



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 07 January 2019

Dear Councillor

Roads Safety Forum

The Members listed below are requested to attend a special meeting of the above Forum to be held as follows:-

Date: Tuesday, 15 January 2019

Time: 10:00

Venue: Committee Room 5, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Julia Marrs (Chair), Walter Brogan, Robert Brown, Janine Calikes, Mark Horsham, Davie McLachlan, Lynne Nailon, Collette Stevenson, Margaret B Walker, Jared Wark

Substitutes

Maureen Chalmers, Margaret Cowie, Alistair Fulton, Ann Le Blond, Kenny McCreary, Bert Thomson

BUSINESS

1 Declaration of Interests

Item(s) for Consideration		
2	Review of Residents' Parking Permit Zones (RPPZs) Report dated 24 December 2018 by the Executive Director (Community and Enterprise Resources). (Copy attached)	3 - 12

Urgent Business		
3	Urgent Business Any other items of business which the Chair decides are urgent.	

For further information, please contact:-

Clerk Name: Tracy Slater

Clerk Telephone: 01698 454185

Clerk Email: tracy.slater@southlanarkshire.gov.uk

Report

Report to:	Roads Safety Forum (Special)
Date of Meeting:	15 January 2019
Report by:	Executive Director (Community and Enterprise Resources)

Subject:	Review of Residents' Parking Permit Zones (RPPZs)
----------	--

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Inform discussion on matters to be considered as part of the review into Residents' Parking Permit Zones (RPPZs)

2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the contents of this report be noted; and
- (2) that it be noted that the outcome of discussion on the points at paragraph 5.2 will be considered as part of the RPPZs Review.

3. Background

- 3.1. The requirement for residents' parking permits in areas throughout South Lanarkshire followed the introduction of the Car Parking Charter in 1997. Issue of such permits is governed by a number of Traffic Regulation Orders (TROs) which were originally promoted in the late 1990's.
- 3.2. There are significant residents' parking zones in East Kilbride, The Village (East Kilbride), Hamilton and Rutherglen. To park in these zones, residents or their visitors need to display a permit, however, it does not mean there will always be a space available.
- 3.3. Parking demand management measures can be complex and in some areas a sensitive and challenging issue. To meet competing and diverse demands, the Council has differing approaches of demand management in place across our many towns, villages and several rail station car parks.
- 3.4. This ranges from the major towns of East Kilbride and Hamilton where well developed demand management measures are in place, including waiting and loading restrictions and preferential pricing. For other towns of Lanark, Cambuslang, Rutherglen, Strathaven, Blantyre, Larkhall, Biggar and Carluke, parking demand management is delivered in the form of waiting and loading restrictions. Smaller towns and villages also have waiting and loading restrictions in place, but on a much smaller scale. Each of these approaches is designed to reflect the particular characteristics of the town and the associated parking issues.

- 3.5. The Council's Parking Unit administers and enforces the existing RPPZs and other restrictions across our network, utilising 14 Parking Attendants (PAs) on a shift / rota basis and a back office processing / support team based in Montrose House.
- 3.6. At the Executive Committee of 23 February 2011, it was agreed that a Member / Officer Task and Finish Group be convened to consider the Council's RPPZs. This reflected the increasing financial burden of administering such schemes.
- 3.7. A paper outlining the Group's review and recommendations was submitted to the Executive Committee on 5 October 2011. Amongst the recommendations were:-
- (1) that the Zones in East Kilbride be significantly reduced in size; and
 - (2) that the Zones elsewhere remain unchanged.
- 3.8. These recommendations were accepted and subsequently implemented. Consequently, Council policy since 2011 has been not to consider any further RPPZs.
- 3.9. Each parking zone has different terms, conditions and different times that permits need to be displayed. Parking permits are only issued to vehicles registered to an address within the zone and they can apply for multiple permits depending on the zone concerned.
- 3.10. In 2011, to reduce administrative costs, the number issued was halved while the validity period was increased from 1 to 2 years. The current charging regime varies from area to area and an initial number of permits are free. Appendix 1 sets out the arrangements across the various areas. There are presently around 7,000 permits issued. The administrative cost per permit is £5.94 meaning that the administrative cost of the permit scheme (excluding enforcement) is almost £41,000.
- 3.11. While RPPZs offer a solution, they need to be managed carefully to ensure that visitors or those undertaking work at residential addresses can be accommodated. The geographical extent of such RPPZs also need careful consideration to ensure that those roads on the extremities of a zone are not put under undue pressure from indiscriminate displaced parking.

