



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 05 May 2020

Dear Councillor

Executive Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Wednesday, 13 May 2020

Time: 10:00

Venue: Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

John Ross (Chair/ex officio), Maureen Chalmers (Depute Chair), Alex Allison, John Anderson, John Bradley, Robert Brown, Jackie Burns, Stephanie Callaghan, Gerry Convery, Margaret Cooper, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Allan Falconer, Lynsey Hamilton, Eileen Logan, Katy Loudon, Joe Lowe, Monique McAdams, Kenny McCreary, Colin McGavigan, Jim McGuigan, Gladys Miller, Lynne Nailon, Richard Nelson, David Shearer, Josh Wilson

Substitutes

Andy Carmichael, Poppy Corbett, George Greenshields, Graeme Horne, Mark Horsham, Martin Grant Hose, Ann Le Blond, Richard Lockhart, Hugh Macdonald, Catherine McClymont, Mark McGeever, Graham Scott, Collette Stevenson, Margaret B Walker, David Watson

BUSINESS

1 Declaration of Interests

- 2 Previous Meeting** 5 - 8
 Note of Delegated Decisions taken by the Chief Executive, in consultation with Group Leaders, on items of business relating to the Executive Committee on 25 March 2020, submitted for information.

Monitoring Item(s)

- 3 Revenue Budget Monitoring for Period 12 - 1 April to 28 February 2020 and Probable Outturn** 9 - 20
 Report dated 31 March 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 Capital Budget 2019/2020 and Monitoring for Period 12 - 1 April 2019 to 28 February 2020** 21 - 28
 Report dated 22 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Additional Funding from the Scottish Government and Other External Sources** 29 - 32
 Report dated 14 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Decision

- 6 Procurement Strategy 2020 to 2023** 33 - 48
 Report dated 14 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 Participatory Budgeting** 49 - 56
 Report dated 14 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 8 Employability Services 2020** 57 - 68
 Report dated 27 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 9 The South Lanarkshire Development Plan Scheme 2020** 69 - 88
 Report dated 21 April 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)

Item(s) for Noting

- 10 Strategic Environmental Assessment Progress Report** 89 - 92
 Report dated 15 April 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 11 Renewable Energy and Community Benefit Funds - COVID-19** 93 - 98
 Report dated 27 April 2020 by the Executive Director (Community and Enterprise Resources). (Copy attached)
- 12 Police Scotland Local Police Plan 2020-2023** 99 - 126
 Report dated 24 April 2020 by the Executive Director (Housing and Technical Resources). (Copy attached)

13 Delegated Powers to the Chief Executive Dealt with in Terms of Standing Order No 36(c) 127 - 128

Report dated 18 March 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

14 Urgent Business

Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Susan Somerville

Clerk Telephone: 01698 454197

Clerk Email: susan.somerville@southlanarkshire.gov.uk

Executive Committee Agenda of 25 March 2020 - Delegated Decisions taken by the Chief Executive, in consultation with Group Leaders

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

Decided:

- (1) that the minutes of the meeting of the Executive Committee of 26 February 2020 be approved as a correct record; and
- (2) that clarification on the issue raised at the meeting of 29 January 2020 in relation to Hamilton and Rutherglen Care at Home Services be noted.

3 Capital Budget Monitoring for Period 11 – 1 April 2019 to 31 January 2020

Decided: that the position of the various capital programmes for 2019/2020, as detailed in the report, be noted.

4 Revenue Budget Monitoring for Period 11 – 1 April 2019 to 31 January 2020 and Probable Outturn

Decided:

- (1) that, following a probable outturn exercise, the forecast to 31 March 2020 for the General Fund Revenue Account, after transfers to Reserves, of an underspend of £2.658 million, as detailed in Appendix 1 to the report, be noted;
- (2) that additional income anticipated from Council Tax of £0.100 million be noted;
- (3) that the additional allocation of £0.090 million of funding to South Lanarkshire Leisure and Culture to cover their in-year loss of income be approved;
- (4) that the underspend of £2.709 million on the General Fund Revenue Account, after transfers to Reserves, at 31 January 2020, as detailed in Appendix 1 to the report, be noted;
- (5) that the breakeven position on the Housing Revenue Account at 3 January 2020, as detailed in Appendix 3 to the report, and the forecast to 31 March 2020 of breakeven, be noted; and
- (6) that it be noted that the Chief Executive might be required to enact his delegated authority to incur emergency spend in respect of COVID-19 and that detail of such spend be reported to Committee.

5 Police Scotland Local Police Plan 2020 to 2023

Decided: that consideration of the Lanarkshire Local Police Plan 2020 to 2023, attached as Appendix 1 to the report, be deferred to a later date.

6 Outcome of Mid-Term Review of the Council Plan, Connect

Decided: that consideration of the updated Council Plan, Connect, attached as Appendix 1 to the report, be deferred to a later date.

7 Catchment Areas of Glengowan Primary, Machanhill Primary and Robert Smillie Primary Schools, Larkhall – Consultation Proposal

Decided: that a statutory consultation under the Schools (Consultation) (Scotland) Act 2010 be undertaken to propose a change to the catchment areas of Glengowan Primary, Machanhill Primary and Robert Smillie Primary Schools, Larkhall.

8 Early Learning and Childcare Staffing Update

Decided:

- (1) that the proposed plans for the Early Learning and Childcare expansion from 2020/2021 be noted; and
- (2) that the proposed increase in the staffing establishment within Education and Community and Enterprise Resources, as outlined in section 5 of the report, be approved.

9 Acquisition of Land for Park and Ride Facility at 11 Ladyacre Road, Lanark

Decided:

- (1) that the land at 11 Ladyacre Road, Lanark, extending to 0.199 hectares or thereby, be acquired from the owners for the sum of £306,000, inclusive of VAT and fees; and
- (2) that the Executive Director (Housing and Technical Resources), in consultation with the Head of Administration and Legal Services, be authorised to conclude all other matters pertaining to the acquisition of the land and to enter into the necessary legal agreements on terms which were in the best interests of the Council.

10 Stewartfield Way: Consultation Update and Proposed Next Steps

Decided:

- (1) that the report be noted;
- (2) that the project be developed, as set out in the report, and the necessary Business Cases be progressed; and
- (3) that the indicative timescales for the project, as set out in the report, be noted.

11 South Lanarkshire Leisure and Culture Business Plan 2020/2021

Decided: that the South Lanarkshire Leisure and Culture Limited Business Plan for 2020/2021 be approved.

12 Urgent Business

There were no items of urgent business.

Report

3

Report to: **Executive Committee**
 Date of Meeting: **13 May 2020**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Revenue Budget Monitoring for Period 12 - 1 April to 28 February 2020 and Probable Outturn**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ advise on the overall financial position of the Council's General Fund Revenue Account and Housing Revenue Account for the period 1 April 2019 to 28 February 2020, and a projection for the year to 31 March 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the revised probable outturn, after taking into account the additional council tax and loss of income by SLLC, to 31 March 2020 and after transfers to reserves, is an underspend of £2.668 million (Appendix 1), be noted;
- (2) that the underspend of £2.736 million on the General Fund Revenue Account after transfers to reserves at 28 February 2020, as detailed in Appendix 1 of the report, be noted;
- (3) that the breakeven position on the Housing Revenue Account at 28 February 2020, as detailed in Appendix 3 of the report, and the forecast to 31 March 2020 of breakeven, be noted;
- (4) that the COVID19 update detailing the additional costs of £1.193 million incurred to 3 April 2020 only (section 7.5), be noted; and
- (5) that the ongoing dialogue between the Scottish Government and COSLA regarding funding of these additional costs (section 7.13), be noted.

3. Background

3.1. General Services Position

This overview report will summarise the 2019/2020 Probable Outturn position for the Council's General Fund Revenue Account to 31 March 2020 (Section 4). It will also provide the position on the General Fund Account and the Housing Revenue Account for the current period 1 April 2019 to 28 February 2020 (Section 5).

4. 2019/2020 General Services Probable Outturn

4.1. The probable outturn position for the Council was revised in the report to the Executive Committee (25 March 2020). This was to reflect the anticipated increase in Council Tax income (£0.100 million) and also the allocation to South Lanarkshire Leisure and Culture (SLLC) to allow them to manage the pressure resulting from the loss of income in the current year (£0.090 million). The revised forecast is an underspend of £2.668 million after transfers to reserves.

5. 2019/2020 General Services Monitoring Position

5.1. Financial Position as at 28 February 2020 (Period 12)

As at 28 February 2020, the position on the General Fund after approved transfers to reserves is an underspend of £2.736 million (Appendix 1). Appendix 2 shows the position before transfers to reserves. This is in line with the probable outturn position being reported. The position of each Resource is detailed below.

- 5.2. Community and Enterprise Resources:** As at period 12, the Resource is showing an overspend of £0.296 million after approved transfers to reserves (£0.186 million overspend before transfers to reserves). The actual net overspend position at period 12 reflects the legal costs from the food safety case and the timing of efficiencies within Fleet, Environmental and Project Services, as previously reported. These are partially offset by an underspend in employee costs and an over recovery of income within Planning and Economic Development. The position also includes the additional allocation of £0.090 million to SLLC (section 4.1).
- 5.3. Education Resources:** As at period 12, the Resource is showing an overspend of £0.125 million after approved transfers to reserves (£2.898 million underspend before transfers to reserves). The actual net underspend position at period 12 before transfers reflects the previously reported timing of Pupil Equity Fund expenditure, the timing of expenditure on the delivery of Early Years' 1140 hours expansion and school counselling projects as well as an over recovery of income from Early Years' fees. This is partially offset by an overspend on Teachers' salaries due to pupil growth and an overspend on school transport costs.
- 5.4. Finance and Corporate Resources:** The position as at period 12 is a breakeven position. There are no proposed transfers to reserves. The breakeven position reflects underspends in employee costs in Finance (Transactions) and underspends on employability and sanitary products within Personnel Services. These are offset by overspends due to lower than anticipated turnover in Finance (Strategy) and IT Services, and a reduction in external income within Communications and Strategy.
- 5.5. Housing and Technical Resources:** As at period 12, the Resource is showing a breakeven position after approved transfers to reserves (£0.242 million underspend before transfers to reserves). This underspend position before transfers reflects an underspend in Housing Services within the homeless services and is also due to the timing of the rollout of the Rapid Rehousing Transition Programme.
- 5.6. Social Work Resources:** The position at period 12 is a net overspend of £1.926 million. There are no proposed transfers to reserves. This reflects the overspend in Children and Families due to demand, as previously reported, and an overspend in Adults and Older People due to demand for community based services. This overspend is partially offset by an underspend in Justice Services.
- 5.7.** The Chief Financial Officer of the Health and Social Care Partnership has been asked to consider the option of a non-recurring contribution from the Health and Social Care Partnership to cover the additional costs within Adults and Older People Services. At the Board Meeting on the 18 February 2020, the IJB approved the request to delegate authority to the Chief Officer to draw down up to £0.350 million from the IJB contingency reserves, should it be required by the Council for this.
- 5.8. Loan Charges:** The position at period 12 is showing an underspend of £1.903 million after approved transfers to reserves (£8.512 million underspend before transfers to reserves). The underspend position before transfers reflects the

previously reported re-phasing of the principal repayment on debt and the impact on 2019/2020 of the interest rates on the borrowing taken in 2018/2019. In addition, the Council will not require to borrow this year and instead, cash balances have been used to fund capital spend incurred. The balance of the underspend relates to an estimate of interest from deposits and interest on the balances held in the Council's reserves during the year.

- 5.9. As reported previously, this position does not take into account the outcome of the work that has taken place in the Loans Fund Review. Members were previously advised that a report showing the potential impact of the debt re-profiling for the Council will be developed and reported to a future meeting of the Executive Committee during 2020. It is anticipated that there is a potential financial benefit to the Council which could assist with future Budget Strategies as well as addressing the temporary solutions currently included in the 2020/2021 approved Budget Strategy.
- 5.10. **Corporate Items:** The position being reported at period 12 is an overspend of £0.630 million after approved transfers to reserves (£0.367 million overspend before transfers to reserves). This reflects the previously reported additional costs of Auto Enrolment partially offset by the over recovery of income in relation to spend to save project repayments which will be transferred back to the Central Energy Efficiency Fund Reserve at the year end.
- 5.11. The period 12 position does not yet include the impact of the year end entries including the bad debt provision and Council Tax Second Home commitment which will not be known until the end of the financial year.
- 5.12. **Corporate Items - 2020/2021 Strategy:** The period 12 position is a breakeven position after approved transfers to reserves (£0.490 million underspend before transfers to reserves). The underspend reflects the previously reported budgets not required in the current year which is being transferred to reserves for use in the 2020/2021 budget strategy.
- 5.13. **Council Tax and Council Tax Reduction Scheme:** The period 12 position is showing an over recovery of £3.810 million. This over recovery reflects the collection of arrears, property numbers and income from empty long term properties. There is also income from second homes which will be offset by an expenditure commitment within Corporate Items. In addition, there is an underspend as a result of the reduction in demand for the Council Tax Reduction Scheme. The final position on these budget lines will be reported at year end.
- 5.14. **Other Funding**
There has been no additional funding notified since the last report.
- 6. Housing Revenue Account Position**
- 6.1. As at 28 February 2020, Appendix 3 of the report shows a breakeven position against the phased budget on the Housing Revenue Account.
- 6.2. The forecast to 31 March 2020 on the Housing Revenue Account is a breakeven position.
- 7. COVID-19 – Expenditure and Funding Update**
- 7.1. The Council is reacting to the emerging issue of COVID-19, and unbudgeted expenditure will require to be made. The Scheme of Delegation provides authority

for the Chief Executive to allocate resources in the event of an emergency and report any action taken to committee as appropriate.

- 7.2. As part of the last report to this Committee, it was agreed that any spend made in this regard would be reported to this Committee alongside future financial monitoring reports.
- 7.3. The monitoring figures contained within this report are as at 28 February 2020 and therefore do not contain or reflect any additional costs as a result of COVID 19. However subsequently, the Council has now begun to incur additional costs and in order to capture these, specific cost centres have been set up to separately collate the spend for each Resource.
- 7.4. These costs include IT related costs to enable home working, the costs of a dedicated telephone line where vulnerable people can call to seek assistance, interim placements for hospital discharges, emergency accommodation and protective equipment for staff.
- 7.5. As at 3 April 2020, the expenditure (actual and committed) was £1.193 million, as detailed across Resources below:

| Resource | Level of Spend (actual and committed) |
|--------------------------|--|
| Community and Enterprise | £256,055 |
| Education | £33,679 |
| Finance and Corporate | £337,663 |
| Housing and technical | £79,651 |
| Social Work | £486,250 |
| Total | £1,193,298 |

These figures represent spend to the 3 April 2020. There will be further expenditure going forwards. We also expect that the level of Council tax collected will reduce, with more claims being made for Council Tax Reduction Scheme (CTRS) neither of which is included in these figures. Additional funding is being made available to contribute towards CTRS, but we will expect to see higher levels of bad debt on Council Tax. There will also be ongoing additional costs in relation to spend on Business Grants which is being funded by Scottish Government.

