

# FINANCIAL RESOURCES SCRUTINY FORUM

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 21 March 2019

**Chair:**

Councillor Monique McAdams

**Councillors Present:**

Councillor Janine Calikes, Councillor Isobel Dorman, Councillor Eric Holford, Councillor Mark Horsham, Councillor Margaret B Walker, Councillor Jared Wark

**Councillors' Apologies:**

Councillor Archie Buchanan, Councillor Martin Lennon, Councillor Jim Wardhaugh

**Attending:**

**Community and Enterprise Resources**

G, Mackay, Head of Roads and Transportation Services

**Finance and Corporate Resources**

G Bow, Administration Manager; T Donnachie and A Murray, Finance Advisers; L O'Hagan, Finance Manager (Strategy)

**Housing and Technical Resources**

D Craig, Property Manager (Commercial)

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## 1 Declaration of Interests

No interests were declared.

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## 2 Minutes of Previous Meeting

The minutes of the meeting of the Financial Resources Scrutiny Forum held on 21 February 2019 were submitted for approval as a correct record.

**The Forum decided:** that the minutes be approved as a correct record.

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## 3 Revenue Budget Monitoring 2018/2019

A report dated 13 March 2019 by the Executive Director (Finance and Corporate Resources) was submitted comparing actual expenditure against budgeted expenditure for the period ending 1 February 2019 (Period 11).

The figures included an underspend of £13.257 million on the General Fund Revenue Account before any transfer to reserves. This position took into account the £5.191 million to be transferred to reserves in respect of Priorities and Investments. The outturn position was an underspend of £7.063 million on the General Fund Revenue Account and a breakeven position on the Housing Revenue Account.

At 1 February 2019, Trading Services' actual surplus totalled £7.111 million, representing an under recovery of £2.127 million against the phased budget.

**The Forum decided:**

- (1) that the underspend on the General Fund Revenue Account of £7.063 million at 1 February 2019 be noted;
- (2) that the breakeven position on the Housing Revenue Account at 1 February 2019 and the forecast outturn to 31 March 2019 of a breakeven position be noted; and
- (3) that the actual surplus achieved by the Trading Operations of £7.111 million at 1 February 2019, representing an under recovery of £2.127 million against the phased budget, be noted.

*[Reference: Minutes of 21 February 2019 (Paragraph 3)]*

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#### **4 Revenue Budget Monitoring 2018/2019 – Detailed Resource Analysis**

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A report dated 13 March 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the detailed financial analysis as at 1 February 2019 (Period 12) for each of the Council's Resources.

The following information was provided for each Resource and the Housing Revenue Account:-

- ◆ an Executive Summary showing the top level position for each of the Services within the Resource and the Housing Revenue Account as at 1 February 2019 (Period 12)
- ◆ details of the most significant variances within Resources and the Housing Revenue Account across subjective headings and across Services as at 1 February 2019 (Period 12)
- ◆ a line by line trend analysis of the total Resources' expenditure and income across subjective headings as at 1 February 2019 (Period 12)

Officers responded to members' questions on various aspects of the report.

**The Forum decided:** that the financial position for each of the individual Resources' revenue budgets for 2018/2019 at 1 February 2019 (Period 12) be noted.

*[Reference: Minutes of 21 February 2019 (Paragraph 4)]*

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#### **5 Revenue Budget Monitoring 2018/2019 – Trading Operations' Performance Review – Roads**

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A report dated 19 February 2019 by the Executive Director (Community and Enterprise Resources) was submitted on the financial and operational performance of Roads Trading Operation for the period ending 1 February 2019 (Period 12).

Details were also provided on a number of key operational and personnel issues including:-

- ◆ absence statistics for the period 1 April to 1 February 2019 by Service and type, including details of Management Interventions during the reporting period
- ◆ operational activity undertaken within Roads Services during the performance reporting period

**The Forum decided:** that the position as at 1 February 2019 (Period 12) be noted.

*[Reference: Minutes of 29 November 2018 (Paragraph 5)]*

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#### **6a Capital Programme Monitoring 2018/2019 – General Fund Capital Programme**

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A report dated 13 March 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the General Fund Capital Programme 2018/2019 at 1 February 2019 (Period 12).

The General Fund Capital Programme for 2018/2019 totalled £66.819 million. At 1 February 2019, £46.274 million had been spent against a phased budget of £50.711 million, representing expenditure of £4.437 million behind profile.

The physical progress achieved on the General Fund Capital Programme 2018/2019 at 1 February 2019 was detailed in Appendices D to F to the report.

**The Forum decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 13 March 2019 (Paragraph 4)]*

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#### **6b Capital Budget Monitoring 2018/2019 – Housing Capital Programme**

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A report dated 13 March 2019 by the Executive Director (Finance and Corporate Resources) was submitted on the position of the Housing Capital Programme 2018/2019 at 1 February 2019 (Period 12).

The Housing Capital Programme for 2018/2019 totalled £53.664 million. At 1 February 2019, £41.037 million had been spent against a phased budget of £41.059 million, representing expenditure of £0.022 million behind profile.

The physical progress achieved on the Housing Capital Programme 2018/2019 at 1 February 2019 was detailed in Appendix B to the report.

**The Forum decided:** that the report be noted.

*[Reference: Minutes of the Executive Committee of 13 March 2019 (Paragraph 4)]*

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#### **7 Urgent Business**

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There were no items of urgent business.