Appendix E

Housing and Technical Resources - HRA Variance Analysis 2018/19 (Period 4)

Subjective Head	Variance	Subjective line	Service / amount	Explanation
Employee Costs	39k under	APT&C Basic / Superannuation / National Insurance - 31k under	HRA	This underspend is due to higher than anticipated staff turnover.
Property Costs	(42k) over	Repairs and Maintenance - Internal and External Contractor - (23k) over	HRA	This overspend is due to repairs which are demand led. The overspend is being managed within the overall budget.

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Housing & Technical Resources (HRA) - Total	ANNUAL	PERIOD 3	Quant	PERIOD 4	PERIOD 4	PERIOD 4	0
Expenditure / Income Variance Trends 2018/19	BUDGET 2018/19	VARIANCE AMOUNT	Over/ Under	ESTIMATE TO DATE	ACTUAL TO DATE	VARIANCE AMOUNT	Ove Unc
EMPLOYEE COSTS							
APT & C BASIC	9,644	(10)	over	2,002	2,022	(20)	OVe
APT & C OVERTIME	79	3	under	16	8	8	und
APT & C SUPERANNUATION	1,862	26	under	386	346	40	und
	870	7	under	181	170	11	und
TRAVEL AND SUBSISTENCE	44	5	under	9	2	(und
PENSION INCREASES	219	(5)	over	45	52	(7)	OVe
EMPLOYEE COSTS	12,718	26	under	2,639	2,600	39	und
PROPERTY COSTS							
	126	0	-	0	0	0	
SCOTTISH WATER - UNMETERED CHARGES	4	0	-	0	0	0	
SCOTTISH WATER - METERED CHARGES RENT	8	(3)	over	8	8 0	0	
SERVICE CHARGE	65	(3)	-	0	4	(4)	
OTHER ACCOMMODATION COSTS	101	(3)	over	0	4	(4)	OVe
BED AND BREAKFAST	0	(2)	over	0	8	(8)	OVe
PROPERTY INSURANCE	923	(2)	-	0	0	(0)	
SECURITY COSTS	55	0	-	0	0	0	-
GROUND MAINTENANCE	3,923	(3)	over	192	198	(6)	OV
REPAIRS & MAINTENANCE - INTERNAL CONTRACTOR	26,153	(5)	over	3,946	3,975	(29)	OVe
LIFE CYCLE MAINTENANCE	0	(2)	over	0	0	0	-
REPAIRS & MAINTENANCE - EXTERNAL CONTRACTOR	877	(1)	over	151	145	6	und
ADAPTIONS - INTERNAL CONTRACTORS	0	(2)	over	0	0	0	-
HOUSING - RENT FREE ACCOMMODATION	155	0	-	30	30	0	-
HOUSING - RENT W/O UNLET PERIODS	2,040	0	-	444	444	0	-
HOUSING - RENT W/O BAD PERIODS	5,658	0	-	173	173	0	-
ASBESTOS	139	4	under	37	38	(1)	OVe
EPC	0	(1)	over	0	1	(1)	OVe
ELECTRICITY - CONTRACT	721	0	-	17	17	0	-
GAS	246	0	-	37	37	0	-
HEATING OIL	54	0	-	5	5	0	-
	4	0	-	0	0	0	
	58	0	-	33	34	(1)	OVe
JANITOR SERVICE CLEANING CONTRACT	163	6		163 93	157	6	und
CLEANING MATERIALS	404	(8)	over	93	104	(11)	000
WINDOW CLEANING	60 16	4 (1)	under over	10	<u> </u>	5 0	und
PEST CONTROL	122	(1)	under	28	4	12	- und
REFUSE UPLIFT	0	(5)	over	28	5	(5)	
REMOVAL & STORAGE COSTS	14	(3)	over	1	9	(5)	000
OTHER PROPERTY COSTS	35	(3)	-	4	3	(3)	
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Housing & Technical Resources (HRA) - Total Expenditure / Income Variance Trends 2018/19	REVISED ANNUAL BUDGET 2018/19	PERIOD 3 VARIANCE AMOUNT	Over/ Under	PERIOD 4 ESTIMATE TO DATE	PERIOD 4 ACTUAL TO DATE	PERIOD 4 VARIANCE AMOUNT	Ov Une
SUPPLIES AND SERVICES							
COMPUTER EQUIPMENT PURCHASE	297	0	-	80	77	3	uno
I.T. EQUIPMENT MAINT-CONTRACT	209	0	-	160	160	0	-
EQUIPMENT AND OTHER TOOLS	13	(2)	over	4	8	(4)	OV
ADAPTATIONS FOR CLIENTS	0	(1)	over	0	0	0	-
FURNITURE - OFFICE	10	1	under	3	1	2	uno
MATERIALS	0	(2)	over	0	6	(6)	OV
FOODSTUFFS - GENERAL	6	1	under	2	1	1	unc
PROTECTIVE CLOTHING & UNIFORMS	12	2	under	3	1	2	unc
LAUNDRY COSTS	16	3	under	4	0	4	unc
OTHER SUPPLIES AND SERVICES	32	2	under	12	13	(1)	ov
HEALTH AND SAFETY	15	1	under	4	2	2	unc
CATERING - OUTWITH CONTRACT	0	(1)	over	0	1	(1)	ov
OUTSOURCED MAIL	0	(3)	over	0	4	(4)	OV
SUPPLIES AND SERVICES	610	1	under	272	274	(2)	ov
TRANSPORT AND PLANT							
