

Report

Report to:	Corporate Resources Committee
Date of Meeting:	20 February 2008
Report by:	Executive Director (Finance and Information Technology Resources) Executive Director (Corporate Resources)

Subject:	Revenue Budget Monitoring 2007/2008 - Corporate Resources
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April to 28 December 2007 for Corporate Resources
- ◆ provide a forecast for the year to 31 March 2008

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the underspend on Corporate Resources' revenue budget of £0.047million (0.03%), as detailed in Appendix A of the report, be noted; and
- (2) that following the probable outturn exercise, the forecast to 31 March 2008 of a break even position be noted.

3. Background

- 3.1. This is the third revenue budget monitoring report presented to the Corporate Resources Committee for the financial year 2007/2008.
- 3.2. The report details the financial position for Corporate Resources in Appendix A, and then details the individual Services, along with variance explanations, in Appendices B to C.

4. Employee Implications

4.1. None

5. Financial Implications

- 5.1. As at 28 December 2007, the variance from phased budget to date is an underspend of £0.047million (0.03%).
- 5.2. Following the probable outturn exercise, the financial forecast to 31 March 2008 is a break even position.

6. Other Implications

6.1. None

7. Equality Impact Assessment and Consultation Arrangements

- 7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There is also no requirement to undertake any consultation in terms of the information contained in the report.

Linda Hardie

Executive Director (Finance and Information Technology Resources)

Robert McIlwain

Executive Director (Corporate Resources)

28 January 2008

Link(s) to Council Objectives/Values

- ◆ Value
Accountable, Effective and Efficient

Previous References

- ◆ Corporate Resources Committee - 28 November 2007.

List of Background Papers

- ◆ Financial ledger and budget monitoring results to 28 December 2007

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 28 December 2007 (No.10)

Corporate Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 28/12/07	Actual 28/12/07	Variance 28/12/07		% Variance 28/12/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	8,825	8,886	(61)	6,372	6,328	44	under	0.7%	
Property Costs	6,236	6,286	(50)	4,921	4,916	5	under	0.1%	
Supplies & Services	1,281	1,574	(293)	811	1,039	(228)	over	(28.1%)	
Transport & Plant	266	276	(10)	183	185	(2)	over	(1.1%)	
Administration Costs	4,022	4,009	13	2,631	2,686	(55)	over	(2.1%)	
Payments to Other Bodies	4,360	4,430	(70)	3,796	3,813	(17)	over	(0.4%)	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	642	636	6	616	606	10	under	1.6%	
Total Controllable Exp.	25,632	26,097	(465)	19,330	19,573	(243)	over	(1.3%)	
Total Controllable Inc.	(5,031)	(5,496)	465	(3,012)	(3,302)	290	over recovered	9.6%	
Net Controllable Exp.	20,601	20,601	0	16,318	16,271	47	under	0.3%	

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 28 December 2007 (No.10)

Corporate Resources Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 28/12/07	Actual 28/12/07	Variance 28/12/07		% Variance 28/12/07	Note
	£000	£000	£000	£000	£000	£000			
<u>Budget Category</u>									
Employee Costs	4,030	4,281	(251)	2,837	2,943	(106)	over	(3.7%)	1
Property Costs	6,089	6,151	(62)	4,807	4,817	(10)	over	(0.2%)	
Supplies & Services	164	208	(44)	99	136	(37)	over	(37.4%)	2
Transport & Plant	240	250	(10)	162	162	0	-	0.0%	
Administration Costs	1,015	965	50	616	653	(37)	over	(6.0%)	3
Payments to Other Bodies	290	335	(45)	205	228	(23)	over	(11.2%)	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	560	552	8	550	544	6	under	1.1%	
Total Controllable Exp.	12,388	12,742	(354)	9,276	9,483	(207)	over	(2.2%)	
Total Controllable Inc.	(2,229)	(2,349)	120	(1,193)	(1,309)	116	over recovered	9.7%	4
Net Controllable Exp.	10,159	10,393	(234)	8,083	8,174	(91)	over	(1.1%)	

Note:- Corporate Resource Support brings together Office Accommodation, Personnel and Mainstream Legal

Variance Explanations**1. Employee Costs**

The overspend is the cost of an early retiral which is partially offset by vacancies within Legal Services.

2. Supplies & Services

The overspend relates to the cost of flu injections which are offset by additional income from recharges (see 4 below).

3. Administration Costs

The overspend is mainly due to higher than anticipated legal costs and expenditure on Employee Recognition Events.

4. Income

The over recovery is mainly due to additional income from rental of Office Accommodation and also recharges in relation to flu injections (see 2 above).

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report

Corporate Resources Committee: Period Ended 28 December 2007 (No.10)

Corporate Resources Services

Budget Category	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 28/12/07	Actual 28/12/07	Variance 28/12/07		% Variance 28/12/07	Note
	£000	£000	£000	£000	£000	£000			
Employee Costs	4,795	4,605	190	3,535	3,385	150	under	4.2%	1
Property Costs	147	135	12	114	99	15	under	13.2%	
Supplies & Services	1,117	1,366	(249)	712	903	(191)	over	(26.8%)	2
Transport & Plant	26	26	0	21	23	(2)	over	(9.5%)	
Administration Costs	3,007	3,044	(37)	2,015	2,033	(18)	over	(0.9%)	
Payments to Other Bodies	4,070	4,095	(25)	3,591	3,585	6	under	0.2%	
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	82	84	(2)	66	62	4	under	6.1%	
Total Controllable Exp.	13,244	13,355	(111)	10,054	10,090	(36)	over	(0.4%)	
Total Controllable Inc.	(2,802)	(3,147)	345	(1,819)	(1,993)	174	over recovered	9.6%	3
Net Controllable Exp.	10,442	10,208	234	8,235	8,097	138	under	1.7%	

Note:- Corporate Resource Services brings together Administration, Corporate Communications/ Public Affairs and District Court Licensing & Registration

Variance Explanations**1 Employee Costs**

The underspend is due to vacancies across all three Services which are in the process of being filled.

2 Supplies and Services

The overspend relates to additional spend on Supplies for Clients within the printroom. This is offset by an over recovery of income (see 3 below).

3 Income

The over recovery relates to additional printroom income, which offsets additional expenditure on supplies (see 2 above). There is also an over recovery of Registration and District Court income.