



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 05 January 2026

Dear Councillor

Recruitment Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 13 January 2026
Time: 14:00
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Paul Manning
Chief Executive

Members

Joe Fagan (Chair), Gerry Convery (Depute Chair), Alex Allison, Robert Brown, Maureen Chalmers, Ross Clark

Substitutes

John Anderson, Margaret Cooper, Maureen Devlin, Eileen Logan, Katy Loudon, Richard Nelson

BUSINESS

1 Declaration of Interests

2 Minutes of Previous Meeting

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Minutes of the meeting of the Recruitment Committee held on 2 December 2025 submitted for approval as a correct record. (Copy attached)

Urgent Business

3 Urgent Business

Any other items of business which the Chair decides are urgent.

Exclusion of Press and Public

4 Exclusion of Press and Public

It is recommended that the Committee makes the following resolution:-

"That, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it is likely that there will be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act."

Item(s) for Decision

5 Post of Executive Director (Community and Enterprise Resources)

To establish shortlist of candidates for interview. (Papers attached)

For further information, please contact:-

Clerk Name:	Stuart McLeod
Clerk Telephone:	07385 370 117
Clerk Email:	stuart.mcleod@southlanarkshire.gov.uk

RECRUITMENT COMMITTEE

2

Minutes of meeting held via Microsoft Teams and Committee Room 5, Council Offices, Almada Street, Hamilton on 2 December 2025

Chair:

Councillor Joe Fagan

Councillors Present:

Councillor Robert Brown, Councillor Ross Clark, Councillor Gerry Convery (Depute)

Councillors' Apologies:

Councillor Alex Allison, Councillor Maureen Chalmers

Attending:

Chief Executive's Service

P Manning, Chief Executive

Finance and Corporate Resources

S McLeod, Administration Officer; M Milne, Head of Personnel Services

1 Declaration of Interests

No interests were declared.

2 Urgent Business

There were no items of urgent business.

3 Exclusion of Press and Public

The Committee decided:

that, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, the press and public be excluded from the meeting for the next item of business on the grounds that it was likely that there would be disclosure of exempt information in terms of Paragraph 1 of Part I of Schedule 7A of the Act.

4 Post of Executive Director (Community and Enterprise Resources)

Documentation on the post of Executive Director (Community and Enterprise Resources) was submitted as follows:-

- ◆ job profile
- ◆ recruitment pack
- ◆ synopsis of applicants
- ◆ applications received

The Committee decided:

(1) that a shortleet of 7 applicants be selected for the assessment centre as follows:-

- ◆ Applicant Reference Number 9
- ◆ Applicant Reference Number 12
- ◆ Applicant Reference Number 24
- ◆ Applicant Reference Number 31
- ◆ Applicant Reference Number 37
- ◆ Applicant Reference Number 38
- ◆ Applicant Reference Number 45

(2) that a further meeting be arranged after the assessment centre to select applicants for interview.