- 7.6. The £1.193 million reflects all costs incurred in respect of COVID19 from mid-March to 3 April 2020. As detailed in the table, this spend to date includes expenditure on Social Work Resources' activities. The IJB element of this spend is being recorded for submission to the Scottish Government as part of the IJB Mobilisation Plan. As a result of this bridging the financial year-end, not all of these costs will be incurred in 2019/2020. Some of it will relate to 2020/2021. There are still more costs to be included when the invoices are submitted and processed for this time period. This will be clarified through the year-end accounting process (section 7.10).
- 7.7. In addition to this, there are other areas where the Council will incur spend directly as a result of COVID -19. This includes:
- Payment to households in lieu of Free School meals (£260k per fortnight)
 - Costs of providing food for the vulnerable – estimated £10k per week.
 - Additional crisis grants through the Scottish Welfare Fund
 - Payment of Business Grants

- 7.8. In relation to Free School Meals, £30 per fortnight is being paid to those eligible for free school means. The cost of this to the start of school term will be £2.6 million. £1.9 million of funds has been provided by the Government from the Food Fund. funding provided to the Council to date is detailed in section 7.11.
- 7.9. There are other areas of Council business where there is expected to be a financial impact. The level of this impact is still being identified and will be reported later. This includes:
- Impact of non-collection of Income (Council Tax / Rents / parking etc)
 - The impact on surplus levels for Roads and Property services
 - SLLC – impact of lost income
- 7.10. **Year End Position and Impact of COVID-19**
Officers are currently working on the final outturn position for 2019/2020, and although the figures are not yet complete, the outturn position will include spend for COVID19. The main impact on the 2019/2020 outturn position is likely to be the result of a reduced level of income, particularly in relation to South Lanarkshire Leisure and Culture activities (estimated at £0.450 million) and from expenditure resulting from contractual claims for delays in construction projects, the value of which is still under discussion.
- 7.11. **Funding**
Since the last report to Committee, the Council has been notified of a number of funding streams that will be available to help manage the costs incurred as a result of COVID19.
- 7.12. To date, the Council has been notified of the following additional funding allocations, which will be received in financial year 2020/2021:
- Share of £50 million allocated direct to local authorities based on their Grant Aided Expenditure (**£2.978 million**)
 - Share of additional £45 million Scottish Welfare Fund. Of this, £22 million has been allocated (**£1.389 million**). The remainder is being held back by government and will be distributed later based on need.
 - Share of a £30 million Food Fund (**£1.937 million**). This funding is to contribute towards the free school meals and Food for the Vulnerable It is estimated that the shortfall in funding will be over £0.800 million.
 - Share of £1 billion Business Support Funding to provide grants to local businesses. 80% has been distributed (**£36.690 million**). The Council's estimated total allocation is £46.2 million, however, discussions are ongoing with the Government as we expect the level of payments made to be higher than this.
- 7.13. The Finance Secretary has written to COSLA (20 April 2020) to confirm the Scottish Government's commitment to working closely with Local Government, to arrange the best support they can provide collectively for the local communities across Scotland. In addition to the funding already confirmed, the Scottish Government will continue to work with COSLA to secure the additional resources needed from HM Treasury to provide the additional financial support and flexibility that local government requires in response to this crisis.

7.14. COSLA Return

In addition to officers collating information in relation to COVID19, COSLA have issued councils with a return, requesting information on councils' expected additional costs, loss of income and reduced spend.

8. Employee Implications

8.1. None.

9. Financial Implications

9.1. As detailed within this report.

10. Climate Change, Sustainability and Environmental Implications

10.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

11. Other Implications

11.1. The main risk associated with the Council's Revenue Budget is that there is an overspend. The risk has been assessed as low given the detailed budget management applied across the Resources. The risk is managed through four weekly Budget Monitoring Meetings at which any variance is analysed. In addition, the probable outturn exercise ensures early warning for corrective action to be taken where appropriate.

12. Equality Impact Assessment and Consultation Arrangements

12.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

12.2. There is also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

31 March 2020

Link(s) to Council Values/Ambitions/Objectives

♦ Accountable, Effective, Efficient and Transparent

Previous References

♦ None

List of Background Papers

♦ Financial Ledger and budget monitoring results to 28 February 2020

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report (AFTER Transfers)

Period Ended 28 February 2020 (No.12)

| <u>Committee</u> | Annual Budget | Annual Forecast AFTER Transfers | Annual Forecast Variance AFTER Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|---|----------------|---------------------------------|--|-------------------------------|------------------------------|----------------------|-------------|
| Departments: | £m | £m | £m | £m | £m | £m | |
| Community and Enterprise Resources | 108.704 | 108.938 | (0.234) | 100.895 | 101.191 | (0.296) | over |
| Facilities Streets and Waste (Inc. Support) | 66.390 | 66.444 | (0.054) | 58.277 | 58.342 | (0.065) | over |
| Fleet, Environmental and Projects | 1.479 | 2.117 | (0.638) | 1.256 | 1.913 | (0.657) | over |
| Leisure and Culture Services | 19.505 | 19.550 | (0.045) | 19.436 | 19.474 | (0.038) | over |
| Planning and Economic Development | 1.955 | 1.433 | 0.522 | 4.923 | 4.453 | 0.470 | under |
| Roads | 19.375 | 19.394 | (0.019) | 17.003 | 17.009 | (0.006) | over |
| Education Resources | 339.893 | 339.931 | (0.038) | 295.580 | 295.705 | (0.125) | over |
| Finance and Corporate Resources | 34.363 | 34.363 | 0.000 | 39.070 | 39.070 | 0.000 | - |
| Finance Services - Strategy | 2.139 | 2.218 | (0.079) | 3.292 | 3.370 | (0.078) | over |
| Finance Services - Transactions | 12.638 | 12.388 | 0.250 | 14.111 | 13.831 | 0.280 | under |
| Audit and Compliance Services | 0.365 | 0.362 | 0.003 | 0.525 | 0.524 | 0.001 | under |
| Information Technology Services | 4.995 | 5.102 | (0.107) | 6.138 | 6.230 | (0.092) | over |
| Communications and Strategy Services | 1.034 | 1.204 | (0.170) | 1.316 | 1.496 | (0.180) | over |
| Administration and Licensing Services | 3.780 | 3.821 | (0.041) | 4.902 | 4.922 | (0.020) | over |
| Personnel Services | 9.412 | 9.268 | 0.144 | 8.786 | 8.697 | 0.089 | under |
| Housing and Technical Resources | 17.086 | 17.086 | 0.000 | 17.074 | 17.074 | 0.000 | - |
| Housing Services | 8.515 | 8.449 | 0.066 | 6.923 | 6.864 | 0.059 | under |
| Property Services | 8.571 | 8.637 | (0.066) | 10.151 | 10.210 | (0.059) | over |
| Social Work Resources | 164.649 | 166.888 | (2.239) | 141.108 | 143.034 | (1.926) | over |
| Performance and Support Services | 7.657 | 7.676 | (0.019) | 6.935 | 6.856 | 0.079 | under |
| Children and Families | 33.059 | 34.989 | (1.930) | 29.504 | 31.208 | (1.704) | over |
| Adults and Older People | 122.613 | 123.059 | (0.446) | 103.685 | 104.125 | (0.440) | over |
| Justice and Substance Misuse | 1.320 | 1.164 | 0.156 | 0.984 | 0.845 | 0.139 | under |
| Joint Boards | 2.151 | 2.151 | 0.000 | 1.995 | 1.995 | 0.000 | - |
| | 666.846 | 669.357 | (2.511) | 595.722 | 598.069 | (2.347) | over |

| <u>Committee</u> | Annual Budget | Annual Forecast AFTER Transfers | Annual Forecast Variance AFTER Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|--------------------------------------|----------------|---------------------------------|--|-------------------------------|------------------------------|----------------------|-----------------|
| | £m | £m | £m | £m | £m | £m | |
| Service Departments Total | 666.846 | 669.357 | (2.511) | 595.722 | 598.069 | (2.347) | over |
| CFCR | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Loan Charges | 53.916 | 52.013 | 1.903 | 53.916 | 52.013 | 1.903 | under |
| Corporate Items | 2.144 | 3.313 | (1.169) | (0.264) | 0.366 | (0.630) | over |
| Corporate Items - 2020/2021 Strategy | 0.540 | 0.540 | 0.000 | 0.540 | 0.540 | 0.000 | - |
| Transfer to Reserves | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Total Expenditure | 723.446 | 725.223 | (1.777) | 649.914 | 650.988 | (1.074) | over |
| Council Tax | 152.487 | 156.094 | 3.607 | 130.703 | 133.795 | 3.092 | over rec |
| Less: Council Tax Reduction Scheme | (20.480) | (19.642) | 0.838 | (17.554) | (16.836) | 0.718 | under |
| Net Council Tax | 132.007 | 136.452 | 4.445 | 113.149 | 116.959 | 3.810 | over rec |
| General Revenue Grant | 223.047 | 223.047 | 0.000 | 190.050 | 190.050 | 0.000 | - |
| Non Domestic Rates | 341.166 | 341.166 | 0.000 | 314.922 | 314.922 | 0.000 | - |
| Transfer from Reserves | 27.226 | 27.226 | 0.000 | 27.226 | 27.226 | 0.000 | - |
| Total Income | 723.446 | 727.902 | 4.445 | 645.347 | 649.157 | 3.810 | over rec |
| Net Expenditure / (Income) | 0.000 | (2.668) | 2.668 | 4.567 | 1.831 | 2.736 | under |

SOUTH LANARKSHIRE COUNCIL

Revenue Budget Monitoring Report (AFTER Transfers)

Period Ended 28 February 2020 (No.12)

| <u>Budget Category</u> | Annual Budget | Annual Forecast AFTER Transfers | Annual Forecast Variance AFTER Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|---|------------------|--|--|-------------------------------------|---------------------------------------|----------------------------|-----------------|
| Service Departments: | £m | £m | £m | £m | £m | £m | |
| Expenditure | | | | | | | |
| Employee Cost | 512.617 | 512.842 | (0.225) | 453.771 | 452.957 | 0.814 | under |
| Property Costs | 55.070 | 54.111 | 0.959 | 49.595 | 49.118 | 0.477 | under |
| Supplies and Services | 51.803 | 52.476 | (0.673) | 42.711 | 43.693 | (0.982) | over |
| Transport Costs | 41.668 | 41.646 | 0.022 | 37.147 | 37.803 | (0.656) | over |
| Administration Costs | 16.837 | 16.988 | (0.151) | 16.351 | 14.480 | 1.871 | under |
| Payments to Other Bodies | 64.713 | 65.895 | (1.182) | 53.700 | 56.299 | (2.599) | over |
| Payments to Contractors | 196.131 | 196.752 | (0.621) | 163.597 | 162.810 | 0.787 | under |
| Transfer Payments | 5.451 | 5.804 | (0.353) | 5.220 | 5.616 | (0.396) | over |
| Housing Benefits | 70.154 | 69.462 | 0.692 | 63.083 | 62.504 | 0.579 | under |
| Financing Charges (controllable) | 2.059 | 2.099 | (0.040) | 1.646 | 1.831 | (0.185) | over |
| Total | 1,016.503 | 1,018.075 | (1.572) | 886.821 | 887.111 | (0.290) | over |
| Service Departments Total | 1,016.503 | 1,018.075 | (1.572) | 886.821 | 887.111 | (0.290) | over |
| CFCR | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Loan Charges | 53.916 | 52.013 | 1.903 | 53.916 | 52.013 | 1.903 | under |
| Corporate Items | 2.144 | 3.313 | (1.169) | (0.264) | 0.366 | (0.630) | over |
| Corporate Items - 2020/2021 Strategy | 0.540 | 0.540 | 0.000 | 0.540 | 0.540 | 0.000 | - |
| Transfer to Reserves | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Total Expenditure | 1,073.103 | 1,073.941 | (0.838) | 941.013 | 940.030 | 0.983 | under |
| Income | | | | | | | |
| Housing Benefit Subsidy | 65.158 | 65.158 | 0.000 | 59.013 | 58.925 | (0.088) | under rec |
| Other Income | 284.499 | 283.560 | (0.939) | 232.086 | 230.117 | (1.969) | under rec |
| Council Tax (Net of Council Tax Reduction Scheme) | 132.007 | 136.452 | 4.445 | 113.149 | 116.959 | 3.810 | over rec |
| General Revenue Grant | 223.047 | 223.047 | 0.000 | 190.050 | 190.050 | 0.000 | - |
| Non Domestic Rates | 341.166 | 341.166 | 0.000 | 314.922 | 314.922 | 0.000 | - |
| Transfer from Reserves | 27.226 | 27.226 | 0.000 | 27.226 | 27.226 | 0.000 | - |
| Total Income | 1,073.103 | 1,076.609 | 3.506 | 936.446 | 938.199 | 1.753 | over rec |
| Net Expenditure / (Income) | 0.000 | (2.668) | 2.668 | 4.567 | 1.831 | 2.736 | under |

SOUTH LANARKSHIRE COUNCIL
Revenue Budget Monitoring Report (BEFORE Transfers)
Period Ended 28 February 2020 (No.12)

| <u>Committee</u> | Annual Budget | Annual Forecast BEFORE Transfers | Annual Forecast Variance BEFORE Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|---|----------------|----------------------------------|---|-------------------------------|------------------------------|----------------------|--------------|
| | £m | £m | £m | £m | £m | £m | |
| Departments: | | | | | | | |
| Community and Enterprise Resources | 108.704 | 108.828 | (0.124) | 100.895 | 101.081 | (0.186) | over |
| Facilities Streets and Waste (Inc. Support) | 66.390 | 66.334 | 0.056 | 58.277 | 58.232 | 0.045 | under |
| Fleet, Environmental and Projects | 1.479 | 2.117 | (0.638) | 1.256 | 1.913 | (0.657) | over |
| Leisure and Culture Services | 19.505 | 19.550 | (0.045) | 19.436 | 19.474 | (0.038) | over |
| Planning and Economic Development | 1.955 | 1.433 | 0.522 | 4.923 | 4.453 | 0.470 | under |
| Roads | 19.375 | 19.394 | (0.019) | 17.003 | 17.009 | (0.006) | over |
| Education Resources | 339.893 | 336.908 | 2.985 | 295.580 | 292.682 | 2.898 | under |
| Finance and Corporate Resources | 34.363 | 34.363 | 0.000 | 39.070 | 39.070 | 0.000 | - |
| Finance Services - Strategy | 2.139 | 2.218 | (0.079) | 3.292 | 3.370 | (0.078) | over |
| Finance Services - Transactions | 12.638 | 12.388 | 0.250 | 14.111 | 13.831 | 0.280 | under |
| Audit and Compliance Services | 0.365 | 0.362 | 0.003 | 0.525 | 0.524 | 0.001 | over |
| Information Technology Services | 4.995 | 5.102 | (0.107) | 6.138 | 6.230 | (0.092) | over |
| Communications and Strategy Services | 1.034 | 1.204 | (0.170) | 1.316 | 1.496 | (0.180) | over |
| Administration and Licensing Services | 3.780 | 3.821 | (0.041) | 4.902 | 4.922 | (0.020) | over |
| Personnel Services | 9.412 | 9.268 | 0.144 | 8.786 | 8.697 | 0.089 | under |
| Housing and Technical Resources | 17.086 | 16.833 | 0.253 | 17.074 | 16.832 | 0.242 | under |
| Housing Services | 8.515 | 8.196 | 0.319 | 6.923 | 6.622 | 0.301 | under |
| Property Services | 8.571 | 8.637 | (0.066) | 10.151 | 10.210 | (0.059) | over |
| Social Work Resources | 164.649 | 166.888 | (2.239) | 141.108 | 143.034 | (1.926) | over |
| Performance and Support Services | 7.657 | 7.676 | (0.019) | 6.935 | 6.856 | 0.079 | under |
| Children and Families | 33.059 | 34.989 | (1.930) | 29.504 | 31.208 | (1.704) | over |
| Adults and Older People | 122.613 | 123.059 | (0.446) | 103.685 | 104.125 | (0.440) | over |
| Justice and Substance Misuse | 1.320 | 1.164 | 0.156 | 0.984 | 0.845 | 0.139 | under |
| Joint Boards | 2.151 | 2.151 | 0.000 | 1.995 | 1.995 | 0.000 | - |
| | 666.846 | 665.971 | 0.875 | 595.722 | 594.694 | 1.028 | under |

| <u>Committee</u> | Annual Budget | Annual Forecast BEFORE Transfers | Annual Forecast Variance BEFORE Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|--------------------------------------|----------------|----------------------------------|---|-------------------------------|------------------------------|----------------------|-----------------|
| | £m | £m | £m | £m | £m | £m | |
| Service Departments Total | 666.846 | 665.971 | 0.875 | 595.722 | 594.694 | 1.028 | under |
| CFCR | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Loan Charges | 53.916 | 45.404 | 8.512 | 53.916 | 45.404 | 8.512 | under |
| Corporate Items | 2.144 | 3.050 | (0.906) | (0.264) | 0.103 | (0.367) | over |
| Corporate Items - 2020/2021 Strategy | 0.540 | 0.050 | 0.490 | 0.540 | 0.050 | 0.490 | under |
| Transfer to Reserves | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Total Expenditure | 723.446 | 714.475 | 8.971 | 649.914 | 640.251 | 9.663 | Under |
| Council Tax | 152.487 | 156.094 | 3.607 | 130.703 | 133.795 | 3.092 | over rec |
| Less: Council Tax Reduction Scheme | (20.480) | (19.642) | 0.838 | (17.554) | (16.836) | 0.718 | Under |
| Net Council Tax | 132.007 | 136.452 | 4.445 | 113.149 | 116.959 | 3.810 | over rec |
| General Revenue Grant | 223.047 | 223.047 | 0.000 | 190.050 | 190.050 | 0.000 | - |
| Non Domestic Rates | 341.166 | 341.166 | 0.000 | 314.922 | 314.922 | 0.000 | - |
| Transfer from Reserves | 27.226 | 27.226 | 0.000 | 27.226 | 27.226 | 0.000 | - |
| Total Income | 723.446 | 727.891 | 4.445 | 645.347 | 649.157 | 3.810 | over rec |
| Net Expenditure / (Income) | 0.000 | (13.416) | 13.416 | 4.567 | (8.906) | 13.473 | Under |

