



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 14 September 2020

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 22 September 2020
Time: 09:30
Venue: By Microsoft Teams and Corporate Dining Room,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Peter Craig (Chair), Maureen Chalmers (Depute Chair), Gerry Convery, Maureen Devlin, Kenny McCreary, Jim Wardhaugh

BUSINESS

1 Declaration of Interests

- 2 **Minutes of Previous Meeting** 3 - 4
Minutes of the meeting of the Conference Allocation Committee of 11 February 2020 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 **Elected Member Representation at Conferences, etc** 5 - 8
Report dated 14 September 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

- 4 **Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)** 9 - 10
Report dated 11 May 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 5 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Lynne Wyllie/Gillian Cochran

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Clerk Email: lynne.wyllie@southlanarkshire.gov.uk