

Civic Government (Scotland) Act 1982

Application pack to change the terms of a licence (variation)

Answer question 1 (if you are applying for yourself) or 2 (if you are representing a company or partnership).

1 Complete this section if you are applying for yourself

a Your last name

Title

Your previous or maiden name (or any other name you used to be known by)

Your first name or names

b Home address and postcode

c Phone number (during business hours)

d Email address

e Age

f Date of birth

g Place of birth

h Do you have a right to work in the United Kingdom?

Yes ☐

No ☐

If you have answered 'yes', give details of your national insurance number below and provide

proof of your national insurance number, for example a national insurance card, wage slip, P60 or any formal communication from the Tax Office.

National insurance number

Important - if you do not have a national insurance number you will have to provide evidence of your right to work in the United Kingdom

- i Give the name and address of the person, company or firm that employs you (tell us if you are self-employed).

- j Are you the day-to-day manager of the business? Yes ☐ No ☐

If 'No', give us the following details for the employee or agent who will be the day-to-day manager of the business.

Last name

Title

Previous or maiden name

First name or names

Home address and postcode

Phone number (during business hours)

Email address

Age

Date of birth

Place of birth

National Insurance number

2 Complete this section if you represent a company or partnership

a Full name of company or partnership

South Lanarkshire Leisure & Culture

b Address of the main or registered office

Council Offices, Floor 5

Almada Street, Hamilton, ML3 0EW

c Give details of directors, partners or other people responsible for managing the business.

	Full name (including maiden name or any previous name) of each director, partner or other responsible people	Home addresses within the last three years	Date of birth	National Insurance number*
Partner 1	List of SLLC Board members attached			
Partner 2				
Partner 3				
Partner 4				

****Important*** - you must provide proof of your national insurance number, for example a national insurance card, wage slip, P60 or any formal communication from the Tax Office. If you are not able to provide a national insurance number for each person you will have to provide evidence of the person's right to work in the United Kingdom

d Details of the employee or agent who will be the day-to-day manager of the business

Full name (including maiden name or any previous name)	Home address within the last three years	Date of birth	National Insurance number*
Kay Morrison	c/o. South Lanarkshire Leisure & Culture Ltd Council Offices, Floor 5 Almada Street Hamilton, ML3 0EW		

e Phone number (business hours) of the person or agent who will be the day-to-day manager

01698 476262

You must answer all the following questions.

3 The type of licence you are applying to vary (please tick)

Booking office	<input type="checkbox"/>	Metal dealer	<input type="checkbox"/>
Indoor sports	<input type="checkbox"/>	Piercing and tattooing	<input type="checkbox"/>
Knife dealer	<input type="checkbox"/>	Public entertainment	<input checked="" type="checkbox"/>
Late-hours catering	<input type="checkbox"/>	Second-hand dealers	<input type="checkbox"/>
Market operator	<input type="checkbox"/>	Street trader	<input type="checkbox"/>
Skin piercing and tattooing	<input type="checkbox"/>	Sex shops	<input type="checkbox"/>

4 Current licence number

Hamilton 139

5 Address of the premises

South Lanarkshire Lifestyles – Fairhill
Neilsland Road, Hamilton, ML3 8HJ

6 Do you want to change the days and hours which you operate?

Yes ☒ No ☐

If 'Yes', give the days and hours you plan to open.

Change opening time from 8am to 7am, so new opening hours will be:
Monday to Sunday 0700-0100 – As and when required

7 Give details of any other changes you wish to make to your licence

n/a

8 Only answer this question if you are a street trader changing the location where you trade

Is the new location within 50 metres of any school?

Yes ☐ No ☐

If 'Yes', what is the name of the school?

Name of school

Approximately how far from the school are you planning to trade?

Declaration

As far as I know, the details I have given on this form are correct. I enclose

- the application fee (see note four) ☒
- the completed application form ☒
- a form of identification with my name and address on it, for example a recent gas bill or bank statement ☐
- proof of my national insurance number, for example a national insurance card, wage slip, P60 or any formal communication from the Tax Office. ☐
- if your application is to change the days and hours you are open, we may need a copy of your planning permission ☐
- if your application is for a street trader's licence, and you are changing the location where you are trading from, you will need to provide us with a map or sketch showing the area where you are planning to trade from. ☐
- from 1 September 2014 a form of photographic identification, for example passport or driving licence photo-card. ☐

Date

29 November 2023

Your signature



Your position in the company or partnership you work for (if this applies to you)

Chief Executive



How we collect and use the information

We may check the information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities.

We will place the details you give us in application forms in a public register that will be available in our offices. The information will be available to the public.

We will not use information about you for other purposes unless the law allows us to and where necessary, you have consented to the use of your information.

We are responsible for handling information you have provided (or that others have provided about you) in line with the terms of the Data Protection Act 1998. If you want to know more about the information we have about you, or the way we use your information, you can ask at the Licensing and Registration office.

Firstname	Surname
John	Anderson
Angela	Beggan
Andrea	Cowan
Robert	Craig
Craig	Cunningham
Maureen	Devlin
Ross	Lambie
Mo	Razzaq
Stephen	Smellie
Alan	Morrison
Avril	Osborne
Neil	Brown
Chris	Goudie
Lisa	Maule

From: Mackie, Tracy <Tracy.Mackie@southlanarkshireleisure.co.uk> **On Behalf Of** Morrison, Kay
Sent: Wednesday, January 24, 2024 11:31 AM
To: Hunter, Gillian <Gillian.Hunter@southlanarkshire.gov.uk>; Lennox, Debbie <Debbie.Lennox@southlanarkshireleisure.co.uk>
Subject: RE: Application for a Variation of a Variation of a Public Entertainment Licence - South Lanarkshire Lifestyles Fairhill, Neilsland Road, Hamilton - HAM139

Hi Gillian

Please find written submission below from Kay Morrison Chief Executive of South Lanarkshire Leisure and Culture.

Thanks

Tracy

Following staff discussions and customer feedback, South Lanarkshire Leisure and Culture are considering the option to change the existing opening hours of the gym facilities at South Lanarkshire Lifestyles Fairhill from 9am to 7am. There is no proposal to review the closing time. The option to open earlier will also provide the opportunity to introduce a new early morning fitness class, should demand be sufficient.

Having the Public Entertainment Licence in place from 7am will allow SLLC to move quickly to implement the change to opening hours, as required, which will increase availability of leisure provision and boost the centres attendances and income through increased fitness memberships. It will also bring the Public Entertainment License in line with the existing Indoor Sports License which is currently applicable from 7am.

The proposal has not been implemented and SLLC remain compliant with the current licence conditions, however SLLC are keen to have the option in place to extend the opening hours of the gym, as and when required.

Tracy Mackie
Secretary to the Chief Executive
South Lanarkshire Leisure and Culture SCIO
Floor 5
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Almada Street
Hamilton
ML3 0EW

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www.slleisureandculture.co.uk



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Healthier, happier, more connected lives.

For more information about how SLLC uses your personal data, please see our Privacy Notice at: <http://www.slleisureandculture.co.uk/privacynotice>

South Lanarkshire Leisure and Culture SCIO is a recognised Scottish Charity, No. SC032549



Contact us via an online
Sign Language Interpreter
Contact Scotland BSL

More information about Contact Scotland BSL can be found at their website <https://contactscotland-bsl.org/>