SOUTH LANARKSHIRE COUNCIL
Revenue Budget Monitoring Report (BEFORE Transfers)
Period Ended 28 February 2020 (No.12)

| <u>Budget Category</u> | Annual Budget | Annual Forecast BEFORE Transfers | Annual Forecast Variance BEFORE Transfers | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | |
|---|----------------------|---|--|--------------------------------------|-------------------------------------|-----------------------------|-----------------|
| Service Departments: | £m | £m | £m | £m | £m | £m | |
| <u>Expenditure</u> | | | | | | | |
| Employee Cost | 512.617 | 512.696 | (0.079) | 453.771 | 452.805 | 0.966 | under |
| Property Costs | 55.070 | 53.995 | 1.075 | 49.595 | 49.009 | 0.586 | under |
| Supplies and Services | 51.803 | 50.975 | 0.828 | 42.711 | 42.192 | 0.519 | under |
| Transport Costs | 41.668 | 41.646 | 0.022 | 37.147 | 37.803 | (0.656) | over |
| Administration Costs | 16.837 | 16.988 | (0.151) | 16.351 | 14.480 | 1.871 | under |
| Payments to Other Bodies | 64.713 | 64.449 | 0.264 | 53.700 | 54.853 | (1.153) | over |
| Payments to Contractors | 196.131 | 196.681 | (0.550) | 163.597 | 162.741 | 0.856 | under |
| Transfer Payments | 5.451 | 5.804 | (0.353) | 5.220 | 5.616 | (0.396) | over |
| Housing Benefits | 70.154 | 69.462 | 0.692 | 63.083 | 62.504 | 0.579 | under |
| Financing Charges (controllable) | 2.059 | 2.099 | (0.040) | 1.646 | 1.831 | (0.185) | over |
| Total | 1,016.503 | 1,014.795 | 1.708 | 886.821 | 883.834 | 2.987 | under |
| Service Departments Total | 1,016.503 | 1,014.795 | 1.708 | 886.821 | 883.834 | 2.987 | under |
| CFCR | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Loan Charges | 53.916 | 45.404 | 8.512 | 53.916 | 45.404 | 8.512 | under |
| Corporate Items | 2.144 | 3.050 | (0.906) | (0.264) | 0.103 | (0.367) | over |
| Corporate Items - 2020/2021 Strategy | 0.540 | 0.050 | 0.490 | 0.540 | 0.050 | 0.490 | under |
| Transfer to Reserves | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - |
| Total Expenditure | 1,073.103 | 1,063.299 | 9.804 | 941.013 | 929.391 | 11.622 | under |
| <u>Income</u> | | | | | | | |
| Housing Benefit Subsidy | 65.158 | 65.158 | 0.000 | 59.013 | 58.925 | (0.088) | under rec |
| Other Income | 284.499 | 283.666 | (0.833) | 232.086 | 230.215 | (1.871) | under rec |
| Council Tax (Net of Council Tax Reduction Scheme) | 132.007 | 136.452 | 4.445 | 113.149 | 116.959 | 3.810 | over rec |
| General Revenue Grant | 223.047 | 223.047 | 0.000 | 190.050 | 190.050 | 0.000 | - |
| Non Domestic Rates | 341.166 | 341.166 | 0.000 | 314.922 | 314.922 | 0.000 | - |
| Transfer from Reserves | 27.226 | 27.226 | 0.000 | 27.226 | 27.226 | 0.000 | - |
| Total Income | 1,073.103 | 1,076.715 | 3.612 | 936.446 | 938.297 | 1.851 | over rec |
| Net Expenditure / (Income) | 0.000 | (13.416) | 13.416 | 4.567 | (8.906) | 13.473 | under |

SOUTH LANARKSHIRE COUNCIL
Revenue Budget Monitoring Report
Period Ended 28 February 2020 (No.12)
Housing Revenue Account

| | Annual Budget | Forecast for Year | Annual Forecast Variance | Budget Proportion to 28/02/20 | Actual to Period 12 28/02/20 | Variance to 28/02/20 | | % | Note |
|----------------------------------|------------------|----------------------|--------------------------------|-------------------------------------|------------------------------------|----------------------------|-----------|---------|------|
| | £m | £m | £m | £m | £m | £m | | | |
| Employee Costs | 13.526 | 12.785 | 0.741 | 12.087 | 11.519 | 0.568 | under | 4.7% | 1 |
| Property Costs | 44.604 | 44.435 | 0.169 | 34.604 | 34.339 | 0.265 | under | 0.8% | 2 |
| Supplies & Services | 1.475 | 1.475 | 0.000 | 0.746 | 0.733 | 0.013 | under | 1.7% | |
| Transport & Plant | 0.195 | 0.195 | 0.000 | 0.183 | 0.182 | 0.001 | under | 0.5% | |
| Administration Costs | 5.702 | 5.656 | 0.046 | 0.519 | 0.475 | 0.044 | under | 8.5% | |
| Payments to Other Bodies | 3.174 | 3.126 | 0.048 | 0.022 | 0.022 | 0.000 | - | 0.0% | |
| Payments to Contractors | 0.100 | 0.105 | (0.005) | 0.090 | 0.103 | (0.013) | over | (14.4%) | |
| Transfer Payments | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | - | n/a | |
| Financing Charges | 20.589 | 20.599 | (0.010) | 20.656 | 20.677 | (0.021) | over | (0.1%) | |
| Total Controllable Expenditure | 89.365 | 88.376 | 0.989 | 68.907 | 68.050 | 0.857 | under | 1.2% | |
| Total Controllable Income | (101.921) | (101.727) | (0.194) | (82.632) | (82.519) | (0.113) | under rec | (0.1%) | 3 |
| Transfer to/(from) Balance Sheet | (2.608) | (1.813) | (0.795) | (2.407) | (1.663) | (0.744) | under rec | (30.9%) | 4 |
| Net Controllable Expenditure | (15.164) | (15.164) | 0.000 | (16.132) | (16.132) | 0.000 | | 0.0% | |
| Add: Non Controllable Budgets | | | | | | | | | |
| Financing Charges | 15.164 | 15.164 | 0.000 | 0.000 | 0.000 | 0.000 | | 0.0% | |
| Total Budget | 0.000 | 0.000 | 0.000 | (16.132) | (16.132) | 0.000 | | 0.0% | |

Variance Explanations

1. Employee Costs

The variance in Employee Costs relates to an underspend in pension contributions and vacancies, which are being actively recruited or being held whilst service requirements are determined.

2. Property Costs

The underspend relates to the bad debt provision due to the demands following the rollout of Universal Credit and better than anticipated collection rates for rental income. This is partially offset by higher than anticipated spend on repairs and grounds maintenance works, which are demand led.

3. Income

The under recovery in rental income is due to the timing of completion of new build properties.

4. Transfer to/(from) Balance Sheet

The net impact of the underspends within the service has resulted in a reduced requirement to drawdown from reserves in the current year.



Report

4

| | |
|------------------|---|
| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Finance and Corporate Resources) |

| | |
|----------|---|
| Subject: | Capital Budget 2019/2020 and Monitoring for Period 12 - 1 April 2019 to 28 February 2020 |
|----------|---|

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ update the Executive Committee of progress on the General Fund Capital Programme and the Housing Capital Programme for the period 1 April 2019 to 28 February 2020.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendations:

- (1) that the Period 12 position (ended 28 February 2020) of the General Fund Capital Programme, itemised at Appendices 1 - 3 and the Housing Capital Programme at Appendix 4, be noted;
- (2) that the projected outturn of £64.6 million for the General Fund Capital Programme, detailed at section 5.1.2. be noted;
- (3) that the projected outturn of £56.2m for the Housing Capital Programme, detailed at section 5.2.2. be noted; and
- (4) that the revised programmes be monitored by the Financial Resources Scrutiny Forum.

3. Background

3.1. The attached statements to this report provide a summarised monitoring position as at 28 February 2020. Spending has been split into two separate sections:

- ◆ General Fund Capital Programme including Education, Social Work, Roads and Transportation and General Services (Section 5.1)
- ◆ Housing Capital Programme (Section 5.2)

4. Employee Implications

None

5. Financial Implications

5.1. General Fund

5.1.1. 2019/20 Budget

The budget agreed at Executive Committee on 25 March 2020 was £76.804 million, as shown in Appendix 1. There are no new adjustments proposed in this report.

5.1.2. 2019/20 Outturn

Current estimates from Housing and Technical Resources, predict an outturn of £64.6 million. This is an underspend of £12.2 million and relates mainly to projects within Education Resources (£4.8m), Housing and Technical Resources (£2.7m), Community and Enterprise Resources (£2.4m), Social Work Resources (£2.1m) and Finance and Corporate (£0.2m). As reported to this Committee previously, the majority of the variance is due to the timing of spend, resulting in budget required in 2020/21 rather than 2019/20.

5.1.3. The year-end position is being prepared and this will be reported to Committee in June 2020. It is anticipated that the ongoing implications of COVID-19, including the closure of construction sites in advance of the financial year end, will likely impact on the level of capital spend achieved this financial year.

5.1.4. A list of the main projects which will now complete in 2020/21 is included in Appendix 3, along with their anticipated completion dates.

5.1.5. It was reported to this Committee previously (29 January 2020) that the ongoing land negotiations associated with Lanark Park and Ride (£0.3 million) meant that grant from Strathclyde Partnership for Transport (SPT) was unlikely to be claimed in 2019/2020. Discussions during early March 2020 indicated a more positive outlook in terms of completing the land acquisition and claiming the grant in 2019/2020. However, COVID-19 has resulted in the legal paperwork being unable to be concluded. Therefore SPT funding will not be provided in 2019/20 but will be considered by SPT for 2020/21.

5.1.6. The outturn has moved by £1.9 million from the underspend of £10.3 million reported at period 11. The decrease in outturn mainly reflects revised project timescales on a number of new projects identified this period, and movement in the projects already identified in Appendix 3.

5.1.7. The new projects total £0.800 million and include: a delay in the commencement of the Mobile Working pilot project (£0.1m), a saving anticipated in the Roads Improvement Programme against the projects programmed for the current year, as well as the timing of project delivery (£0.2m) and utility diversionary works delaying the main contract works at Greenhills Road (£0.5m). In relation to the savings identified on the Roads Improvement Programme, these funds will be carried forward and used to contribute towards roads projects in 2020/21.

5.1.8. These reductions have been partially offset by an increase in the outturn for the timing of spend in relation to the completed City Deal project at Westburn Road roundabout, which has increased (£0.2m) since period 11.

5.1.9. Existing Appendix 3 project movements total £1.3 million and include Essential Services Fabric upgrade (£0.3m); Civic Centre Fabric Upgrade (£0.2m); Prioritised Urgent Investment (£0.3m) and Central Energy Efficiency Fund (£0.5m).

5.1.10. Period 12 Position

The programme spend and funding for the General Fund is summarised in Appendix 2. As noted in 5.1.1., the total capital spending programme for the year is £76.804 million.

5.1.11. Budget for the period is £51.154 million and spend to the 28 February is £49.786 million. This represents expenditure of £1.368 million behind profile and mainly

reflects the timing of spend across a number of projects within Housing and Technical Resources (£0.575m) and Finance and Corporate Resources (£0.471m), along with the Blantyre Care Facility within Social Work Resources (£1.892m). These underspends have been offset by spend being greater than anticipated on the Early Years 1,140 Hours Programme within Education Resources (£1.743m).

5.1.13. For Housing and Technical Resources and Social Work Resources this is reflected in the outturn position identified at 5.1.2. above. For Finance and Corporate Resources, it is anticipated that full spend will be achieved by the end of the financial year, with the exception of the Mobile Working project and the Computer Room Upgrades project reported previously. The increased spend within the Early Years 1,140 Hours Programme is a timing issue only, with an underspend anticipated by the end of the financial year.

5.1.14. Actual funding received to 28 February 2020 is £62.563 million.

5.2. Housing Programme

5.2.1. 2019/20 Budget

Appendix 4 summarises the position on the Housing programme as at 28 February 2020. The capital programme for the year is £61.835 million. Programmed funding for the year also totals £61.835 million.

5.2.2. 2019/20 Outturn

In terms of the Housing Capital Programme, the predicted spend position for this financial year, advised by Housing and Technical Resources, is an outturn of £56.2 million. This is an underspend of £5.6 million and relates to the timing of spend, resulting in budget required in 2020/21 rather than in 2019/20.

5.2.3. As with General Services, the year-end position is being prepared and will be reported to Committee in June, with COVID-19 likely to impact on the levels of spend achieved in 2019/20.

5.2.4. Period 12 Position

Budget for the period is £43.341 million and spend to 28 February 2020 amounts to £40.658 million. This represents expenditure of £2.683 million behind profile. This is in line with the outturn reported at section 5.2.2.

5.2.5. As at 28 February 2020, £40.658 million of funding had been received.

5.2.6. Regular monitoring of both the General Fund Programme and the Housing Programme will be carried out in detail by the Financial Resources Scrutiny forum and reported on a regular basis to the Executive Committee.

6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

7. Other Implications

7.1. The main risk associated with the Council's Capital Programme is an overspend. The risk has been assessed as low given the detailed project management plans prepared and monitored for each project. The risk of overspend is managed through four weekly Investment management meetings.

