



Council Offices, Almada Street  
Hamilton, ML3 0AA

9 November 2005

Dear Councillor

## **Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date: Wednesday 16 November 2005**

**Time: 2:00pm**

**Venue: Committee Room 1, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Michael Docherty**  
**Chief Executive**

### **Members**

David Baillie, Archie Buchanan, Pam Clearie, Stewart Crawford, Jim Daisley, Gerry Docherty, Jim Docherty, Bev Gauld, Tommy Gilligan, Liz Handibode, Carol Hughes, Davy Keirs, Hector Macdonald, Edward McAvoy, Billy McCaig, Brian McCaig, Michael McCann, John McGuinness, Ian McInnes, Denis McKenna, David McLachlan, Mary McNeill, Henry Mitchell, John Ormiston, Patricia Osborne, William Ross, Betty Rush, Graham Scott, David Shearer, May Smith, Jim Wardhaugh, Pat Watters

## **BUSINESS**

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the Corporate Resources Committee held on Wednesday 21 September 2005 submitted for approval as a correct record. (Copy attached) Pages 1 to 5

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### **Monitoring Item(s)**

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**3 Revenue Budget Monitoring 2005/2006 - Corporate Resources**

Joint report dated 20 October 2005 by the Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached) Pages 7 to 11

**4 Capital Budget Monitoring 2005/2006 - Corporate Resources**

Joint report dated 20 October 2005 by Executive Directors (Finance and Information Technology Resources) and (Corporate Resources). (Copy attached). Pages 13 to 15

**5 Corporate Resources' Workforce Monitoring - August and September 2005**

Report dated 17 October 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 17 to 23

**6 Council-wide Workforce Monitoring - August and September 2005**

Report dated 17 October 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 25 to 45

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### **Item(s) for Decision**

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**7 Occupational Health and Safety Management System**

Report dated 24 October 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 47 to 50

**8 Regulation of Investigatory Powers (Scotland) Act 2000 - Outcome of Inspection and Proposed Changes to Procedures**

Report dated 3 October 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 51 to 53

**9 Outcome of the Consultation Process on the Council's Race Equality Schemes for 2005/2008**

Report dated 27 October 2005 by the Executive Director (Corporate Resources). (Copy attached) Pages 55 to 57

**10 Appeals Panel**

Minutes of the Appeals Panel held on 3 October 2005 submitted for approval as a correct record. (Copy attached) Page 59

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**Item(s) for Noting**

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**11 Disability Equality Scheme**

Report dated 24 October 2005 by the Executive Director (Corporate Resources).  
(Copy attached) Pages 61 to 64

**12 Chartered Institute of Public Relations Awards 2005/2006 - Holocaust Memorial Day**

Report dated 31 October 2005 by the Executive Director (Corporate Resources).  
(Copy attached) Pages 65 to 67

**13 Early Retirement and Redeployment**

Joint report dated 21 October 2005 by the Executive Directors (Corporate Resources) and (Finance and Information Technology Resources). (Copy attached) Pages 69 to 72

**14 Statutory Grievance Procedure**

Report dated 24 October 2005 by the Executive Director (Corporate Resources).  
(Copy attached) Pages 73 to 75

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**Urgent Business**

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**15 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Stuart McLeod on 01698 454815***

***stuart.mcleod@southlanarkshire.gov.uk***