4. Current Situation

- 4.1. The demand for parking across a number of areas in South Lanarkshire continues to increase as car ownership and pressure from various uses (e.g. commuters, businesses etc) continues to rise. This is particularly evident in residential areas close to town centres or where there are facilities such as railway stations, educational establishments, hospitals or other medical premises nearby.
- 4.2. The parking needs of commuters, residents and visitors often result in a high demand for both short-term and long-term parking within the area and the Council receives a high volume of correspondence on this subject from both residents and commuters, either directly or via elected representatives.
- 4.3. The residents' concerns are generally that there is obstructive or dangerous parking, by commuters or visitors to the facilities described above, and that they cannot park close to their homes. They regularly ask for waiting restrictions (i.e TROs) to be introduced, (which are not generally appropriate in residential areas as they can inconvenience the residents), or for the introduction of residents' permits.

- 4.4. At the Community and Enterprise Resource Committee of 21 August 2018, the commencement of a review of the current Residents' Parking Permit Zones (RPPZs) policy was approved. The same Committee approved the commencement of initial consultation for new RPPZs at Hairmyres in East Kilbride and in the area surrounding Cambuslang Station. This was in addition to the extension of the RPPZ in the Montrose Crescent area of Hamilton and in The Murray area of East Kilbride. Consultation has commenced for the new RPPZs and statutory processes for the extension of those in the Montrose Crescent and The Murray areas is also progressing.
- 4.5. The Terms of Reference of the RPPZs Review, attached as Appendix 2, was subsequently considered at the Roads Safety Forum on 10 October 2018.
- 4.6. The Roads Safety Forum of 10 October 2018 requested that a special meeting of the Roads Safety Forum be convened to discuss matters in more detail.

5. Matters for Discussion / Debate

- 5.1. The RPPZ Review has now commenced and is being co-ordinated by Roads and Transportation Services officers with a progress / status report scheduled to be considered by the Roads Safety Forum on 12 March 2019.
- 5.2. To inform the next steps, the Roads Safety Forum is asked to consider and discuss the following matters:
1. Are RPPZs seen as an effective demand management tool to assist in minimising the impact on residents in areas of competing parking demand?
 2. What are the main factors (positive and negative) that should be considered when considering the introduction of RPPZs?
 3. Is there a need to expand existing RPPZs or amend those boundaries?
 4. Are there any other areas of high demand where RPPZs should be seen as a priority for implementation?
 5. Should RPPZs be considered at all locations where there could be pressure on residential areas or only in areas of high demand e.g. near town centres / train stations where parking is at a premium?
 6. Should other demand management approaches be considered for certain areas (e.g. waiting and loading restrictions, driveway protection markings).
 7. Should prioritisation criterion for the implementation of further RPPZs be considered / developed e.g.
 - Is the residential area within or close to a Town Centre?
 - Is there a significant generator of parking in the area, e.g. a railway station, medical or educational establishment, leisure facility or large employer?
 - Is the road geometry / layout such that it compromises parking i.e. lack of off-street parking, narrow / circuitous streets?
 - Could the issues be addressed by other means, for example waiting and loading restrictions?
 - Could additional parking be introduced to the area, for example increased park and ride or town centre parking provision?

8. Given increasing financial pressures and potential to expand / introduce new RPPZs, is it time to revisit this policy and consider charging a small fee? This links to Audit Scotland's report from 2013 encouraging councils to better understand their unit costs and seek to recover them.
9. Currently permits are issued manually on a rolling programme every two years and an online system is proposed. Do you agree that the process of applying for / purchasing permits should move online in part or in its entirety?

6. Employee Implications

- 6.1. There are no significant employee implications associated with undertaking a review or introducing or amending zones, as this work would be undertaken by existing employees. There would be potential employee costs associated with introducing expanded zones, as additional parking attendants may be required, however, this will be considered and evaluated as part of the proposed review.