8. Equality Impact Assessment and Consultation Arrangements

- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and therefore no impact assessment is required.
- 8.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

22 April 2020

Link(s) to Council Values/Ambitions/Objectives

- Accountable, Effective, Efficient and Transparent

Previous References

- Executive Committee, 25 March 2020

List of Background Papers

Capital Ledger prints to 28 February 2020

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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SOUTH LANARKSHIRE COUNCIL
CAPITAL EXPENDITURE 2019/20
GENERAL FUND PROGRAMME
FOR PERIOD 1 APRIL 2019 TO 28 FEBRUARY 2020

APPENDIX 1

£m

Total Revised Budget – Period 11 **76.804**

Proposed Adjustments – Period 12 -

Total Revised Budget **76.804**

| | <u>2019/20 Budget (from Period 10)</u> | <u>Period 12 Proposed Adjustments</u> | <u>Revised 2019/20 Budget</u> |
|------------------------|--|---|---------------------------------------|
| <u>Resource</u> | <u>£m</u> | <u>£m</u> | <u>£m</u> |
| Community & Enterprise | 40.538 | 0.000 | 40.538 |
| Education | 25.234 | 0.000 | 25.234 |
| Finance & Corporate | 0.993 | 0.000 | 0.993 |
| Housing & Technical | 7.310 | 0.000 | 7.310 |
| Social Work | 2.729 | 0.000 | 2.729 |
| Total | 76.804 | 0.000 | 76.804 |

SOUTH LANARKSHIRE COUNCIL
CAPITAL EXPENDITURE 2019/20
GENERAL FUND PROGRAMME
FOR PERIOD 1 APRIL 2019 TO 28 FEBRUARY 2020

APPENDIX 2

| Expenditure | <u>2019/20</u> <u>Original</u> <u>Estimate</u> <u>inc C/F</u> £m | <u>2019/20</u> <u>Revised</u> <u>Budget</u> £m | <u>2019/20</u> <u>Budget to</u> <u>28/02/20</u> £m | <u>2019/20</u> <u>Actual to</u> <u>28/02/20</u> £m |
|--|--|---|---|---|
| General Fund Programme | 78.429 | 76.804 | 51.154 | 49.786 |
| Income | <u>2019/20</u> <u>Original</u> <u>Budget</u> £m | <u>2019/20</u> <u>Revised</u> <u>Budget</u> £m | | <u>2019/20</u> <u>Actual</u> <u>To</u> <u>28/02/20</u> £m |
| Prudential Borrowing | 23.863 | 19.391 | | 19.391 |
| Developers Contributions | 3.124 | 2.278 | | 0.980 |
| Lottery | 0.000 | 0.465 | | 0.000 |
| Partners (Including SPT, High Blantyre Construction Ltd, Transport Scotland and Renewable Energy Fund) | 1.331 | 3.982 | | 0.917 |
| Scottish Government: | | | | |
| - Capital Grant | 33.029 | 33.029 | | 30.277 |
| - Cycling, Walking and Safer Streets | 0.520 | 0.520 | | 0.000 |
| - Vacant and Derelict Land | 2.023 | 1.570 | | 1.570 |
| - Early Years 1,140 Hours | 5.344 | 5.344 | | 5.344 |
| - Regeneration Capital Grant | 1.100 | 0.390 | | 0.390 |
| -Town Centre Regeneration Fund | 2.506 | 0.480 | | 0.480 |
| Glasgow City Region City Deal | 1.940 | 6.141 | | 0.000 |
| Specific Reserves | 2.149 | 2.914 | | 2.914 |
| Capital Receipts | 1.500 | 0.300 | | 0.300 |
| TOTAL FUNDING | 78.429 | 76.804 | | 62.563 |

| Projects with Underspends in 2019/20 | | |
|--|-------------------------------|---|
| Project Name | Project Type | Completion Date |
| Extension of Cemeteries and Landworks | Land Purchase | Will be progressed in 2020/21 |
| Electric Vehicle Charging | Infrastructure | June 2020 |
| Horsley Brae | Roads | Will be progressed in 2020/21 |
| Lanark Park and Ride | Land Purchase | Will be progressed in 2020/21 |
| Roads Investment Programme (new P12) | Roads | Will be progressed in 2020/21 |
| Greenhills Road (new P12) | Roads | Will be progressed in 2020/21 |
| St Charles' Primary School Extension | Extension | August 2020 |
| Mobile Teaching Units | Modular Units | July 2020 |
| Education Information Communication Technology | ICT | October 2020 |
| Auchingramont Road | Demolition / New Build | June 2020 / Jan 2021 |
| Early Years 1,140 Hours programme | Various | Mainly August 2020 |
| Computer Room Upgrade | Infrastructure/ Refurbishment | April 2020 |
| Mobile Working Pilot (new P12) | Equipment | May 2020 |
| Civic Centre | Refurbishment | Will be progressed in 2020/21 |
| Essential Services Accommodation | Refurbishment | Throughout 2020/21 |
| Prioritised Urgent Investment | Refurbishment | Throughout 2020/21 |
| Central Energy Efficiency Fund | Equipment | Throughout 2020/21 |
| Springhall Regeneration Project (H&T) | Refurbishment | Main project to upgrade Springhall Hall will complete in 2019/2020. Works to existing library will take place in 2020/2021. |
| Blantyre Care Facility | New Build | Estimate March 2021 – being reviewed following planning approval |

SOUTH LANARKSHIRE COUNCIL
CAPITAL EXPENDITURE 2019/2020
HOUSING PROGRAMME
FOR PERIOD 1 APRIL 2019 TO 28 FEBRUARY 2020

APPENDIX 4

| | <u>2019/20</u> <u>Annual</u> <u>Budget</u> <u>£m</u> | <u>2019/20</u> <u>Budget to</u> <u>28/02/20</u> <u>£m</u> | <u>2019/20</u> <u>Actual to</u> <u>28/02/20</u> <u>£m</u> |
|---|---|--|--|
| EXPENDITURE | | | |
| 2019/20 Budget incl carry forward from 2018/19 | 61.835 | 43.341 | 40.658 |
| | | | |
| | <u>2019/20</u> <u>Annual</u> <u>Budget</u> <u>£m</u> | | <u>2019/20</u> <u>Actual to</u> <u>28/02/20</u> <u>£m</u> |
| INCOME | | | |
| Capital Receipts – Land Sales | 0.000 | | 0.027 |
| Capital Funded from Current Revenue | 20.589 | | 20.589 |
| Prudential Borrowing | 28.715 | | 7.989 |
| Scottish Government Specific Grant | | | |
| - New Build | 10.611 | | 10.147 |
| - Open Market Purchase Scheme | 1.800 | | 1.495 |
| - Mortgage to Rent | 0.120 | | 0.411 |
| TOTAL FUNDING | 61.835 | | 40.658 |

Report

5

| | |
|------------------|---|
| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Finance and Corporate Resources) |

| | |
|----------|---|
| Subject: | Additional Funding from the Scottish Government and Other External Sources |
|----------|---|

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ advise Members of additional funding that has been made available to the Council by the Scottish Government and other external sources since the last report to this Committee (26 February 2020).

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the additional revenue funding of £43.264m and additional capital funding of £0.133m, as detailed at Appendix 1 of the report, be noted.

3. Background

- 3.1. The Council is periodically advised of additional funding which is made available from the Scottish Government and other sources to enable various initiatives to be undertaken.
- 3.2. Additional funding may either be paid through the General Revenue Grant mechanism or by the completion of appropriate grant claims.
- 3.3. Details of the additional funding are attached at Appendix 1 to the report. The report details additional funding that has been reported by Resources as part of the additional resources notification process, as well as any additional funding that has increased the Council's budget by more than £0.100m.
- 3.4. As a result of COVID19, the Scottish Government has identified a number of funding streams to assist councils in managing the additional costs related to the crisis. The elements of these funding streams that the Council has been notified of to date have been included in this report.

4. Employee Implications

4.1. None.

5. Financial Implications

- 5.1. Additional revenue funding of £43.264m has been identified for 2020/2021. These are all in relation to funding to assist with COVID19.
- 5.2. Additional capital funding of £0.133m has been identified for 2020/2021.

- 5.3. Resource budgets will be updated to reflect this additional funding as required, and where appropriate, details of spending plans will be presented to Resource Committees for approval.
- 6. Climate Change, Sustainability and Environmental Implications**
- 6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.
- 7. Other Implications**
- 7.1. There are no other implications in terms of the information contained in this report.
- 8. Equality Impact Assessment and Consultation Arrangements**
- 8.1. This report does not introduce a new policy, function or strategy or recommend a change to existing policy, function or strategy and therefore no impact assessment is required.
- 7.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

14 April 2020

Link(s) to Council Objectives/Values

- ◆ Accountable, Effective and Efficient

Previous References

- ◆ Executive Committee, 26 February 2020

List of Background Papers

- ◆ Additional Funding Reports:
29 January 2020 to 8 April 2020

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Finance Manager (Strategy)

Ext: 2601 (Tel: 01698 452601)

E-mail: lorraine.o'hagan@southlanarkshire.gov.uk

Additional Revenue Funding

| Resource | Description | 2019 / 2020 £m | 2020 / 2021 £m | Total £m | Method |
|---------------------------------|---------------------------------|----------------------|----------------------|---------------|---------------------------|
| Individual Allocations TBC | COVID19 - Hardship Fund | 0.000 | 2.978* | 2.978 | Scottish Government Grant |
| Individual Allocations TBC | COVID19 - Food Fund | 0.000 | 1.937 | 1.937 | Scottish Government Grant |
| Finance and Corporate Resources | COVID19 - Scottish Welfare Fund | 0.000 | 1.389 | 1.389 | Scottish Government Grant |
| Finance and Corporate Resources | COVID19 - Business Grants | 0.000 | 36.960 | 36.960 | Scottish Government Grant |
| | TOTAL REVENUE FUNDING | 0.000 | 43.264 | 43.264 | |

*Funding will be received in 2020/2021, however, some expenditure has been occurred in 2019/2020 – the relevant values will be confirmed and accounted for as part of the 2019/2020 year end accounts process.

Additional Capital Funding

| Resource | Description | 2019 / 2020 £m | 2020 / 2021 £m | Total £m | Method |
|---------------------------------|-------------------------------------|-------------------------------|-------------------------------|---------------------|---------------------------|
| Housing and Technical Resources | Gypsy / Traveller Site Improvements | 0.000 | 0.133 | 0.133 | Scottish Government Grant |
| | TOTAL CAPITAL FUNDING | 0.000 | 0.133 | 0.133 | |

Report

6

Report to: **Executive Committee**
 Date of Meeting: **13 May 2020**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Procurement Strategy 2020 to 2023**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Provide Executive Committee with the Procurement Strategy for the Council for the period 2020 to 2023 for approval.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendations:-

- (1) that the Procurement Strategy for 2020 to 2023 be approved

3. Background

- 3.1. The Procurement Reform Act (Scotland) 2014 requires the Council to develop a Procurement Strategy and undertake an annual review of strategic objectives. The statutory guidance details the areas which the procurement strategy must cover.
- 3.3. The Council's previous Procurement Strategy covered the period 2017 to 2020 and the new strategy is presented for 2020 to 2023.
- 3.4. In preparing the Strategy, consultation has taken place with a number of stakeholders including Executive Directors, Heads of Service, South Lanarkshire Health and Social Care Partnership, Legal Services, Regeneration Services, the Sustainability team, Internal Audit and The Procurement Network.
- 3.5. The Strategy recognises the Strategic Commissioning Plan operated by the Health and Social Care Partnership and the range of services procured by the Council on their behalf.

4. Strategic objectives

- 4.1. The Procurement Strategy is attached at Appendix 1.
- 4.2. The Strategy communicates the Council's vision for procurement based on seven key strategic objectives:-
 - 1. Compliance: ensure compliance with Procurement Regulations and the Council's Standing Orders on Contracts
 - 2. Value for Money: to secure Best Value, balancing cost and quality of service and support the Council in achieving budget savings
 - 3. Collaborative: identify and influence collaborative opportunities to work with public partners and drive value through the power of public sector procurement

4. Contract and Supplier Management: support Resources to take a proactive approach to contract and supplier management to achieve innovation and value in contract delivery
 5. Fair Work Practices: work with suppliers to improve Fair Work Practices, including payment of the Living Wage and compliance with Council Charters
 6. Sustainable and Ethical: secure wider social, economic and environmental benefits through contracts as set out in the Sustainable Procurement Duty
 7. Community Benefits: ensure Community Benefits are secured and delivered to contribute towards a prosperous, fairer and more sustainable South Lanarkshire
- 4.3. The Strategy promotes continuous improvement in all procurement activities and aims to ensure they are performed effectively while delivering efficiencies where possible.
- 4.4. In addition to detailing how the Council will maintain and improve upon its core procurement capability, the strategy also considers how the Council will meet its obligations in terms of the Sustainable Procurement Duty, delivery of Fair Work Practices and Community Benefits by contractors and the procurement of ethically traded goods and services.
- 4.5. The Procurement Strategy and Action Plan will be subject to ongoing review as we establish the impact of COVID 19 on current contracts, planned future tenders and the supplier market.
- 5. Action Plan**
- 5.1. The Procurement Service will develop an annual action plan each year for the life of the strategy to support the strategic objectives. Regular updates on progress against the annual action plan will be provided to Corporate Management Team. This will also be provided to Finance and Corporate Resources Committee as part of an annual strategy review.
- 5.2. The annual action plan for 2020/2021 is included in Appendix 2.
- 6. Employee Implications**
- 6.1. The Procurement Strategy and delivery of the strategic outcomes is dependent on our procurement professionals and other employees with procurement responsibilities to develop and maintain appropriate skills, qualifications and levels of competence.
- 7. Financial Implications**
- 7.1. There are no specific financial implications as a consequence of this Strategy.
- 8. Other Implications**
- 8.1. There is a risk that failure to promote and adhere to proper procurement rules and regulations could result in legal challenge against the Council, and a failure to achieve best value. Through the agreement and implementation of the Procurement Strategy this risk is minimised.
- 9. Equality Impact Assessment and Consultation Arrangements**
- 9.1. An Equality Impact Assessment in terms of the proposals contained within the strategy has been undertaken.
- 9.2. Appropriate consultation was carried out and is summarised in Paragraph 3.4 of this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

14 April 2020

Link(s) to Council Values/Objectives

- ◆ Accountable, effective and efficient

Previous References

- ◆ Executive Committee 8 February 2017

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Craig Fergusson, Head of Finance (Transactions)

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E-mail: craig.fergusson@southlanarkshire.gov.uk

Procurement Strategy Action Plan

2020/2021

| Action | Strategic Objective | Responsibility | Timescale | Status | Update |
|---|----------------------------------|----------------------------------|----------------|--------|--------|
| Complete Sustainability Toolkit following redesign by Scottish Government | Sustainable and Ethical | Procurement | March 2021 | | |
| Preparation of category plans for Social Care, ICT and Construction. Develop category plans for Fleet, Property and Waste | Compliance | Procurement & Resources | March 2021 | | |
| Deliver improvements identified from Procurement Competency Framework Assessments. | Compliance | Procurement | March 2021 | | |
| Pilot implementation of Electronic Contract Management | Contract and Supplier Management | Procurement & Resources | March 2021 | | |
| Implementation of Project Management software | Compliance | Procurement & IT Services | March 2021 | | |
| Introduce audit review arrangements as agreed by Corporate Management Team | Compliance | Procurement | September 2020 | | |
| Review of operation of Quick Quote | Compliance | Procurement | September 2020 | | |
| Implementation of Objective and development of electronic workflow to support tender and contract processes | Compliance | Procurement | March 2021 | | |
| Development of Procurement training modules | Compliance | Procurement & Personnel Services | March 2021 | | |

| Action | Strategic Objective | Responsibility | Timescale | Status | Update |
|---|----------------------------------|-------------------------|------------|--------|--------|
| Complete Procurement and Commercial Improvement Programme | Compliance | Procurement | March 2021 | | |
| Implementation of Community Benefit monitoring software | Community Benefits | Procurement & Resources | March 2021 | | |
| Prepare for new procurement arrangements on contracts and commodities as a result of Brexit | Contract and Supplier Management | Procurement & Resources | March 2021 | | |
| Manage supplier and supply chain impacts arising from COVID-19 | Contract and Supplier Management | Procurement & Resources | March 2021 | | |



Procurement Strategy

2020-2023

Procurement Strategy

2020-2023

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Section 1

Introduction by Executive Director of Finance and Corporate Resources

Section 2

Purpose and delivery of the Strategy

Section 3

National and local context

Section 4

Strategic objectives

Section 1: Introduction by Executive Director of Finance and Corporate Resources

This Strategy sets out the vision for Council procurement for 2020-2023, demonstrating our commitment to achieving value for money and contributing to national and local priorities.

The Council's vision is to

“improve the quality of life for everyone in South Lanarkshire”

and the works, supplies and services procured by the Council have a direct impact on delivery of our services, from social care and educational supplies to new build housing.

The Council's spending power can play a key role in influencing a more prosperous South Lanarkshire, including promoting jobs and growth, fair work practices and driving innovation from our suppliers.

Our aim is to build on achievements delivered by the Council's previous procurement strategies and embed the principles of public procurement: equal treatment, transparency, competition and accountability.

This strategy will be reviewed annually, and our outcomes monitored in the annual procurement report. The strategic objectives will promote best practice in procurement activity across the Council, supporting delivery of high quality, sustainable and efficient services from our suppliers.

I recognise the recent achievements of our Procurement Service, including:

- Improvement in the Scottish Government's 2018 independent PCIP (Procurement and Commercial Improvement Programme) assessment, which ranked the Council in the highest performance band
- Publication of the first annual procurement report in 2018
- Continued improvement in spend with Small and Medium Enterprises (SMEs) with 46% of Council spend in 2018/2019 with SMEs and 18% of spend with local SMEs.

The financial outlook for local government continues to be challenging and our main task over the time period covered by this strategy will be delivery of procured services which support the council through difficult financial times and ensure added value to the services provided by the council.

Paul Manning
Executive Director of Finance and Corporate Resources
South Lanarkshire Council

Section 2: Purpose and Delivery of Strategy

Under the Procurement Reform (Scotland) Act 2014, the Council is required to publish a procurement strategy and review the objectives and outcomes annually.

