)

As part of the development, the Council would receive community benefit payments for distribution to projects associated with the wind farm. It was proposed that the arrangements in place for the distribution of funds through existing Renewable Energy Funds be used as the basis for the administration of the Andershaw Wind Farm.

The eligible area was shown in the appendix to the report and the usual criteria would be applied to regulate the distribution of Andershaw Renewable Energy Fund grants.

**The Committee decided:**

- (1) that the Council's Renewable Energy Fund incorporate provision for the receipt and disposal of community benefit payments in respect of the Andershaw Wind Farm development; and
- (2) that the Executive Director (Community and Enterprise Resources) be authorised to conclude the necessary administrative arrangements in relation to the community benefit payments using the existing Renewable Energy Fund mechanism.

*[Reference: Minutes of the Executive Committee of 1 December 2010 (Paragraph 9)]*

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## **7 Whitelee Renewable Energy Fund - Grant Application - South Lanarkshire Leisure and Culture**

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A report dated 10 February 2016 by the Executive Director (Community and Enterprise Resources) was submitted on an application to the Whitelee Renewable Energy Fund which had been established to provide funding to suitable projects providing community benefits in eligible areas.

It was proposed that a grant of up to £75,000 towards eligible costs associated with the improvement of equipment and access arrangements at East Kilbride Ice Rink be awarded to South Lanarkshire Leisure and Culture, subject to the applicant providing written confirmation that all other additional funding for the project had been secured.

**The Committee decided:** that South Lanarkshire Leisure and Culture be awarded a grant of up to £75,000 towards eligible costs associated with the improvement of equipment and access arrangements at East Kilbride Ice Rink, subject to the applicant providing confirmation that all other additional funding for the project had been secured.

*[Reference: Minutes of the Enterprise Resources Committee of 20 May 2009 (Paragraph 8)]*

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## **8 Funding and Development Officer**

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A joint report dated 11 February 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the temporary post of Funding and Development Officer within Regeneration Services.

In view of the continuing success of the project and NHS Lanarkshire's commitment to continue funding the post for a further 2 years, it was proposed that the temporary post of Funding and Development Officer within Regeneration Services be made permanent.

The total costs associated with this post would be met by NHS South Lanarkshire Community Health Partnership.

**The Committee decided:** that the temporary post of Funding and Development Officer within Regeneration Services be made permanent.

*[Reference: Minutes of 4 February 2014 (Paragraph 9)]*

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## 9 Voluntary Sector Funding 2016/2017

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A report dated 11 February 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the funding contributions for a number of voluntary sector initiatives in South Lanarkshire for 2016/2017.

An overall programme of financial support for voluntary sector initiatives for 2016/2017 was proposed as follows:-

<b>Project</b>	<b>Funding For</b>	<b>Community and Enterprise Resources' Contribution 2016/2017</b>
Voluntary Action South Lanarkshire (VASLan)	Development and implementation costs of service delivery across South Lanarkshire	£83,583
Citizens' Advice Bureaux (CABs)	Money Advice services in 4 CABs	£72,000
<b>Total</b>		<b>£155,583</b>

The proposed expenditure of £155,583 for voluntary sector initiatives would be met from existing Community and Enterprise Resources' budgets for 2016/2017.

**The Committee decided:** that the funding allocated to voluntary sector initiatives for 2016/2017, as detailed above, be approved.

*[Reference: Minutes of 17 February 2015 (Paragraph 7)]*

*Councillor Anderson, having declared an interest in this item and the following item, withdrew from the meeting during their consideration*

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## 10 Tackling Poverty Programme 2016/2017

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A report dated 11 February 2016 by the Executive Director (Community and Enterprise Resources) was submitted on proposals to allocate funding totalling £3,160,290 in terms of the Community and Enterprise Resources' Tackling Poverty Programme for 2016/2017.

