

Report

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Report to:	Executive Committee
Date of Meeting:	6 July 2011
Report by:	Chief Executive

Subject:	Recommendations Referred by Resource Committees
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1. Purpose of Report

1.1. The purpose of the report is to:-

Request approval of recommendations referred to this Committee by the following Resource Committees:-

- ◆ Education Resources Committee of 14 June 2011
- ◆ Finance and Information Technology Resources Committee of 14 June 2011
- ◆ Corporate Resources Committee of 15 June 2011
- ◆ Enterprise Resources Committee of 15 June 2011

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the recommendations referred by the Education Resources, Finance and Information Technology Resources, Corporate Resources and Enterprise Resources Committees in relation to Resource Plans for 2011/2012 be approved;
- (2) that the recommendation referred by the Corporate Resources Committee in relation to the revised Policy on Support for Employees Experiencing Domestic Abuse be approved

3. Recommendations for Consideration

3.1. Education Resources Committee

3.1.1. Education Resources' Resource Plan 2011/2012 – Extract of Minute

A report dated 19 May 2011 by the Executive Director (Education Resources) was submitted on Education Resources' Resource Plan for 2011/2012. Details were provided on:-

- ◆ Resource achievements and performance during 2010/2011
- ◆ Resource objectives and actions for 2011/2012
- ◆ capital and revenue resources for 2011/2012
- ◆ the organisational structure of the Resource

In line with the Council's performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended to the Executive Committee: that the Education Resources' Resource Plan for 2011/2012 be approved.

[Reference: Minutes of 3 November 2010 (Paragraph 6)]

3.2. Finance and Information Technology Resources Committee

3.2.1 Finance and Information Technology Resources' Resource Plan 2011/2012 – Extract of Minute

A report dated 20 May 2011 by the Chief Executive was submitted on the Finance and Information Technology Resources' Resource Plan for 2011/2012. Details were provided on:-

- ◆ Resource achievements and performance during 2010/2011
- ◆ Resource objectives and actions for 2011/2012
- ◆ capital and revenue resources for 2011/2012
- ◆ the organisational structure of the Resource

In line with the Council's performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended to the Executive Committee: that the Finance and Information Technology Resources' Resource Plan for 2011/2012 be approved.

[Reference: Minutes of 9 November 2010 (Paragraph 6)]

3.3. Corporate Resources Committee

3.3.1 Corporate Resources' Resource Plan 2011/2012 – Extract of Minute

A report dated 26 May 2011 by the Executive Director (Corporate Resources) was submitted on the Corporate Resources' Resource Plan for 2011/2012. Details were provided on:-

- ◆ Resource achievements and performance during 2010/2011
- ◆ Resource objectives and actions for 2011/2012
- ◆ capital and revenue resources for 2011/2012
- ◆ the organisational structure of the Resource

In line with the Council's performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended to the Executive Committee: that the Corporate Resources' Resource Plan for 2011/2012 be approved.

[Reference: Minutes of 10 November 2010 (Paragraph 6)]

3.3.2 Revised Policy on Support for Employees Experiencing Domestic Abuse – Extract of Minute

A report dated 23 May 2011 by the Executive Director (Corporate Resources) was submitted on revisions to the Policy on Support for Employees Experiencing Domestic Abuse.

The current Policy provided guidance for managers and employees in relation to domestic abuse and included information on the support available and relevant procedures. The Policy consisted of 2 documents, the Policy Document and an employee information leaflet.

The revised Policy comprised a single comprehensive document which avoided duplication. Key updates and revisions to the Policy were detailed in the report and a copy of the revised Policy was attached as an appendix to the report. The revised Policy would be communicated to all employees via The Works magazine, a Management Bulletin and Personnel Circular and would be available on the intranet.

The Committee recommended that the revised Policy on Support for Employees **to the Executive Committee:** Experiencing Domestic Abuse be approved.

[Reference: Minutes of 2 July 2003 (Paragraph 8)]

3.4. **Enterprise Resources Committee**

3.4.1 **Enterprise Resources' Resource Plan 2011/2012 – Extract of Minute**

A report dated 23 May 2011 by the Executive Director (Enterprise Resources) was submitted on Enterprise Resources' Resource Plan for 2011/2012. Details were provided on:-

- ◆ Resource achievements and performance during 2010/2011
- ◆ Resource objectives and actions for 2011/2012
- ◆ capital and revenue resources for 2011/2012
- ◆ the organisational structure of the Resource

In line with the Council's performance management arrangements, a mid year progress report on actions identified in the 2011/2012 Resource Plan would be submitted to a future meeting of the Committee.

The Committee recommended that the Enterprise Resources' Resource Plan **to the Executive Committee:** for 2011/2012 be approved.

[Reference: Minutes of 10 November 2010 (Paragraph 6)]

4. **Employee Implications**

4.1. None

5. **Financial Implications**

5.1. None

6. **Other Implications**

6.1. Any risks identified or other implications were highlighted as part of the original reports to the Resource Committees.

7. **Equality Impact Assessment and Consultation Arrangements**

7.1. Equality impact assessment and consultation arrangements were highlighted as part of the original reports to the Resource Committees.

7.2. There is no requirement to carry out an Equality Impact Assessment or consultation in terms of the proposals contained in this report.

**Archibald Strang
Chief Executive**

28 June 2011

Link(s) to Council Objectives/Improvement Themes/Values

- ◆ Accountable, effective and efficient
- ◆ Excellent employer

Previous References

- ◆ Minutes of Education Resources Committee of 14 June 2011 (Paragraph 4)
- ◆ Minutes of Finance and Information Technology Resources Committee of 14 June 2011 (Paragraph 5)
- ◆ Minutes of Corporate Resources Committee of 15 June 2011 (Paragraph 5 and 7)
- ◆ Minutes of Enterprise Resources Committee of 15 June 2011 (Paragraph 4)

List of Background Papers

- ◆ Reports to Resource Committees

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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