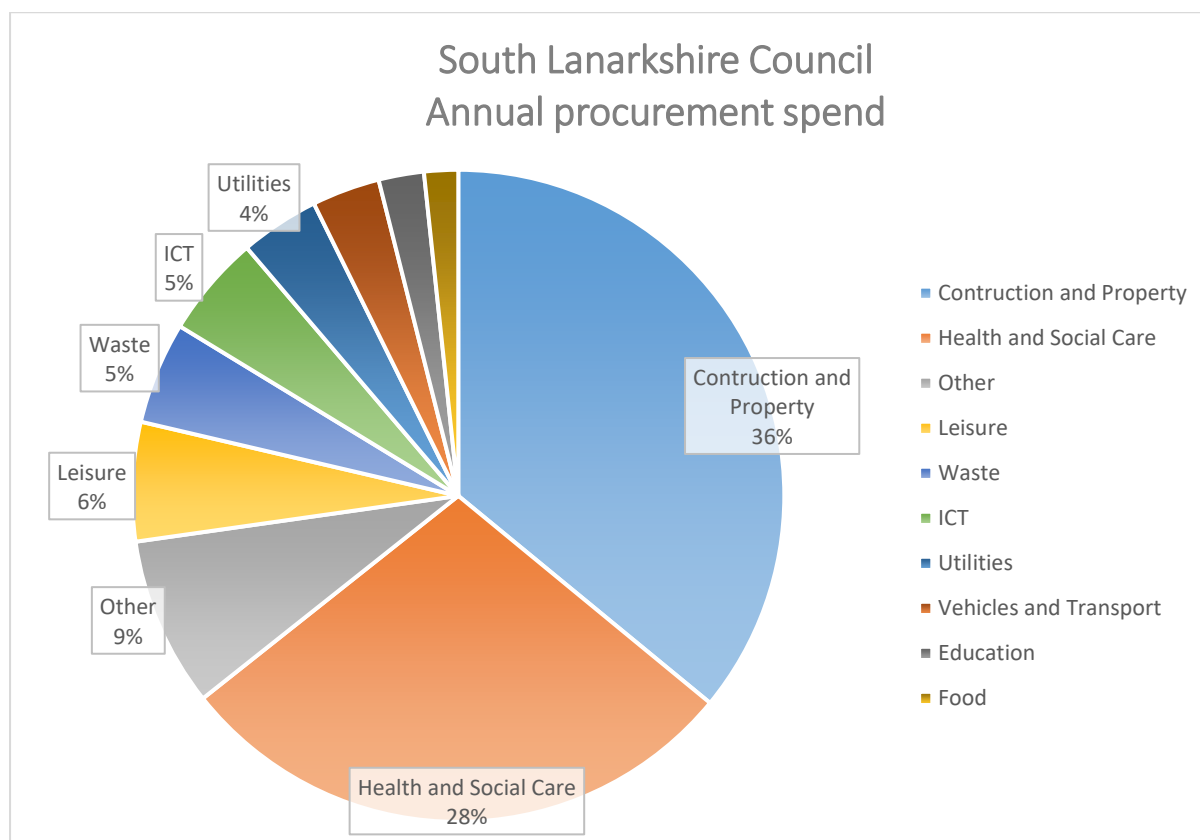
The strategy should establish the Council's strategic approach to procurement, setting out how we will deliver value for money and support delivery of national outcomes and the objectives set out in the Council's strategic plan.

The Council must also demonstrate how we will deliver the wider social, economic and environmental aims of procurement, as required by the sustainable procurement duty, while ensuring compliance with statutory duties and the Council's Standing Orders on Contracts.

The purpose of our procurement strategy is to:

- Set out clear objectives and provide a monitoring framework for reporting on our achievements and outcomes
- Focus on people, processes and systems to deliver an effective and continually improving procurement service

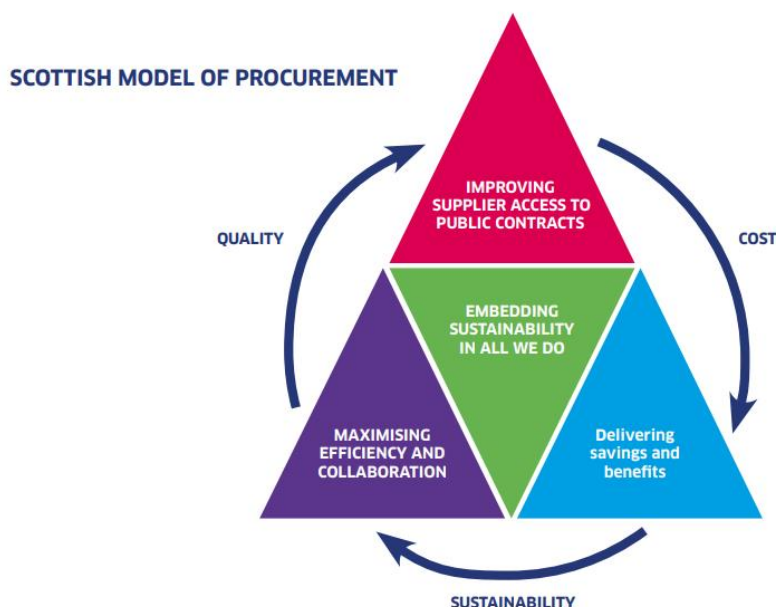
The Council spends in the region of £400m on externally procured goods, supplies and services annually, with significant areas of expenditure including construction and property (£128m) and health and social care (£101m).



Section 3: National and Local context

Public sector procurement in Scotland is valued at more than £11 billion per annum and the profile and remit of procurement activity continues to evolve and change.

The overarching aim of public sector procurement continues to be delivery of best value, as set out in the Scottish Model of Procurement (below) which defines value for money as a balance of cost, quality and sustainability.



The Council operates within the Scottish Government's [Procurement Journey](#) , which ensures openness and transparency in our approach and clarity for stakeholders and suppliers.

National Outcomes

The [National Performance Framework](#) sets out how local government can contribute to achievement of [National Outcomes](#). The framework aims to implement sustainable procurement and obliges the Council to consider how procurement will improve society, the economy and environment under the "Sustainable Procurement Duty". The Sustainable Procurement Duty is expected to further develop in accordance with the Climate Change Emergency declared by the Scottish Government.

Local Priorities

The procurement strategy allows the Council to set out how procurement activity will contribute to the Council and Community Planning Partnership's wider aims and objectives, as set out in the Council plan "[Connect](#)". Procurement are at the centre of the Council's Value of being "accountable, effective, efficient and transparent" and contribute to many of the Council's strategic ambitions, including:

- Achieving results through leadership, good governance, and organisational effectiveness
- Promoting economic growth and tackle disadvantage
- Getting it right for children and young people
- Improving health, care and wellbeing

Section 4: Strategic Objectives

The Council has identified seven strategic objectives to support the Procurement Strategy. In this section, we set out how we will achieve each objective and what our target outcome will be.



| OBJECTIVE 1 | Compliance |
|--------------------|---|
| AIM | Ensure compliance with Procurement Regulations and the Council's Standing Orders on Contracts |
| How to achieve | Be open and transparent in our approach and monitor awareness of and compliance with standards across the Council |
| | Procurement team are capable, confident and empowered to support procurement activity across categories. Drive improvement in Procurement Team capability through the Scottish Procurement Competency Framework |
| | Procurement processes and systems are efficient, cohesive, streamlined and fit for purpose |

| | |
|----------------|---|
| | Monitor non-contractual spend and work with Resources to improve compliance |
| | Monitor performance against target of paying invoices within 30 days |
| | Quarterly meetings of the council's Procurement Network to develop processes and standards council wide |
| | Aim for continual improvement in Scottish Government's Procurement and Commercial Improvement Programme |
| <i>Outcome</i> | <i>Improve compliance and mitigate risk of contract challenge</i> |

| | |
|--------------------|--|
| OBJECTIVE 2 | Value for Money |
| AIM | To secure Best Value, balancing cost and quality of service and support the Council in achieving budget savings |
| How to achieve | Recognise demand and recognise cost drivers and working with Resources in identifying opportunities for efficiencies |
| <i>Outcome</i> | <i>Improved Value for Money in support of the Council's Financial Strategy</i> |

| | |
|--------------------|---|
| OBJECTIVE 3 | Collaborative |
| AIM | Identify and influence collaborative opportunities to work with public partners and drive value through the power of public sector procurement |
| How to achieve | Engage with procurement partners to identify collaborative opportunities and influence development of collaborative working |
| <i>Outcome</i> | <i>Improved levels of collaborative activity and delivery of efficiencies</i> |

| | |
|--------------------|--|
| OBJECTIVE 4 | Contract and Supplier Management |
| AIM | Support Resources to take a proactive approach to contract and supplier management to achieve innovation and value in contract delivery |
| How to achieve | Engage with suppliers to monitor contract performance and drive improvements and efficiencies |
| | Implement electronic process for contract and supplier management |
| <i>Outcome</i> | <i>Ensure suppliers meet contractual obligations, drive improvements in supplier performance and achieve efficiency improvements</i> |

| | |
|--------------------|----------------------------|
| OBJECTIVE 5 | Fair Work Practices |
|--------------------|----------------------------|

| | |
|----------------|--|
| AIM | Work with suppliers to improve Fair Work Practices, including payment of the Living Wage and compliance with Council Charters |
| How to achieve | Embed Fair Work Practices and Living Wage as standard and monitor compliance with Charters |
| <i>Outcome</i> | <i>Improved Fair Work Practices and Living Wage for those involved in delivery of Council contracts</i> |

| | |
|--------------------|---|
| OBJECTIVE 6 | Sustainable and Ethical |
| AIM | Secure wider social, economic and environmental benefits through contracts as set out in the Sustainable Procurement Duty |
| How to achieve | Engage with local suppliers, SMEs, Social Enterprises and Supported Businesses in contract opportunities, in partnership with Supplier Development Programme and other business support partners. |
| | Embed sustainability measures in procurement through use of sustainability tools and life cycle costing |
| | Respond to Climate Change Emergency and implement the Scottish Government's Sustainability Toolkit |
| | Require clarity from contractors in supply chain and awareness of ethical standards and Modern Slavery |
| | Work with Police Scotland in prevention of Fraud and Disruption of Serious and Organised Crime |
| <i>Outcome</i> | <i>Meet the Sustainable Procurement Duty</i> |

| | |
|--------------------|--|
| OBJECTIVE 7 | Community Benefits |
| AIM | Ensure Community Benefits are secured and delivered to contribute towards a prosperous, fairer and more sustainable South Lanarkshire |
| How to achieve | Embed robust, relevant and proportionate Community Benefits in appropriate contracts |
| | Implement electronic monitoring of Community Benefits |
| <i>Outcome</i> | <i>Maximise Community Benefits and contribute to National Outcomes</i> |

Delivery of the procurement strategy will be supported by an annual action plan provided at appendix 1. Each year the annual plan will be reviewed with new actions identified relevant to delivery of the strategic objectives.

A reporting and monitoring framework ensure high levels of governance surround the delivery of the procurement strategy.

In addition to an annual review of the procurement strategy, the Procurement Service will deliver the following:

- Annual Service Planning exercise: to plan regulated activity with Resources for the forthcoming year
- Action Plan: subject to a 6 monthly update report to the Councils' Corporate Management Team
- Quarterly Procurement Updates: summarising progress across procurement activity to Resource Management Teams
- Resource committee reports on Contracts Awarded: every 6 months in accordance with Standing Orders
- Procurement performance report: every 6 months to the Corporate Management Team
- High Risk/High Value procurement update: every 6 months to the Corporate Management Team
- Annual Procurement Report: in accordance with legislative requirements to committee

Report

7

Report to: **Executive Committee**
 Date of Meeting: **13 May 2020**
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Participatory Budgeting**

1. Purpose of Report

1.1. The purpose of the report is to: -

- ◆ provide an update in relation to Participatory Budgeting, and to gain agreement to progress with areas of participatory budgeting in due course.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the information be noted; and
- (2) that the participatory budgeting areas identified in Appendix 1 are agreed.

2. Background

2.1. An awareness session was held in May 2019 to provide elected members with proposals on where Participatory Budgeting could be rolled out across some council services. A subsequent session took place on 21 February 2020.

2.2. The members' session in February covered a number of areas including:-

- The areas proposed to progress through Participatory Budgeting (see section 3)
- How we engage with the community in the proposals for Participatory Budgeting (section 4)
- Update on Participatory Budgeting Charter (see section 5)
- The role of elected members in Participatory Budgeting (section 6)

2.3. It was proposed that we undertake a review of Participatory Budgeting activity after March 2021, looking at the outcomes achieved and proposed further areas for rolling out participatory budgeting

3. Proposed Participatory Budgeting Areas

3.1. At both Awareness Sessions, members were advised of the proposed areas for Participatory Budgeting. A summary of these areas is included in Appendix 1.

3.2. When approval is given, Services will then work to prepare and plan to deliver Participatory Budgeting over the coming months. Practical considerations that will need to be addressed include:

- Arriving at options for consideration by the community
- Awareness raising for communities on Participatory budgeting
- Planning and delivering consultation exercises

- Consolidation of results
- Practical planning for delivery of outcomes (change management)

4. How Do We Engage with the Community for these Proposals

- 4.1. How we engage with the community was also addressed at the Awareness sessions. The Council is working to improve levels of community participation and activity that aid the delivery of the aspirations contained in the Community Empowerment Act.
- 4.2. Measures have been implemented, including the requirements for Local Outcome Improvement Planning and locality planning (referred to as neighbourhood planning within South Lanarkshire), and the expectation is that partnership approaches, both with communities and with other partner organisations, will become more prevalent. This will ensure a coordinated approach to community participation and empowerment which is clearly and demonstrably outward looking.
- 4.3. In relation to Participatory Budgeting, the 8 proposals suggested in the awareness session through which Participatory Budgeting could be taken forwards are covered in Appendix 1.
- 4.4. The way Participatory Budgeting could be carried out for each proposal will vary, depending on the question which is being asked of the community.
- 4.5. Support should be given to those sections of the community which are least likely to participate, and this can be provided through Community Engagement staff who are already working within geographical communities and with communities of interest.
- 4.6. In line with the National Standards for Community Engagement as well as the Participatory Budgeting Charter, a range of different options as to how people can participate in the process will be needed to ensure that as many people as possible are able to have their say. This may include online methods, focus groups, the use of paper ballots or other methods that are suited to the decision the public are being asked to contribute to.
- 4.7. Initial proposals as to the processes which could be used have been identified and are included in Appendix 1.

5. Participatory Budgeting Charter

- 5.1. A Participatory Budgeting Charter has been published by Participatory Budgeting Scotland. Participatory Budgeting Scotland is a network funded by the Scottish Government and developed by Scottish Community Development Centre, the recognised lead body for community development within Scotland. This charter lays out features of what a fair and quality Participatory Budgeting process should be.
- 5.2. The charter states that Participatory Budgeting is a way of making sure that everyone affected by a decision has an opportunity to share their views and listen to others.
- 5.3. There are 7 key “Features” of the Participatory Budgeting Charter for Scotland. These are: -
 - Fair and Inclusive
 - Participatory
 - Deliberative
 - Empowering

- Creative and Flexible
- Transparent
- Part of our democracy

5.4. The charter was co-produced by people with experience of Participatory Budgeting processes in Scotland, including those from equality groups, community organisations and public bodies, and provides a good practice guide as to what a fair and high quality Participatory Budgeting process should look like. The Council will look to link our plans to deliver Participatory Budgeting to meeting the aims of the charter.

6. Role of Elected Members

6.1. An elected member briefing on Participatory Budgeting has been developed by the Improvement Service. As part of this guidance, the role of elected members is covered. A revised briefing has been drafted by the Improvement Services and shared with the Council through Cosla's Community Wellbeing Board in January. We still await the final publication of this updated guidance.

6.2. The revised briefing states that elected members are best placed to represent the interests of the community and that they have a key role to play, working with communities to achieve consensus, participation and representation. Visible and engaged elected members can help reassure participants on the accountability of Participatory Budgeting outcomes.

6.3. The briefing details roles and responsibilities for elected members in relation to Participatory Budgeting, including:

- To ensure the aims of the process are clearly understood by all participants.
- To make sure the relevant resources to run an effective Participatory Budgeting process are in place.
- To ensure the process is inclusive and promotes the participation of communities within in all stages of Participatory Budgeting design.
- To engage with local people to raise awareness of local Participatory Budgeting activity
- To encourage and support the local community to participate in the process.
- To support decisions made by local people.

6.4. Support can be provided to elected members through appropriate training on Participatory Budgeting, through regular updates on progress and of course through the work that the Community Participation and Empowerment team undertake in the community.

6.5. Through the work being taken forward by the Standards and Procedures Advisory Forum (SPAF), the role of Area Committees in Participatory Budgeting was clarified.

