

## CONFERENCE ALLOCATION COMMITTEE

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 29 January 2019

**Chair:**

Councillor Peter Craig

**Councillors Present:**

Councillor Maureen Chalmers, Councillor Fiona Dryburgh, Councillor Mark McGeever

**Councillors' Apologies:**

Councillor Walter Brogan, Councillor Sheena Wardhaugh

**Attending:**

**Finance and Corporate Resources**

S Abbott, Administration Assistant; L Cunningham, Members' Services Manager

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### 1 Declaration of Interests

No interests were declared.

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### 2 Minutes of Previous Meeting

The minutes of the meeting of the Conference Allocation Committee held on 4 December 2018 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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### 3 Elected Member Representation at Conferences, etc

A report dated 21 January 2019 by the Executive Director (Finance and Corporate Resources) was submitted providing details of conferences/seminars which the Council had been invited to attend.

**The Committee decided:**

(1) that the Council be represented at the following conferences/seminars:-

Seminar or Conference	Date and Venue	Representation
(a) Association for Public Service Excellence (APSE): "Building and Maintaining the Council Housing of the Future" – Scotland Building and Housing Seminar 2019	7 and 8 February 2019 Dunblane, Perthshire	Councillors Burns and Wilson
(b) Armed Forces Mental Health First Aid: "Mental Health First Aid Starts With You"	7 and 8 March 2019 Glasgow	Councillor Horsham
(c) Holyrood Events: "Participatory Budgeting"	19 March 2019 Edinburgh	Councillors Donnelly and Holford

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#### **4 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)**

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A report dated 21 January 2019 by the Executive Director (Finance and Corporate Resources) was submitted on action taken, in terms of Standing Order No 36(c), because of the timescales involved, by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at 2 conferences.

Representation at the “Understanding Scotland’s New Planning Act – What do you need to know about the new planning system?” conference had been considered at the meeting of the Committee on 4 December 2018. However, in view of a further nomination to attend the conference, the Chair, in terms of Standing Order No 17, had decided that further representation at the conference be approved.

**The Committee decided:** that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve member attendance at the following 2 conferences, be noted:-

- ♦ Councillor Scott at the “Understanding Scotland’s New Planning Act – What do you need to know about the new planning system?” conference organised by MacKay Hannah to be held in Edinburgh on 5 February 2019
- ♦ Councillor Falconer at the “Recycling Local Authorities cutting out use of Single Use Plastics” conference organised by the National Association of Councillors held in Leeds from 11 to 13 January 2019

*[Reference: Minutes of 4 December 2018 (Paragraph 3)]*

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#### **5 Item of Urgent Business – Elected Member Representation at Conferences – Late Notice of Additional Conference**

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In view of the requirement to deal with this matter and to allow arrangements for elected member representation to be made in advance of the date of the conference, the Chair decided, in terms of Standing Order No 4, that consideration be given to member representation as a matter of urgency at the “Municipalisation of Energy, a Councillor’s Perspective” conference organised by the National Association of Councillors to be held in York from 22 to 24 February 2019.

**The Committee decided:** that the Council be represented by Councillor Falconer at the “Municipalisation of Energy, a Councillor’s Perspective” conference organised by the National Association of Councillors to be held in York from 22 to 24 February 2019.