



Council Offices, Almada Street  
Hamilton, ML3 0AA

Tuesday, 03 December 2019

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 11 December 2019

**Time:** 14:00

**Venue:** Council Chamber, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Paul Manning**  
**Depute Chief Executive**

### **Members**

Gladys Miller (Chair), Graeme Horne (Depute Chair), Collette Stevenson (Depute Chair), John Ross (ex officio), Alex Allison, John Anderson, Walter Brogan, Graeme Campbell, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Grant Ferguson, Geri Gray, Eric Holford, Eileen Logan, Joe Lowe, Hugh Macdonald, Monique McAdams, Catherine McClymont, Mark McGeever, Jim McGuigan, Lynne Nailon, Mo Razzaq, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Robert Brown, Andy Carmichael, Poppy Corbett, Mary Donnelly, George Greenshields, Ian Harrow, Martin Lennon, Richard Lockhart, Katy Loudon, Davie McLachlan, Richard Nelson, Margaret B Walker, Josh Wilson

## BUSINESS

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|----------|--|---------|
| <b>1</b> | <b>Declaration of Interests</b>  |         |
| <b>2</b> | <b>Minutes of Previous Meeting</b><br>Minutes of the meeting of the Finance and Corporate Resources Committee held on 2 October 2019 submitted for approval as a correct record. (Copy attached) | 5 - 8   |
| <b>3</b> | <b>Minutes of Appeals Panel</b><br>Minutes of the Appeals Panels held on 22 October 2019 and 7 November 2019 submitted for approval as a correct record. (Copy attached)                         | 9 - 12  |
| <b>4</b> | <b>Minutes of Grievance and Disputes Panel</b><br>Minutes of the Grievance and Disputes Panel held on 30 October 2019 submitted for approval as a correct record. (Copy attached)                | 13 - 14 |

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### Monitoring Item(s)

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|-----------|--|----------|
| <b>5</b>  | <b>Revenue Budget Monitoring 2019/2020 - Finance and Corporate Resources</b><br>Report dated 13 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)             | 15 - 24  |
| <b>6</b>  | <b>Capital Budget Monitoring 2019/2020 - Finance and Corporate Resources</b><br>Report dated 21 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)             | 25 - 28  |
| <b>7</b>  | <b>Finance and Corporate Resources – Workforce Monitoring – August and September 2019</b><br>Report dated 1 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached) | 29 - 34  |
| <b>8</b>  | <b>Council-wide Workforce Monitoring – August and September 2019</b><br>Report dated 1 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)                      | 35 - 56  |
| <b>9</b>  | <b>Treasury Management Activity – Second Quarter Review</b><br>Report dated 4 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)                               | 57 - 64  |
| <b>10</b> | <b>Finance and Corporate Resource Plan Quarter 2 Progress Report 2019/2020</b><br>Report dated 28 October 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)            | 65 - 110 |

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### Item(s) for Decision

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|-----------|---|-----------|
| <b>11</b> | <b>Revenue Collection and Approval for Write Offs</b><br>Report dated 3 December 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)  | 111 - 116 |
| <b>12</b> | <b>South Lanarkshire Community Planning Partnership Community Participation and Engagement – Additional Post</b><br>Report dated 5 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached) | 117 - 120 |

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### Item(s) for Noting

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<b>13 Common Good - Update</b>	121 - 128
Report dated 8 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)	
<b>14 Community Benefits</b>	129 - 138
Report dated 15 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)	
<b>15 Notification of Contracts Awarded</b>	139 - 142
Report dated 29 October 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)	
<b>16 Update of the Finance and Corporate Resources Risk Register and Risk Control Plan</b>	143 - 150
Report dated 11 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)	
<b>17 Early Retirement, Voluntary Severance and Switch 2</b>	151 - 156
Report dated 19 November 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)	

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## **Urgent Business**

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- 18 Urgent Business**  
Any other items of business which the Chair decides are urgent.

### ***For further information, please contact:-***

Clerk Name: Stuart McLeod

Clerk Telephone: 01698 454815

Clerk Email: [stuart.mcleod@southlanarkshire.gov.uk](mailto:stuart.mcleod@southlanarkshire.gov.uk)