6.6. The Council meeting on 13 February 2020 agreed a change in the Terms of Reference for Area committees including the power to:

"To carry out a scrutiny function, at a local level, in relation to participatory budgeting"

- 6.7. As the majority of Participatory Budgeting is envisaged to be covered under “mainstream Participatory budgeting” it is being proposed that the community would be provided with service delivery options to choose from. Member’s roles would include being consulted on the options being presented to the community, and on the results of the Participatory Budgeting exercise.
7. **Employee Implications**
- 7.1. At this stage, there are no employee implications in terms of the content of this report.
8. **Financial Implications**
- 8.1. There are no financial implications contained within this report.
9. **Climate Change, Sustainability and Environmental Implications**
- 9.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.
10. **Other Implications**
- 10.1. N/A
11. **Equality Impact Assessment and Consultation Arrangements**
- 11.1 This report does not introduce a new policy, function or strategy, or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

Paul Manning

Executive Director (Finance and Corporate Resources)

14 April 2020

Link(s) to Council Values/Ambitions/Objectives

- Achieve results through leadership, good governance and organisational effectiveness
- Accountable, effective, efficient and transparent
- Fair, open and sustainable

Previous References

None

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact: -

Jackie Taylor, Head of Finance

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E-mail: Jackie.taylor@southlanarkshire.gov.uk

Appendix 1 – Proposed areas for Participatory Budgeting and how we will engage with the Community

| Area of Participatory Budgeting | Proposal | Geography | Consultees (e.g. stakeholders / CC / others) | Method | What needs to be done |
|---|---|---|--|---|--|
| Community and Enterprise Resources | | | | | |
| Renewable energy fund – micro grants | <p>£5k micro-grants for community councils / community development orgs (in line with proposals agreed at Community and Enterprise Committee Oct 2018)</p> <p>CC's take responsibility for disseminating awards of up to £500 in their area.</p> <p>Community decides how REF money is spent.</p> | Rural South Lanarkshire and a small number of other communities within 10 miles of wind farms | <ul style="list-style-type: none"> Community Councils Other Community Interest Organisations | <ul style="list-style-type: none"> Through community councils / community interest organisations | <ul style="list-style-type: none"> Micro grant process already in operation |
| Street Cleaning Services | Street Cleaning is an area where there have been lower levels of satisfaction. The proposal is to improve service through involving the community through online surveys to prioritise task areas, to shape how service is delivered | 4 Geographical Areas (Hamilton, EK, Clydesdale and Cam/Ruth) | <ul style="list-style-type: none"> All SL residents including community councils; local forums etc. | <ul style="list-style-type: none"> Online consultation, with additional support via libraries and other partners to promote and support engagement (e.g. for those lacking digital access or skills) | <ul style="list-style-type: none"> Formulate process and identify the options for choice Discussion with staff and trade unions Public consultation Plan changes to service and inform the public Apply changes |

| | | | | | |
|--|--|--|---|--|---|
| Carriageway resurfacing programme on council wide basis | Identify list of roads that the community can prioritise to be delivered (from a portion of existing roads budget). The service will continue to deliver the highest priority projects | South Lanarkshire wide level. | <ul style="list-style-type: none"> • Public • Community Councils • Local Businesses | <ul style="list-style-type: none"> • Online consultation as on council wide basis, tapping into contacts in Community Councils and use of social media to promote | <ul style="list-style-type: none"> • Identification of projects for choice • Consultation • Feedback on results |
| Education Resources | | | | | |
| Proportion of PEF funding (initially 5%) | PEF is allocated to individual schools. The proposal would be to take an element of PEF to allow stakeholders (pupils, parents, parent councils) to propose and decide on how funds are spent. This move towards Participatory Budgeting is included within the current guidance in relation to PEF. | School Level | <ul style="list-style-type: none"> • Parent Councils • Parents • Young people | <ul style="list-style-type: none"> • At school level by Head Teachers | <ul style="list-style-type: none"> • Develop a draft set of PB procedures to apply to the PEF in identified pilot schools • Pilot schools to implement draft PB procedures for a portion of their PEF budget • PB to be included in School Improvement Plans |
| Finance and Corporate Resources | | | | | |
| Place Based Participatory Budgeting programme | This is a continuation of work in Neighbourhood and Community-led planning activity which is currently delivered. The programme invests £40,000 through facilitated community engagement to decide on priorities and choose projects in local areas. The funds are then spent by the Community. | Neighbourhood Planning Areas (currently 1. Whitlawburn and Springhall, 2. Hillhouse, Udston and Burnbank and 3. Strutherhill and Birkenshaw) | <ul style="list-style-type: none"> • Our Place Our Plan Stakeholder Groups (to determine themes and projects) • Residents of Neighbourhood planning areas | <ul style="list-style-type: none"> • Face to face voting and consultation sessions complemented by digital voting. | <ul style="list-style-type: none"> • Current year's activity already underway |

| Housing and Technical Resources | | | | | |
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| H&T Environmental programme | Tenant participation currently takes place in relation to the setting the annual housing budget including the environmental programme. Tenants will decide on how elements of the environmental budget are spent. | South Lanarkshire wide level | <ul style="list-style-type: none"> • SLC tenants | <ul style="list-style-type: none"> • Consultation with tenants through Local Housing Forums • Consultation with Tenant and Resident groups • Tenants will rank preferences and agree priorities for use of environmental budget. | <ul style="list-style-type: none"> • Initial discussions with local forums and tenant groups • Priorities agreed with tenants • Funds to be allocated throughout financial year based upon progress of Environmental programme |
| H&T Estates Improvement Budget | Tenants will identify and prioritise small scale improvement works to be undertaken across housing estates. | South Lanarkshire wide level | <ul style="list-style-type: none"> • SLC tenants | <ul style="list-style-type: none"> • Consultation with tenants through Local Housing Forums and tenant representatives • Estate walk-about involving staff and tenants • Tenants will rank preferences and agree priorities for use of Estates Improvement budget. | <ul style="list-style-type: none"> • Initial discussions involving tenants on format and method • Priorities agreed with tenants • Funds to be allocated throughout financial year. |

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| H&T Positive Communities/ Problem Solving Budget | Consultation with the community will inform the use of the Problem solving budget. | South Lanarkshire wide level | <ul style="list-style-type: none"> • South Lanarkshire residents • Community safety partner organisations | <ul style="list-style-type: none"> • Consultation with all South Lanarkshire residents through online survey and face-to-face at community events across South Lanarkshire. • Projects developed by community safety partners to address priorities identified through SLC's anti-social behaviour consultation programme. | <ul style="list-style-type: none"> • Consultation planned for summer • Budget allocated based on results of this |
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Report

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| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Finance and Corporate Resources) |

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| Subject: | Employability Services 2020 |
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Outline the range of employability programmes delivered within South Lanarkshire and their impact;
- ◆ Detail the arrangements for delivering employability services during the first quarter of 2020, to meet the changing demand for services during the COVID-19 outbreak; and
- ◆ Outline proposals for future employability services, taking account of changes at a national and local level as a result of the impact of COVID-19 pandemic.

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the content of the report be noted; and
- (2) that the change in services outlined as a result of extenuating circumstances in the report be agreed.

3. Background

- 3.1. Employability services have been delivered within South Lanarkshire since 1996. Although not statutory services, these are a significant component of the council's commitment to residents of South Lanarkshire and address tackling and reducing poverty, providing sustainable opportunities to live and work and flourish in our area.
- 3.2. The context of employability services is complex, with involvement from public, private and third sector stakeholders. Notably, in 2017, responsibility for employability services was devolved from UK to the Scottish Government, and this heralded a fundamental review of how employability services are delivered, funded and accessed in Scotland. The policy document No-one Left Behind indicated the direction of travel, outlining a realignment of services to be more person-centred, joined up and easily accessible.
- 3.3. Work has been ongoing in relation to the realignment of employability and understanding the implications of this. After the Partnership Agreement between Scottish Government and Cosla Leaders was signed in November 2019, both Cosla and the Improvement Service have established temporary employability posts to assist with these discussions. An Employability Summit between local government and Scottish Government took place on 5 February 2020.

- 3.4. Significant amounts of funding are associated with employability services and this has been part of the alignment conversation. So far, £7million has been allocated as grant to local government to deliver on No-one Left Behind priorities, with a further £30million likely to be allocated to local authorities in this next financial year to fund employability services. A further £12million has just been allocated to deliver programmes to support low-paid or unemployed parents seeking sustainable employment. In addition, the Scottish Government has contracted directly with providers throughout Scotland to deliver the Fairstart programme, a voluntary participation programme aimed at those most removed from the labour market, and those with health issues.
 - 3.5. The main focus of all of these services is on the working-age population in Scotland, however there are cross-overs into the work undertaken by schools in terms of preparing for employment, the joining-up with the business agenda through Developing Scotland's Young Workforce, and the development and implementation of Foundation Apprenticeships.
 - 3.6. There are strong links with employability services and European funding which have enabled greater spend in our most deprived areas, on participants who experience significant/multiple barriers to employment. This arrangement is now time-limited due to the UK exit from the European Union, and the legacy funding will run until 2022.
 - 3.7. The Council provides a range of these employability services to the community through its own employees, through a Teckal arrangement with Routes To Work South, and through other contracts, most recently with South Lanarkshire College.
 - 3.8. These arrangements came to a technical conclusion on 31 March 2020. Under normal circumstances, arrangements would be in place for delivery of services for 2020/21, based on anticipated demand and need. This would have been mainly focussed on those furthest from the labour market with multiple barriers to employment, and those experiencing in-work poverty. This planned activity reflected the unemployment rate in February 2020, of 3.5% in Scotland, the lowest it had been in 8 years.
- 4. Delivery of Services in South Lanarkshire**
- 4.1. Employability is a Council-wide responsibility involving a range of different services, from economic development, criminal justice services, housing, schools and personnel. The main responsibility for delivery of working-age employability services lies with Finance and Corporate Resources and this includes the connections with workforce planning for the Council and our partners.
 - 4.2. This has seen a significant expansion of programmes such as Modern Apprenticeships, and Upskilling activities which tackle in-work poverty for example.
 - 4.3. The range of programmes, participants and funding streams for 2019/20 are set out in Appendix 1.
 - 4.4. From April 2019 to December 2019, excluding the school programmes Aspire and Rise, 1258 unemployed people engaged with our services, 578 gained employment, with a further 282 entering further training and 245 achieving a qualification. In addition, we supported a further 133 employees of South Lanarkshire businesses, who are in receipt of low incomes, to progress into better employment terms and

conditions, with 118 of these employees gaining accredited training and qualifications. 39% of all clients reside within the lowest 15% SIMD areas. The figures do not reflect a full year, as services were disrupted by the outbreak of COVID-19 from the end of February 2020 and therefore the final quarter's result have been excluded.

- 4.5. The council is also part of the Glasgow City Region grouping and takes the lead on the Skills and Employability portfolio, recently developing a Regional Skills Investment Plan for the whole area, and joining up activity amongst the many stakeholders in this area of work including Scottish Government, Skills Development Scotland, local colleges and universities as well as the west of Scotland local authorities.

5. Current Position in Delivery of Adult Employability Services as a result of the COVID-19 outbreak.

- 5.1. As social and economic life was disrupted as a consequence of the global COVID-19 health pandemic and subsequent lockdown, arrangements were put in place by the Council's employability team and Routes to Work South, to assist existing clients remotely. This was achieved by providing email and telephone support and online tutorials and learning. Work was undertaken with employers in the essential services group, who were recruiting, to make the connection with those who were currently unemployed but would be most readily able to take up employment.
- 5.2. It has become clear that some of our existing clients need additional support at this time, and that many of those with health issues are self-isolating, observing strict social distancing protocols and in some cases, shielding for the duration of the outbreak.
- 5.3. There has been a marked increase in demand from individuals who have experienced a recent change in their employment circumstances as a result of the COVID-19 outbreak. So far, we have engaged with over 100 new participants from 23 March 2020 who are receiving employability help and support. This includes employees who are furloughed, those who are recently unemployed and self-employed seeking employment and those made redundant. The team are continuing to provide employability support remotely to both existing and new participants during this unprecedented period of lockdown. The type of support includes: -
- Regularly engaging with clients
 - 1-2-1 coaching and personal development sessions
 - Confidence building sessions
 - Mindfulness training
 - Counselling sessions
 - Supported job searching and job matching
 - CV support and creation
 - Basic IT support
 - Interview preparation
 - Group training sessions and webinars
 - Signposting / supporting clients to access all financial support available as a result of COVID-19

- 5.4. The sort of additional support that they are looking for can range from advice and guidance in relation to accessing benefits, their employment rights and details about the government schemes for the self-employed. The employability team have joined up with colleagues in the Business Support and Development team and the Money Matters service, to provide up-to-date help and guidance through the available grants and benefits, as well as making connections to employment opportunities.
- 5.5. The characteristics of these clients are quite different from traditional employability clients, in that nearly all are job-ready and have made the connection to our services by self-referring through social media and online channels. The normal referral channel, DWP, are fully occupied dealing with the upsurge in new Universal Credit claimants, and benefit enquiries.
- 5.6. The criteria for client eligibility, the agreed mechanisms for delivery and the means of collecting evidence requirements for funding bodies such as the EU and the Scottish Government, have become impossible to achieve in full and have to be reviewed. These issues have been raised with the Scottish Government, as the main funders or Managing Agent for ESF, through the SLAED group. Initial discussions on the Scottish Government directly funded programmes (Fairstart, Employability Fund, Parental Employment Support and No-one Left Behind) have recognised the need for flexibility around these issues. The same reassurance has not yet been received regarding ESF, and the final sign off would lie with the EU. The most recent communication on this matter has indicated that relaxation of the existing rules would be considered on a case by case basis.

6. Adult Employability Service proposals for immediate future and recovery phase

- 6.1. A different and responsive approach is needed to tackle the employability related issues now and plan for the recovery stage as the pandemic reduces and the current economic and social lockdown is eased.
The council's employability service has moved temporarily to a digital, remote service and will continue to engage with existing vulnerable clients and families using technology. All of our activity, and funding streams are being reviewed to ensure flexibility to meet local needs.

For example, The No-One Left Behind (NOLB) delivery will be realigned to meet the needs of our local labour market as a result of COVID19 outbreak. This will involve:-

- re-skilling and Up-skilling for those made redundant,
- supporting employees and employers who face difficulties and
- ensuring that we continue to provide an employability support service for the most vulnerable in our local communities.

- 6.2. The focus on priority neighbourhoods and the worst 15% SIMD areas will continue, however, this will be extended to reach those made recently unemployed throughout South Lanarkshire. These are the South Lanarkshire residents who need support at this time.

In due course, the challenge will be the recovery phase:- national and local jobs market, with businesses already stopping recruitment, prioritising safeguarding jobs, which are often furloughed. The wider impact on businesses after the government's Job Retention Scheme concludes, may result in increased redundancies as some businesses will be unable to recover.

Work will continue with our Local Employment Partnership to deliver a collaborative partner response, ensuring that we are able to respond to the short, medium and longer-term challenges. The Council has been working with the SLAED network to ensure some consistency and common understanding of issues as they arise.

- 6.3. Preparation for delivery of our local Parental Employment Support(PES) programme will continue, with some modifications to include parents who have been made redundant and have lost their source of income. A holistic person-centred approach will still be adopted, operating a key worker model of delivery, joining up with other services such as health, justice, financial inclusion services. The original projected client group for the Parental Employability Support Fund programme included 65% of clients being in work but experiencing in-work poverty. Given so many employees are furloughed or now unemployed through redundancy, this proportion will change.
- 6.4. The Parental Employability Support Fund nationally amounts to £12.1million over 2.4 financial years. In addition, it has been announced that this fund will be enhanced by a PES boost fund of £4.1million, ring-fenced to employability in the early years sector.
- 6.5. The Aspire programme is delivered by Education and supports young people to enter a positive destination upon leaving. The programme engages young people in a personalised action plan which may involve one-to-one support, employability and personal development groupwork and work tasters and placements. The programme, which is supported through NOLB funding and ESF, supports young people in the last 6 months of school and can work with young people until their 19th birthday. The programme has contributed significantly to reducing youth unemployment and in 2019 92.6% of 16-19 year olds (2019 annual participation measure) in South Lanarkshire were participating in further education training or work compared to 91.6% nationally. Further details can be found in Appendix 1.
- 6.6 Our employability team are involved with our local partners in providing support to employees and employers at risk of redundancy in our area.

