

Report

Report to:	Education Resources Committee
Date of Meeting:	21 May 2024
Report by:	Executive Director (Education Resources)

Subject:	Notification of Contracts Awarded: 1 October 2023 to 31 March 2024
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide notification in line with Standing Orders on Contracts to Committee of all contracts awarded by Education Resources during the period 1 October 2023 to 31 March 2024

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contracts awarded be noted.

3. Background

3.1. It is a requirement of Clauses 21.8 and 22.5 of the Standing Orders on Contracts that details of the acceptance of all tenders above £50,000 be reported retrospectively to the relevant Committee for noting, other than those under Clause 21.3 where the award is not the lowest in a price only tender, or costs exceed the approved financial provision. In these instances a report is submitted to the appropriate Committee and subsequent authority to award is granted by that Committee.

4. Contract Awards

4.1. A full list of contracts covering the period 1 October 2023 to 31 March 2024 on the basis of lowest offer and/or most economically advantageous offer submitted, is provided at Appendix 1.

5. Employee Implications

5.1. Contracts management, including performance appraisal, will be undertaken by both the main service user and the Procurement Team.

6. Financial Implications

6.1. Appropriate budgetary provision is available for each of the contracts awarded.

7. Other Implications

7.1. There are no direct risks or implications for sustainability in terms of the information contained in this report.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy nor recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 8.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Carole McKenzie
Executive Director (Education Resources)

25 April 2024

Link(s) to Council Values/Priorities/Outcomes

- ♦ Value: Accountable, effective, efficient and transparent

List of Background Papers

- ♦ Standing Orders on Contracts

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Appendix 1

Education Resources

Contracts Awarded by Education Resources over £50,000 in value

[illegible]

Contract Extensions by Education Resources over £50,000 in value

Contractor	Contract Reference	Original Value of Contract Awarded (including extension value)	Value of Extension Award	Date of Extension	Brief Description	Contract Extension period
Action for Children	SLC/PS/EDUC/19/028/DA/23-001	£410,411	£203,251	19/02/2024	The Blues Programme	31/03/2024 to 31/03/2025