Key programme themes and broad headline elements of each of the proposed allocations were detailed in the report. The Programme allocations would continue to focus on key priorities including:-

- ◆ early intervention and prevention
- ◆ employability
- ◆ vulnerable families
- ◆ financial inclusion
- ◆ health improvement
- ◆ community engagement

It was proposed that the elements of the Tackling Poverty Programme managed by Community and Enterprise Resources totalling £3,160,290, as detailed in the appendix to the report, be approved.

It was further proposed that, as part of the programmes, delivery partners would present performance reports to the Tackling Poverty and Inequalities Partnership Board in 2016/2017.

**The Committee decided:** that the Tackling Poverty Programme 2016/2017, totalling £3,160,290 as detailed in the appendix to the report, be approved.

*[Reference: Minutes of the Executive Committee of 11 March 2015 (Paragraph 21)]*

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## **11 Lanarkshire EU Rural Development LEADER Programme 2014 to 2020**

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A joint report dated 24 February 2016 by the Executive Directors (Community and Enterprise Resources) and (Finance and Corporate Resources) was submitted on the:-

- ◆ background and performance of the 2007 to 2013 LEADER Programme in South Lanarkshire
- ◆ proposed LEADER Programme for 2014 to 2020

LEADER was part of the Scottish Rural Development Programme (SRDP) aimed at promoting economic and community development within rural areas. The programme had been funded by the European Union and Scottish Government to encourage new and experimental approaches to rural development. The performance of the South Lanarkshire LEADER Programme for 2007 to 2013 was detailed in Appendix 1 to the report.

In 2013, the Scottish Government had recommended that the new programme of activity for the period 2014 to 2020 should also include part of North Lanarkshire Council and, within that context, a new Local Development Strategy had been prepared. The South Lanarkshire Rural Partnership (SLRP) had secured an indicative grant of £4,066,953 from the Scottish Government to deliver the Programme in the period 2014 to 2020. Details of the objectives that the Programme would deliver together with the funding allocations were detailed in the report.

In contrast to the previous 2 LEADER Programmes, there was no requirement for the Council to provide match funding to the overall Programme. There was, however, a requirement for the Council to act as Lead Partner and Accountable Body, support the Programme and raise awareness and understanding of all other potential funding streams and related opportunities to support and complement LEADER activity. On that basis, it was proposed that the management and administration of the new Programme be undertaken by the Council and supported by a potential staff complement of up to 4 posts as detailed in the report.

The costs associated with the proposals would be met from the Scottish Government funding allocated to the LEADER Programme.

**The Committee decided:**

- (1) that the performance of the LEADER Programme in 2007 to 2013, as detailed in Appendix 1 to the report, be noted;
- (2) that the indicative funding allocation of £4,066,953 from the Scottish Government for the delivery of the LEADER Programme in 2014 to 2020 be noted;
- (3) that the proposals to support implementation of the new LEADER Programme be approved; and

- (4) that the potential application of the Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) to Rural Development Trust employees be noted.

*Councillor Logan, having declared an interest in the above item, withdrew from the meeting during its consideration*

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## **12 Cycling Strategy 2016 to 2021**

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A report dated 10 February 2016 by the Executive Director (Community and Enterprise Resources) was submitted on the Council's Cycling Strategy 2016 to 2021.

As part of the Scottish Government's Cycle Action Plan for Scotland (CAPS), each local authority was required to develop a Cycling Strategy for their area.

The Council's Local Transport Strategy 2013 to 2023 contained a number of cycle policies and actions and it was proposed that the Cycling Strategy build on those policies and actions to promote and encourage cycling in South Lanarkshire.

Details of the chapters and objectives, which would be contained in the Cycling Strategy, were provided in the report.

**The Committee decided:** that the South Lanarkshire Cycling Strategy 2016 to 2021 be approved.

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## **13 Urgent Business**

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There were no items of urgent business.

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## **Chair's Remarks**

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The Chair advised that this would be the last meeting that Jim McCaffer, Head of Regeneration Services would be attending as he was retiring. The Chair, on behalf of the Members of the Committee, thanked Mr McCaffer for his help and hard work over the years and wished him every success in the future.