Over the last 4 weeks we have been working with several employers to support their recruitment of essential workers. Many of these opportunities are guaranteed for a minimum of 12 weeks, are a mixture of both full and part time and include:

- Warehousing – currently over 250 opportunities
 - Home Care – over 50 opportunities (mixture of both Drivers and Non-Drivers required)
 - Contact Centre – over 250 opportunities (Customer Service Assistants for an outsourcing company who are working on the Scottish Governments Covid-19 hotline)
 - Porters, Domestic and Catering – over 60 opportunities
 - Grounds Maintenance – approx. 10 opportunities
- 6.7. We will continue to support and to recruit Modern Apprentices in areas where the Council anticipates there to be demand within our own workforce. This is likely to be primarily in social care and early years, but will include some MAs in Business

Administration, Roads and Craft occupations. This enables the Council to develop young adults into our workforce for the future. It is particularly important that we do this as it has been reported by Skills Development Scotland, that 75% of employers who provide Modern Apprenticeship opportunities have furloughed their MAs.

- 6.8. The contracts for all employability provision were reviewed last year, in order to accommodate the longer term conclusion to European funding, and the changes in national policy direction outlined. Given the fluidity of our current situation, this will be kept under review.

We have an approved ESF grant of £6.5million which runs from 2019 until 2022, provided there is appropriate match funding. Given the current exceptional circumstances, we will alert the Scottish Government as the Managing Agent of EU funding, that our programme's target client group and methods of support and gathering evidence will change. It is anticipated that approx. 40% of our clients in the next few months will be recently unemployed as a result of the impact of COVID-19.

The Working Matters More programme, jointly funded by DWP, concludes in July 2020 and will not be extended.

- 6.9. There will continue to be support provided to those who need it most, in our supported employment programmes, and intensive support programmes such as Connect 2. Similarly the work on the most rural areas, which is supported by Banks Renewables will also continue in this financial year,
- 6.10. As the unemployment rate is anticipated as doubling in the next quarter, our focus will be on all of those individuals and families who experience hardship as a result of unemployment. We will extend the range of occupations and organisations with whom we work, and in particular, we will work with our business support colleagues to offer a joined-up approach for employers and employees.

Tackling poverty in this way will contribute to our commitments in the Council's Child Poverty Action Plan. Equally, we will work with colleagues in the Community Engagement Team, to listen to what residents want from employability services.

- 6.11. The Council's employability team and colleagues in Corporate Communications and IT have been developing an online information and signposting space for any member of the public, who might be looking for support with employment, skills and training. Currently, most traffic is email and telephone contact is via the Council's website and COVID-19 page. In addition, we have established an online learning platform dedicated to employability clients, so that they can access skills and information from home.

7. Employee Implications

- 7.1. Within the Council, there are 84 employees involved in delivering the wide range of employability services, based mainly within Finance and Corporate Resources (62) and Education Resources (22).
- 7.2. Routes To Work South has 50 employees, who work on a range of employability programmes on behalf of the Council, both adults and young people, as well as Scottish Government and Skills Development Scotland employability contracts.

8. Financial Implications

- 8.1 This represents the budget and grant funding for the financial year 2019/20. The detail is found in Appendix 1.

| | 2019/20 Budget | Council Funding | ESF Funding | Other Funding |
|--------------|---------------------------|----------------------------|------------------------|--------------------------|
| Total | 6.148 | 4.081 | 1.136 | 0.931 |

- 8.2. For 2020/21, the employability budget is set out below, and takes account of current external grant increases and reductions.

| | 2020/21 Budget | Council Funding | ESF Funding | Other Funding |
|-----------------------------|---------------------------|----------------------------|------------------------|--------------------------|
| Modern Apprentices | 0.245 | 0.160 | 0.000 | 0.085 |
| Upskilling | 0.169 | 0.101 | 0.068 | 0.000 |
| Connect 2 | 0.222 | 0.133 | 0.089 | 0.000 |
| EK Hub | 0.070 | 0.070 | 0.000 | 0.000 |
| Connect 2 Renewables | 0.345 | 0.000 | 0.000 | 0.345 |
| No One Left Behind | 0.416 | 0.000 | 0.000 | 0.416 |
| Adult Gateway | 0.743 | 0.446 | 0.297 | 0.000 |
| Parental Employment Support | 0.371 | 0.000 | 0.000 | 0.371 |
| Rural Employability Academy | 0.225 | 0.135 | 0.090 | 0.000 |
| Coalyard (including Cafés) | 0.545 | 0.545 | 0.000 | 0.000 |
| Employability Fund | 0.035 | 0.000 | 0.000 | 0.035 |
| Aspire | 0.881 | 0.537 | 0.344 | 0.000 |
| Staff and Resources | 1.404 | 1.404 | 0.000 | 0.000 |
| Total | 5.671 | 3.531 | 0.888 | 1.252 |

- 8.3. Services delivered by internal teams will be met from existing mainstream Council budgets. This will be supplemented with grant monies from Scottish Government in the form of No One Left Behind Grant and Parental Employment Support Funds.
- 8.4. Where work is carried out on the council's behalf, Routes to Work South will undertake that work using the revised guidelines on client referral and eligibility
- 8.5. Payment includes the match element to ESF funds on which the overall employability service is based and which the Council claims back from Europe at a later date. This repurposing of our employability service may change the current agreement with Europe on eligibility criteria and delivery model, but is pragmatic and responsive to need under the circumstances.
- 8.6. Scottish government has indicated that variations to the agreed EU funding and delivery model should be highlighted to them and will be considered on a case by case basis. The council has sought approval to adapt the scope of our EU

programme by extending the eligibility of clients to include those impacted by COVID-19, and awaits a response.

- 8.7. Cosla is working with the Scottish government to examine the scope and potential to re-shape £60m of funding around the necessary COVID-19 locally led responses for the period from April 2021 onwards. Cosla are also supportive of encouraging maximum flexibilities in how ESF monies could be used to support employability priorities in light of COVID-19.

9. Climate Change, Sustainability and Environmental Implications

- 9.1. There are no specific implications for climate change, sustainability or the environment as a result of these proposals.

10. Other Implications

- 10.1 There has been some recent uncertainty over the Scottish Government's practices as the Managing Agent for Scotland's European Funded programmes. This led to a suspension of the European funded programme payments to local authorities until a satisfactory solution was found. As this is outwith the Council's control, we await notification that the Scottish Government has resolved the issues with the EU and note that the system for submitting payment has been re-opened.

11 Equality Impact Assessment and Consultation Arrangements

- 11.1 Equality impact assessments have been carried out on different elements of the employability service programmes since 2016. An equality and social impact assessment on the whole service is being conducted currently for the new financial year 2020/21.

Paul Manning

Executive Director (Finance and Corporate Resources)

27 April 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Improve the Quality of Life for Everyone in South Lanarkshire
- ◆ Focussed on People and Their Needs
- ◆ Support our communities by tackling disadvantage and deprivation and supporting aspiration

Previous References

None

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Gill Bhatti, Employee Development and Diversity Manager

Personnel Services, Finance and Corporate Resources

Ext: 5604 (Tel: 07540049589)

E-mail: gill.bhatti@southlanarkshire.gov.uk

Appendix 1

Details of South Lanarkshire Council's Employability Services 2019/20

1. Our in-work programmes focussed on Modern Apprenticeships within our own workforce, and an Upskilling programme with businesses throughout South Lanarkshire. More recently the Council supported a number of employees to undertake Graduate Apprenticeships as well
2. Since 2018, the number of Modern Apprentices taken on by the Council has increased significantly as a result of additional resources being allocated to MAs in Early Years and Social Care as part of our workforce planning, for anticipated increased demand in those areas. Apprentices are paid the council living wage rate when they commence their training and additional funding was allocated to the budget to pay for the increase in MA numbers in Early Years and Social Care in 2017. Currently we have 191 Modern Apprentices across the council in the following areas:

Administration - 22
Architectural Technician - 2
Craft/Craft Technical - 50
Early Years - 58
Roads – 7
Social Care - 41
Digital Applications/IT Support - 11
3. As the apprenticeship framework has grown nationally, graduate apprenticeship qualifications have emerged in key growth areas. Within the Council we have supported 21 Graduate Apprentices in the following areas:

IT (cyber, IT for Business, software engineering)
Business Management
Early Learning & Childcare
Construction & the Built Environment
Civil Engineering

Since the Graduate Apprenticeship programme started, 1 employee has completed the programme qualifying with a first class honours degree, while the others are currently working through 1st, 2nd and 3rd year.
4. Employability Fund - The Employability Fund supports young people towards employment through customised vocational training opportunities. It responds to the needs of employers to provide young people with real life work experience. Recently it has acted a pre-cursor to the MA programme in Roads.
5. Working Matters More (WMM) - This is the successor programme to the City Region Working Matters labour market initiative, a small employability programme sponsored by DWP, and which allows delivery to continue to July 2020. The South Lanarkshire delivery model is primarily focused on supporting those experiencing in-work in poverty and unemployed people experiencing mental health issues.

6. Our Upskilling programme is aimed at supporting those on low-incomes, working in companies based in South Lanarkshire, helping individuals and organisations by providing additional training, qualifications and skills. This in turn enables participant employees to maximise their potential and to increase their earnings either through promotions, additional hours, better contractual arrangements, and career development. Currently we are supporting 134 participants across a range of different occupations.
7. Although our in-work programmes have expanded, there is still significant support and opportunity being provided to those who are unemployed. As the employment rate increases, those who are unemployed are often those with the greatest barriers to employment. The Scottish Government's Fairstart programme tackles some of this population, especially those experiencing health barriers.

The Council offers Gateway to Employment, delivered by our partner in this area of work, Routes to Work South. From April to December 2019, it has supported 322 people into employment, overcoming significant challenges to achieve sustainable employment and financial independence. Similarly, the Council offers a Connect 2 programme to a small number (33) of individuals with multiple barriers, and for whom intensive individual and small group support over a longer period of time is needed before a work placement is an option.

8. In the rural areas of South Lanarkshire, the employment challenges can be different, with travel and variety of opportunity presenting residents with additional hurdles. The Council has developed a programme in partnership with Banks Renewables. This employability initiative supports unemployed residents living within 10 km of Middle Muir Windfarm in Crawfordjohn and Kype Muir Windfarm in Strathaven with tailored support to meet individual needs in reducing barriers to employment. Examples of this are shown at Appendix 2.
9. The Council offers employability support to a number of young adults with learning disabilities through the Coalyard Cafe based in Larkhall, and Project Search, based in East Kilbride. In addition, an evening café offering employability support to young adults with autistic spectrum disorder, based in the Murray Owen Centre, has been open for the last year, and supports a regular group with social skills and role rehearsal which will enhance employment and vocational success. This group has seen numbers increase from 5 to 20 over the last year.
10. For our young people who are at risk of missing out on a positive destination when leaving school, our Aspire Programme provides a safety net and ongoing support to those young people who need it. This year the Aspire programme has supported 378 pupils in the senior phase and 247 school leavers who have left school.

The programme is targeted at young people who are in the senior phase and at six months from their school leaving date and are at risk of becoming unemployed when they leave school and young people who have left school up to age 19th Birthday (26th Birthday if care experienced).

Referrals are identified in partnership with schools, Skills Development Scotland, Housing, Social Work and Youth Justice following GIRFEC principles. Young people are assigned a dedicated vocational development worker who carries out an assessment and provides one-to-one support to assist the young person to complete an individualised action plan which can include:

- Identifying and removing barriers to employment
- Raising awareness of opportunities
- Parents and carers support, home visits,
- Employability Groupwork and personal development
- Vocational tasters
- Work experience

11. In recent years our employability programmes have been re-aligned to ensure the best fit with the national and local employability landscape. Our services are targeted at deprived neighbourhoods and workless groups in our local communities who experience multiple barriers preventing them from gaining sustainable fair work.

Employability Budget 2019/20

| | 2019/20 Budget | Council Funding | ESF Funding | Other Funding |
|-----------------------------|---------------------------|----------------------------|------------------------|--------------------------|
| Modern Apprentices | 0.245 | 0.160 | 0.000 | 0.085 |
| Upskilling | 0.169 | 0.101 | 0.068 | 0.000 |
| Connect 2 | 0.280 | 0.219 | 0.061 | 0.000 |
| Inclusiveness | 0.190 | 0.114 | 0.076 | 0.000 |
| Working Matters | 0.100 | 0.050 | 0.000 | 0.050 |
| EK Hub | 0.070 | 0.070 | 0.000 | 0.000 |
| Connect 2 Renewables | 0.345 | 0.000 | 0.000 | 0.345 |
| No One Left Behind | 0.416 | 0.000 | 0.000 | 0.416 |
| Adult Gateway | 1.243 | 0.746 | 0.497 | 0.000 |
| Rural Employability Academy | 0.225 | 0.135 | 0.090 | 0.000 |
| Coalyard (including Cafés) | 0.545 | 0.545 | 0.000 | 0.000 |
| Employability Fund | 0.035 | 0.000 | 0.000 | 0.035 |
| Aspire | 0.881 | 0.537 | 0.344 | 0.000 |
| Staff and Resources | 1.404 | 1.404 | 0.000 | 0.000 |
| Total | 6.148 | 4.081 | 1.136 | 0.931 |

Report

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| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Community and Enterprise Resources) |

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| Subject: | The South Lanarkshire Development Plan Scheme 2020 |
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1. Purpose of Report

1.1 The purpose of the report is to:-

- seek approval for the South Lanarkshire Development Plan Scheme which will then be submitted to the Scottish Government for information.

2. Recommendation(s)

2.1 The Committee is asked to approve the following recommendation(s):-

- (1) that the South Lanarkshire Development Plan Scheme 2020 is approved and published as set out in the attached appendix.
- (2) that the South Lanarkshire Development Plan Scheme 2020 is submitted to the Scottish Government.

3. Background

3.1 The Planning etc. (Scotland) Act 2006 requires Planning Authorities in Scotland to prepare Strategic Development Plans (SDPs) and Local Development Plans (LDPs).

3.2 It also requires all planning authorities to prepare a development plan scheme. The scheme has to set out the authority's programme for preparing and reviewing their SDPs or LDPs and what is likely to be involved at each stage. The scheme is to be updated annually.

3.3 The SDP covering South Lanarkshire is the Glasgow and Clyde Valley SDP which is prepared by Clydeplan and they have a duty to prepare their own development plan scheme. The document covering the period from March 2020 to March 2021 was published on 25 March 2020. The current SDP was approved in July 2017.

4. The South Lanarkshire Development Plan Scheme 2020

4.1 A development plan scheme for South Lanarkshire has been prepared. The scheme covers:-

- The current coverage of development plans in South Lanarkshire;
- Progress on the preparation of the South Lanarkshire Local Development Plan 2 (SLLDP2) for the Council area and the context set for this by the Glasgow and the Clyde Valley SDP2.
- The timescale for adopting SLLDP2.
- Details, as appropriate, of the key components of each stage of preparation;

- A participation statement, giving an account of consultation which has taken place, with whom and in what form, during the preparation of the SLLDP2; and
- Information on how to access information and how to get in touch with the Council.

4.2 The following work has been completed in 2019/20: -

- Following the publication of the Proposed SLLDP2 in the Summer of 2018 and an assessment of representations received in response to consultation committee approval was given in March 2019 to submit the Proposed Plan to Scottish Ministers without any major change. Any unresolved representations would be the subject of an examination by a Reporter appointed by Ministers.
- Subsequently, preparation of reports relating to unresolved issues (known as Schedule 4's) and their submission together with associated evidence to the Directorate for Planning and Environmental Appeals (DPEA) was carried out. The Examination by the Reporter has commenced and officers have been dealing with a range of Further Information Requests. In addition, a hearing on housing land supply took place in Hamilton on 26 February 2020.
- It had been anticipated that the Examination would be completed and a Report with recommendations submitted to the Council by spring 2020. However, this timescale has slipped, and the Council anticipate the findings of the Examination will be sent to the Council later in 2020.

4.3 Once approved by Committee, the Development Plan Scheme will be sent to the Scottish Ministers and made available on the Council's web site.