POOL CAR RECHARGE - RENTAL CHARGE	25	0	-	6	5	1	unc
POOL CAR RECHARGE - FUEL	6	0	-	1	1	0	
POOL CAR RECHARGE - ADDITIONAL CHARGES	1	0	-	0	0	0	-
FLEET SERVICE CHARGES - VEHICLE MAINTENANCE	23	2		5	4	1	unc
FLEET SERVICE CHARGES - PARTS	1	0		0	0	0	-
FLEET SERVICE CHARGES - TYRES	0	(2)	over	0	2	(2)	
FLEET SERVICE CHARGES - HIRED VEHICLES	71	(5)	over	16	17	(1)	
FLEET SERVICE CHARGES - CONTRACT HIRE	34	5		0	0	0	
FLEET SERVICE CHARGES - FUEL	8	1	under	2	0	2	unc
HIRE OF EXTERNAL VEHICLES	21	1	under	5	5	0	
PUPIL TRANSPORT-SPECIAL EDUCATIONAL NEEDS	4	1	under	1	0	1	unc
TAXI CHARGES - AD HOC	0	(1)		0	1	(1)	
TRANSPORT AND PLANT	194	2	under	36	35	1	unc
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Housing & Technical Resources (HRA) - Total	ANNUAL BUDGET	PERIOD 3 VARIANCE	Over/	PERIOD 4 ESTIMATE	PERIOD 4 ACTUAL	PERIOD 4 VARIANCE	Ov
Expenditure / Income Variance Trends 2018/19	2018/19	AMOUNT	Under	TO DATE	TO DATE	AMOUNT	Und
ADMINISTRATION							
PRINTING AND STATIONERY	96	0		19	25	(6)	
BULK PRINTING	86	0		19	25 15	(6)	OV
TELEPHONES	91	0		13	13	0	
MOBILE PHONES	27	2		6	3	3	unc
ADVERTISING - OF COUNCIL SERVICE AVAILABILITY	22	0		0	0	0	-
ADVERTISING - OTHER	12	0		0	0	0	_
POSTAGES/COURIERS	132	0		23	23	0	-
MEMBERSHIP FEES/SUBSCRIPTIONS	38	0		28	28	0	-
MEDICAL COSTS	25	2		7	6	1	unc
LEGAL EXPENSES	86	(7)		21	21	0	-
PETTY OUTLAYS	4	0		1	1	0	-
GIRO BANK AGENCY FEES	9	2	under	2	0	2	unc
PAYPOINT AGENCY FEES	61	1	under	16	16	0	-
INTERNET AGENCY FEES	6	1	under	2	0	2	unc
OTHER ADMIN COSTS	15	0	-	4	3	1	unc
CONFERENCES - OFFICIALS	7	1	under	2	0	2	unc
TRAINING	0	(3)	over	0	3	(3)	OV
INTERNAL SUPPORT SERVICES ALLOCATION	5,039	Ó		0	0	0	-
ADMINISTRATION	5,713	(1)	over	160	158	2	unc
PAYMENT TO OTHER BODIES							
GRANTS TO VOLUNTARY ORGANISATIONS	3,489	0	-	0	0	0	
PAYMENTS TO OTHER BODIES	3,409	0		0	0	0	
SUPPORTING PEOPLE INTERNAL PROVIDER	31	0		12	12	0	
SUPPORTING PEOPLE EXTERNAL PROVIDER	32	0		0	0	0	
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PAYMENT TO OTHER BODIES	3,555	0	-	12	12	0	-
PAYMENT TO CONTRACTORS							
PAYMENT TO PRIVATE CONTRACTOR	80	0	-	9	9	0	-
PAYMENT TO EXTERNAL CONSULTANTS	20	0	-	12	12	0	-
PAYMENT TO CONTRACTORS	100	0	-	21	21	0	-
FINANCING CHARGES							
INTEREST-DEBT CHARGES	14,801	0		0	0	0	-
I.T. EQUIPMENT LEASING-CONTRACT	67	0		0	0	0	-
	23,730	0		0	0	0	-
INTEREST ON REVENUE BALANCES	(67)	0	-	0	0	0	-
FINANCING CHARGES	38,531	0	-	0	0	0	-
TOTAL EXPENDITURE	103,551	12	under	8,524	8,526	(2)	ov
	103,331	12		0,324	0,520	(2)	
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Housing & Technical Resources (HRA) - Total	REVISED ANNUAL BUDGET	PERIOD 3 VARIANCE	Over/	PERIOD 4 ESTIMATE	PERIOD 4 ACTUAL	PERIOD 4 VARIANCE	Over/
Expenditure / Income Variance Trends 2018/19	2018/19	AMOUNT	Under	TO DATE	TO DATE	AMOUNT	Under
INCOME							
SALES - DEPARTMENTS OF THE AUTHORITY	(1,169)	0	-	(270)	(270)	0	-
FEES AND CHARGES - GENERAL	(4,475)	2	under	(524)	(527)	3	under
RENTAL INCOME	(460)	0	-	0	0	0	-
HOUSE RENTS	(86,777)	0	-	(18,023)	(18,021)	(2)	over
LOCK UP RENTS	(2,486)		-	(607)	(607)	0	-
COMMISSION	(216)	0	-	(14)	(14)	0	-
INSURANCE RECOVERIES	(250)		-	(9)	(9)	0	-
OTHER INCOME	(2,304)	1	under	(299)	(300)	1	under
REALLOCATION OF SUPPORT COSTS	(811)	0	-	0	0	0	-
TOTAL INCOME	(98,948)	3	over rec	(19,746)	(19,748)	2	over rec
YEAR END T/FER TO BALANCE SHEET	(4,603)	(15)	over	(1,062)	(1,062)	0	-
TOTAL YEAR END T/FER TO/FROM BALANCE SHEET	(4,603)	(15)	-	(1,062)	(1,062)	0	-
		(10)			(1,002)		
NET EXPENDITURE	0	0	-	(12,284)	(12,284)	0	-