



Tuesday, 27 February 2024

Dear Councillor

## **Lanarkshire Valuation Joint Board**

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

**Date:** Monday, 04 March 2024  
**Time:** 14:00  
**Venue:** By Microsoft Teams and Committee Room 1,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Paul Manning**  
**Clerk to the Board**

### **Members**

Walter Brogan (Convener), Jim Reddin (Depute Convener), Bob Burgess, Kenneth Duffy, Margaret Hughes, Lesley Jarvie, Tom Johnston, Alex McVey, Anne ThomasJanine Calikes, Ross Clark, Colin Dewar, Lynsey Hamilton, Martin Hose, Gavin Keatt, Mark McGeever

### **Substitutes**

Nicky Shevlin, Mathew Buchanan, Poppy Corbett, Geri Gray, Cal Johnston-Dempsey, Monique McAdams, Carol Nugent, Norman Rae, Margaret B Walker

## BUSINESS

### 1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 6  
Minutes of meeting of the Lanarkshire Valuation Joint Board held on 4 December 2023 submitted for approval as a correct record. (Copy attached)

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#### Monitoring Item(s)

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- 3 Revenue Budget Monitoring and Probable Outturn Position 2023/2024 - Lanarkshire Valuation Joint Board** 7 - 10  
Report dated 13 February 2024 by the Treasurer to the Lanarkshire Valuation Joint Board. (Copy attached)

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#### Item(s) for Noting

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- 4 Resignation of Assessor and Electoral Registration Officer** 11 - 12  
Report dated 15 February 2024 by the Clerk to the Lanarkshire Valuation Joint Board. (Copy attached)
- 5 Lanarkshire Valuation Joint Board - Annual Audit Plan 2023/2024** 13 - 28  
Annual Audit Plan dated February 2024 by Audit Scotland, External Auditors. (Copy attached)
- 6 Lanarkshire Valuation Joint Board - Service Plan – 1 April 2022 to March 2025 – Update** 29 - 62  
Report dated 15 February 2024 by the Assistant Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 7 Risk Register Update 2024** 63 - 84  
Report dated 12 February 2024 by the Assistant Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)
- 8 Progress Update** 85 - 100  
Report dated 27 February 2024 by the Assessor and Electoral Registration Officer, Lanarkshire Valuation Joint Board. (Copy attached)

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#### Urgent Business

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- 9 Urgent Business**  
Any other items of business which the Chair decides are urgent.

#### ***For further information, please contact:-***

Clerk Name:	Stuart McLeod
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Clerk Email:	stuart.mcleod@southlanarkshire.gov.uk