7. Financial Implications

- 7.1. There are no financial implications associated with undertaking a review. There would, however, be potential capital and additional administrative costs associated with introducing new or amending zones, as additional permit applications would require to be processed and issued, however, this will be considered and evaluated as part of the proposed review.

8. Other Implications

- 8.1. There are no significant risks associated with this report, nor any environmental implications. There are no implications for sustainability in terms of the information contained within this report.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required
- 9.2. Other than the consultation for the new and expanded RPPZs outlined above, there is no requirement to undertake any consultation at this time in terms of the information contained in this report.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

24 December 2018

Link(s) to Council Values/Ambitions/Objectives

- ◆ Improve the quality of life of everyone in South Lanarkshire
- ◆ Improve the road network, influence improvements in public transport and encourage active travel
- ◆ Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References

- ◆ Executive Committee 5 October 2011
- ◆ Community and Enterprise Resources Committee 21 August 2018
- ◆ Roads Safety Forum 10 October 2018

List of Background Papers

- ◆ None

Contact for Further Information

If you would like inspect any of the background papers or want any further information, please contact: -

Colin Park, Roads and Transportation Services

Ext: 3653 (Tel: 01698 453653)

E-mail: colin.park@southlanarkshire.gov.uk

Residents Parking Permit Zones**East Kilbride centre**

Zone	Permits issued pre boundary changes	Permits issued currently	Terms and Conditions	Initial permit(s) charge	Additional permit charge
Avondale	122	150	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Kelvin	2184	0	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Murray	4631	2660	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Westmains	2273	1255	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Westwood	1938	512	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Whitemoss	726	707	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Permit B	n/a	63	Up to 4 permits-no vehicle registration mark (additional 2 permits can be purchased)	£0.00	£35.00
Total	11874	5347			

East Kilbride other

Zone	Permits issued pre boundary changes	Permits issued currently			
Village	n/a	95	One permit issued with no vehicle registration mark, unlimited additional permits for vehicles registered to the property	£0.00	£0.00
Parkhall	n/a	55	One permit issued with no vehicle registration mark, one additional permit for a vehicle registered to the property (maximum 2 permits)	£0.00	£0.00
Total		150			

Hamilton

Zone	Permits issued pre boundary changes	Permits issued currently			
Zone 1	n/a	113	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Zone 2	n/a	43	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Zone 3	n/a	249	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Zone 4	n/a	99	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Zone 5	n/a	116	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Zone 6	n/a	5	Unlimited permits available for any vehicles registered to the property	£0.00	£0.00
Montrose	n/a	103	One permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property (2 free- additional permits charged)	£0.00	£35.00
Total		728			

Rutherglen

Zone	Permits issued pre boundary changes	Permits issued currently			
Greenhill	n/a	101	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Kirkwood	n/a	96	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00

Mill	n/a	33	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Princes	n/a	44	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Victoria	n/a	167	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Total		441			

Carlisle

Zone	Permits issued pre boundary changes	Permits issued currently			
Cassells	n/a	36	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Rankin	n/a	32	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Total		68			

Cambuslang

Zone	Permits issued pre boundary changes	Permits issued currently			
-------------	--	---------------------------------	--	--	--

Rosebank/Standford	n/a	165	One permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged)	£0.00	£35.00
Total		165			

Uddingston

Zone	Permits issued pre boundary changes	Permits issued currently			
Permit A	n/a	20	Residents - one permit issued with no vehicle registration mark, additional permit for a vehicle registered to the property 2 free (additional permits charged). Businesses - one permit maximum	£0.00	£35.00
Total		20			

Terms of Reference

Review of Residents Parking Permit Zones (RPPZ's)

1. Objective

The objective of the review is to examine current arrangements for the management of RPPZ's and review current policy with regard to the potential wider use of RPPZ's as a parking management tool and consider associated issues.

2. Scope of Review

- ◆ Review current management arrangements and the potential for efficiencies including e-enablement.
- ◆ Consider areas of current demand which may benefit from the wider use of RPPZ's.
- ◆ Identify the resourcing demands (staff and financial) associated with current and potentially wider use of RPPZ's.
- ◆ Provide options including costs with regard to future parking policy in relation to RPPZ's.

3. Timescales

The review will report within 9 months of commencing.

4. Resourcing

The review will be undertaken utilising existing staff resources.