



Council Offices, Almada Street  
Hamilton, ML3 0AA

24 August 2016

Dear Councillor

## **Risk and Audit Scrutiny Forum**

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

**Date:** Tuesday 30 August 2016

**Time:** 11:00am

**Venue:** Committee Room 2, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

<b>Members are reminded to bring their fully charged tablets to the meeting</b>
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Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Ralph Barker, Walter Brogan, John Cairney, Peter Craig, Isobel Dorman, Susan Kerr, Pat Lee, Lesley McDonald, Brian McKenna, Gladys Miller

### **Substitute Members**

Stuart Gallacher, Bill Holman, John McNamee, Vivienne Shaw

## **BUSINESS**

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the meeting of Risk and Audit Scrutiny Forum held on 31 May 2016 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 4

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**Item(s) for Consideration**

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**3 Internal Audit Activity as at 5 August 2016**

Report dated 10 August 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 5 to 14

**4 Internal Audit Annual Assurance Report 2015/2016**

Report dated 10 August 2016 by the Audit and Compliance Manager (Finance and Corporate Resources). (Copy attached) Page(s) 15 to 30

**5 Risk Management Strategy**

Report dated 3 August 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 31 to 60

**6 Shared Risk Assessment - Local Scrutiny Plan 2016/2017**

Report dated 6 July 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 61 to 70

**7 Forward Programme for Future Meetings**

Report dated 8 August 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 71 to End

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**Urgent Business**

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**8 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Pauline MacRae on 01698 454108***

***pauline.macrae@southlanarkshire.gov.uk***