

FINANCIAL RESOURCES SCRUTINY FORUM

Minutes of meeting held in Committee Room 5, Council Offices, Almada Street, Hamilton on 14 January 2010

Chair:

Councillor Tommy Gilligan

Councillors Present:

John Anderson, Pam Clearie, Hugh Dunsmuir, Mary McNeill, Graham Scott, George Sutherland

Councillors' Apologies:

Henry Mitchell, Jim Wardhaugh

Attending:

Community Resources

S Kelly, Head of Facilities and Cultural Services; M Zahir, Finance Adviser

Corporate Resources

G Bow, Administration Adviser

Finance and Information Technology Resources

P Manning, Head of Finance Services; C Adams, Finance Adviser

Housing and Technical Resources

I Douglas, Project Services Manager

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Financial Resources Scrutiny Forum held on 3 December 2009 were submitted for approval as a correct record.

The Forum decided: that the minutes be approved as a correct record.

3 Information Requested from Resources

A report dated 21 December 2009 by the Executive Director (Finance and Information Technology Resources) was submitted on information received from Resources in response to the following issues raised at the last meeting of the Forum:-

Community Resources

- ◆ advertising of vacant posts within Land Services and Facilities and Cultural Services
- ◆ additional costs associated with hire of external vehicles

Corporate Resources - Employee Awards event costs

Education Resources

- ◆ teachers' salaries
- ◆ APT and C salary budget and staff numbers
- ◆ Other Property Costs

Enterprise Resources - computer equipment purchase

Finance and Information Technology Resources - computer equipment - budget components

Housing and Technical Resources - void garage sites budget adjustments

Social Work Resources - replacement telephone system

The Forum decided:

- (1) that the information provided by Resources on the issues raised at the last meeting of the Forum be noted; and
- (2) that a presentation be given at the next meeting of the Forum on the main components of the spend on IT equipment.

4 Revenue Budget Monitoring 2009/2010

A report dated 21 December 2009 by the Executive Director (Finance and Information Technology Resources) was submitted on the position of the Council's revenue budget at 30 October 2009 including:-

- ◆ the financial position of the revenue budget for the General Services, Housing Revenue and Trading Services accounts
- ◆ the financial and operational position of Community Resources' Trading Services

The Forum decided: that further information be requested from Community Resources on whether:-

- ◆ the overspend of £20,000 on Janitorial Services had been caused by a greater number of school lets taking place than anticipated or the actual price of individual lets being greater than forecast
- ◆ the production of the musical "Annie" had run at a profit or loss

5 Capital Budget Monitoring 2009/2010

A report dated 16 December 2009 by the Executive Director (Finance and Information Technology Resources) was submitted on the progress of the Council's various capital programmes at 30 October 2009 including information on:-

- ◆ the financial and physical progress of the Housing Capital Programme
- ◆ the financial and physical progress of the various General Fund Capital Programmes

The Forum decided: that the report be noted.

6 Urgent Business

There were no items of urgent business.