

# Report

Report to:	<b>Employee Issues Forum</b>
Date of Meeting:	<b>15 August 2023</b>
Report by:	<b>Executive Director (Finance and Corporate Resources)</b>

Subject:	<b>Dates for Future Meetings</b>
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise on the arrangements for future meetings of the Employee Issues Forum

## 2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the arrangements made to hold future meetings of the Forum at 2.00 pm on the following dates be agreed:-

- ◆ Tuesday 14 November 2023
- ◆ Tuesday 5 March 2024
- ◆ Tuesday 21 May 2024
- ◆ Tuesday 20 August 2024
- ◆ Tuesday 29 October 2024

## 3. Background

3.1. In terms of the constitution, the Forum is required to meet 4 times per year.

3.2. It is, therefore, proposed that arrangements be made to hold future meetings of the Forum as follows:-

- ◆ Tuesday 14 November 2023
- ◆ Tuesday 5 March 2024
- ◆ Tuesday 21 May 2024
- ◆ Tuesday 20 August 2024
- ◆ Tuesday 29 October 2024

3.3. All meetings would be held at 2.00pm and be hybrid.

## 4. Employee Implications

4.1. There are no employee implications.

## 5. Financial Implications

5.1. There are no financial implications.

## 6 Climate Change, Sustainability and Environmental Implications

6.1 There are no climate change, sustainability and environmental implications in terms of the information contained in this report.

## **7. Other Implications**

7.1. There are no implications in terms of the information contained within this report.

## **8. Equality Impact Assessment and Consultation Arrangements**

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore, no impact assessment is required.

8.2. Consultation was carried out with the Chair.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

1 August 2023

## **Link(s) to Council Values/Ambitions/Objectives**

- ◆ Excellent employer
- ◆ Focused on people and their needs

## **Previous References**

- ◆ None

## **List of Background Papers**

- ◆ None

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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