5. **Employee Implications**

5.1 The timescales for the delivery of the local development plans and guidance outlined within the development plan scheme are based upon continuity of existing staff resources within Planning and Economic Development Services. Changes in this resource may impact on the programmes presented.

6. **Financial Implications**

6.1 The resources required to deliver the local development plans and guidance described in the development plan scheme are dependent upon the current budget levels available to Planning and Economic Development Services. Changes in these financial resources may impact on the programmes presented.

7. **Climate Change, Sustainability and Environmental Implications**

7.1 There are no direct implications, however, Local Development Plans are subject to the requirements of the Environmental Assessment (Scotland) Act 2005. Each plan is subject to Strategic Environmental Assessment as detailed within the development plan scheme. In addition the proposed plan contains a number of policies relating to tackling climate change, encouraging sustainable development and protecting the environment.

8. **Other Implications**

8.1 Plans will also be subject to other forms of assessment to address sustainability issues, meet other legislative requirement and/or Council/Community Planning policy, namely; Habitats Regulation Appraisal, Equality Impact Assessment and Health Impact Assessment. The Development Plan Scheme itself, however, does not raise any sustainability issues.

8.2 The production of the Development Plan Scheme is a statutory requirement and there would be a reputational risk to the Council if it failed to do so.

9. Equality impact assessment and consultation arrangements

- 9.1 As indicated in the above paragraph, Equality Impact Assessment is undertaken on local development plans.
- 9.2 There are no consultation requirements for the development plan scheme. The scheme, however, details the stages, form and timing of the required participation and consultation associated with the preparation of the LDP.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

21 April 2020

Link(s) to Council Objectives/Values/Ambitions

- Work with communities and partners to promote high quality thriving and sustainable communities.
- Support the local economy by providing the right conditions for inclusive growth.
- Encourage participation in physical and cultural activities.

Previous References

- None

List of Background Papers

South Lanarkshire Development Plan Scheme 2020

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Laura Gaddis, Planning Officer, Planning Headquarters Team - Montrose House, 154 Montrose Crescent, Hamilton ML3 6LB
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E-mail: localplan@southlanarkshire.gov.uk

South Lanarkshire Development Plan Scheme 2020



Community and
Enterprise Resources

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1 Introduction

1.1 This is the development plan scheme for South Lanarkshire Council. It is prepared in accordance with paragraph 20B of the Planning etc. (Scotland) Act 2006 and sets out the Council's programme for the preparation of local development plans to cover the South Lanarkshire area.

1.2 This scheme covers:-

- The current coverage of development plans (strategic and local development plans) in South Lanarkshire.
- Proposals for the preparation of a replacement South Lanarkshire local development plan (which will be referred to as SLLDP2) for the area and the context for these as set by Clydeplan Strategic Development Plan.
- The timescale for preparation of this LDP.
- Details, as appropriate, of the key components of each stage of preparation.
- A participation statement, giving an account of when consultation will take place, with whom and in what form, during the preparation of the LDPs.
- Details of other supporting planning guidance associated with the local development plan.
- Information on how to access information and how to get in touch with the Council.

1.3 As required by legislation, this development plan scheme will be reviewed and republished every year.

The development plan system in Scotland

1.4 The Planning etc. (Scotland) Act 2006 sets out the requirements to prepare development plans. Development plans are the basis for decision making on planning applications, containing policies and proposals for the future development and use of land. Prior to the 2006 Act the development plan comprised of Structure Plans and Local Plans. The Act however introduced three tiers of land use plan:-

1. The National Planning Framework
2. Strategic development plans
3. Local development plans

1.5 Further information on the planning system is available from the Scottish Government's website www.scotland.gov.uk/Topics/Built-Environment.

1.6 The Planning (Scotland) Act 2019 received Royal Assent in July 2019. Among other things it introduces changes to the development plan system including the repeal of Strategic Development Plans and their replacement by non-statutory Regional Spatial Strategies (RSS); combining the existing National Planning Framework and Scottish Planning Policy into one document to be called National Planning Framework 4 which in turn will become part of the development plan; the need to replace LDPs at least every 10 years as opposed to 5 years at present; and the repeal of the ability to prepare Supplementary Guidance. The Act will also allow local communities to prepare Local Place Plans (LPP) for their local area to enable greater public involvement in the planning of their places. A LPP must accord with the LDP in place at that time. However, the changes to the system are not yet finalised and the existing system therefore continues to be in force.

Introduction 1

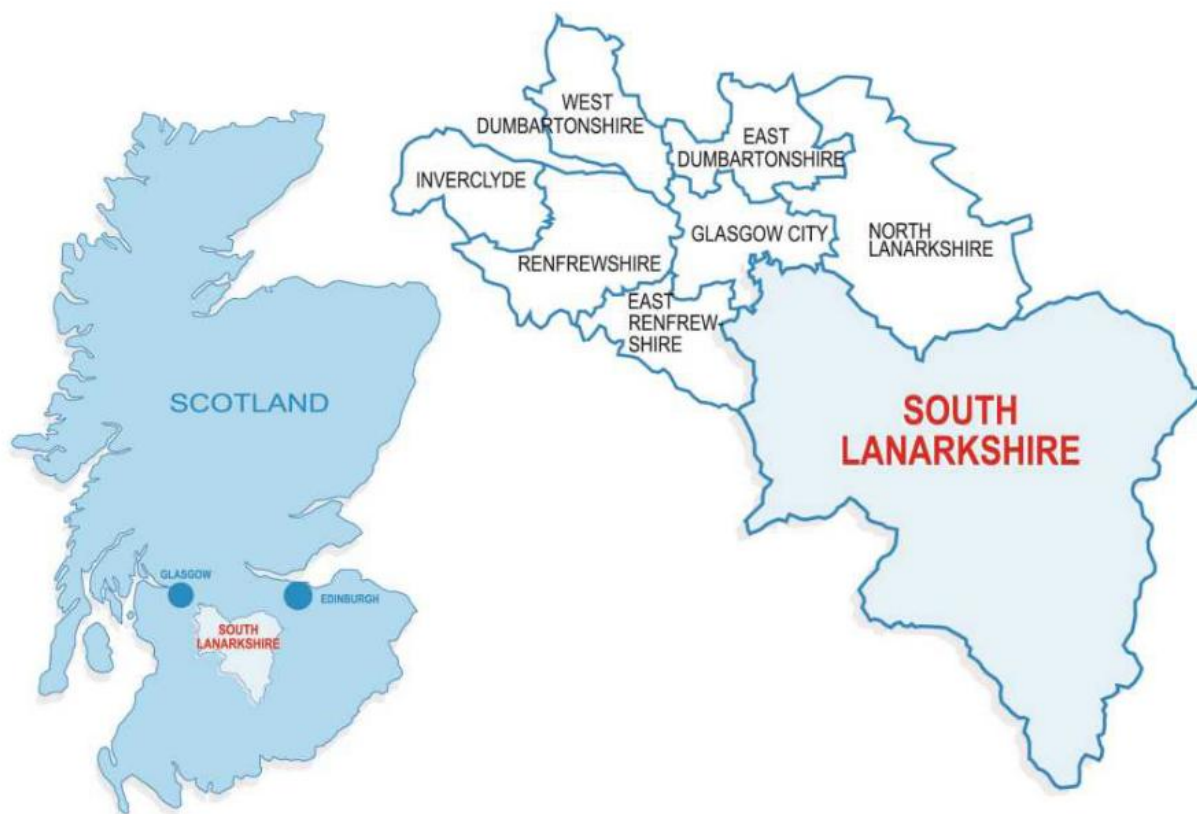
1.7 The South Lanarkshire Local Development Plan 2 is being produced under the existing system but is taking account of some of the changes that are likely to be introduced under the new legislation. In particular the LDP2 includes a Volume 2 of additional policies that replaces the SG's. The Council will also produce non-statutory Supporting Planning Guidance on a number of topics but these will not have the same standing as the statutory Supplementary Guidance.

2 Development planning in South Lanarkshire

Strategic Development Plan (SDP)

2.1 South Lanarkshire Council is one of the eight local authorities that form the Clydeplan Strategic Development Planning Authority (SDPA).

Figure 2.1 South Lanarkshire and the Clydeplan Strategic Development Planning Authority



2.2 The second SDP (Clydeplan) was approved in July 2017. As noted above SDPs will be replaced by Regional Spatial Strategies which are intended to continue to address cross boundary or region wide issues as the Housing Needs and Demand Assessment. However, the preparation of LDP2 has had to conform to the approved Strategic Development Plan.

2.3 The legislation states that constituent local authorities should have their local development plans adopted within two years of the approval of the relevant strategic development plan. South Lanarkshire adopted its current Local Development Plan in June 2015 and aims to have the second South Lanarkshire Local Development Plan adopted by late 2020. Section 3 'South Lanarkshire Local Development Plan' provides further details of timescales.

Local Development Plan (LDP)

2.4 The Council area is covered by:-

- South Lanarkshire Local Development Plan (2015)

Development planning in South Lanarkshire 2

2.5 Previously the Council had a separate Minerals Local Development Plan but this is not now required as the proposed LDP2 includes minerals policies in Volume 1 and Volume 2. In the meantime, until such times as the LDP2 is adopted, non-statutory guidance on Minerals was approved in November 2017 to bridge any gap in Minerals Plan Policy coverage.

2.6 The main stages of LDP preparation are set down in the Planning etc. (Scotland) Act 2006 and associated regulations and circular, and are summarised as follows.

Stages of Local Development Plan preparation

- **Monitoring Statement (MS):** The MS reports on changes to the principal physical, social and environmental characteristics of the area and the impact of policies and proposals of existing plans.
- **Main Issues Report (MIR):** The MIR sets out the principal policy and development proposals that will be included in the plan and possible alternatives for consideration.
- **Proposed Plan:** The Proposed Plan consists of a written statement and associated maps and diagrams. Following consultation and taking consideration of any representations received the Council will take one of the following actions:
 - Submit the plan to the Scottish Ministers with no modifications;
 - Make minor modifications which do not affect the emphasis of the Plan and re-consult;
 - Makes significant modifications that affect the emphasis of the Plan and issue a new plan from consultation.
- **Examination of Proposed Plan:** Where there are outstanding objections a Proposed Plan will be subject to a public examination. This is carried out by a Reporter appointed by Scottish Ministers. The Reporter examines the report on LDP consultation, the extent to which the plan conforms to national policy and the Strategic Development Plan. The Reporter also considers the outstanding objections and the sections of the LDP to which these relate. Once the examination is complete the Reporter will publish findings and submit them to the planning authority. The planning authority must modify the plan in light of the Reporter's recommendations. The planning authority has three months to complete this modification process and submit the modified Proposed Plan to Scottish Ministers.
- **Adopted Plan:** Following submission the planning authority can announce its intention to adopt the plan as the fully constituted LDP. However, the planning authority must wait for a period of 28 days from the date of its announcement prior to adopting the plan. The Scottish Ministers have the power to extend this 28 day period and can direct the planning authority to modify the plan prior to its adoption.

Supplementary Guidance

2.7 As part of the South Lanarkshire Local Development Plan the Council produced a number of statutory Supplementary Guidance (SG) documents. These contained detailed policies and guidance relating to issues covered in the Local Development Plan. Ten SGs have been approved. As a result of the removal of SGs in the 2019 Act all of the policy currently contained within this Supplementary Guidance have been included within Volume 2 of the proposed South Lanarkshire Local Development Plan 2. The Council will not be producing any further Statutory Supplementary Guidance.

2 Development planning in South Lanarkshire

2.8 If required, the Council will produce non-statutory supporting planning guidance on specific topics. This would be approved by the Council and would be used to give further guidance to developers on specific subject areas. This supporting planning guidance does not need approval of the Scottish Government. It can be prepared at any time during the lifecycle of the plan.

Strategic Environmental Assessment

2.9 The policies and proposals contained in local development plans are required to be assessed for their potential impacts on the environment utilising a process known as Strategic Environmental Assessment (SEA).

2.10 The purpose of SEA is to provide a high level of protection for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant effects of the plan, and recording the results in an 'Environmental Report'. The process involves both regular liaison with Scottish Natural Heritage, Scottish Environment Protection Agency and Historic Environment Scotland (the 'consultation authorities') and its own public consultation process.

2.11 An SEA has been carried out in conjunction with the preparation of LDP2 in alignment with the process of plan preparation. The main stages and their relationship to the stages of LDP preparation are summarised below.

Stages of Strategic Environmental Assessment

- **SEA Screening:** a process for identifying the likelihood of the LDP having a significant environmental effect. Local development plans will, by their very nature, have environmental effects. Therefore a SEA will be required, so it is unlikely that this screening stage will be necessary.
- **SEA Scoping:** determines which details are to be included in the environmental report. It is undertaken early on in the assessment process, in order to focus efforts on the environmental issues to be assessed and the data sets that will be used to measure these and potential alternatives for achieving the aims of the LDP.
- **Environmental Report:** predicts and evaluates environmental impacts. The environmental report is the main reporting mechanism for describing and evaluating the environmental effects of the proposed LDP and evaluating alternatives. A draft Environmental Report will be published with the Main Issues Report with a revised Environmental Report being published alongside the Proposed Plan. A further revision may be required after the public examination of the plan. (For further details see [SEA process](#).)

Habitats Regulations Appraisal

2.12 Following a ruling by the European Court of Justice in October 2005, plans which are likely to have a significant effect on Special Protection Areas (SPAs) or Special Areas of Conservation (SACs) can be approved only after a Habitats Regulations Appraisal (HRA) of the implications of the plan's policies/proposals for the sites has been carried out, under the provisions of the Habitats Directive 1992. The requirements are transposed into UK law by the Conservation (Natural Habitats & c) Regulations

Development planning in South Lanarkshire 2

1994. Scottish Ministers have also extended the requirement for assessment to Ramsar sites, listed under the international convention on the conservation of wetlands of international importance, and potential SPAs, before they are fully classified.

2.13 The Scottish Government outlined the requirements for development planning in Circular 6/2013 - Development Planning paragraphs 100-104. An HRA is required for all proposed LDPs. This requires a draft assessment at the MIR stage and a revised assessment at the proposed Plan stage. A further revision may be required after public examination of the plan. In addition HRA is required to be undertaken for any Supplementary Guidance produced.

Equality Impact Assessment/Health Impact Assessment

2.14 The preparation of LDPs in South Lanarkshire takes place within a context that is wider than direct legislative requirements and high level planning and environmental policy. The Council has further obligations and policies that also apply to the preparation and content of LDPs. The Council is committed to undertake assessment of all policies to ensure that they do not prejudice the interests of individuals in terms of age, disability, economic circumstance, ethnicity, gender or religion. An Equality Impact Assessment has been undertaken in the preparation of the SLLDP2.

2.15 Furthermore the Council has a significant role to play in Community Planning. The Community Empowerment (Scotland) Act 2015 introduced the requirement for Community Planning Partnerships to develop a Local Outcomes Improvement Plan (LOIP) and any appropriate Locality Plans (called Neighbourhood Plans in South Lanarkshire). It also gave community planning a statutory purpose to focus on improving outcomes and tackling inequalities of outcome, including in localities whose communities experience the poorest outcomes. Outcomes relating to health can be influenced by planning policy and Health Impact Assessment has been developed as a tool to allow assessment of policy and its relationship to human health, which is also considered by SEA.

Consultation

2.16 Early and effective consultation with stakeholders is an established principle in South Lanarkshire. The Council strives for continuous improvement in this area and has established a number of ways to engage and consult with communities for example, focus groups and citizens panels. Preparing LDPs is informed by the National Standards for Community Engagement as set out in [PAN 81](#) Community Engagement - Planning with People.

National standards for community engagement

1. Involvement: Identify and involve the people and organisations who have an interest in the focus of the engagement.
2. Support: Identify and overcome any barriers to involvement.
3. Planning: Gather evidence of need and resources to agree purpose, scope and actions.
4. Methods: Agree and use methods of engagement that are fit for purpose.
5. Working Together: Agree and use clear procedures that enable participants to work together effectively and efficiently.
6. Sharing Information: Ensure necessary information is communicated between the participants.
7. Working with Others: Work effectively with others with an interest.
8. Improvement: Develop the skills, knowledge and confidence of the participants.

2 Development planning in South Lanarkshire

9. Feedback: Feed results back to the wider community and agencies affected.
10. Monitoring and Evaluation: Monitor and evaluate whether engagement achieves its purpose and meets the national standards for community engagement.

2.17 South Lanarkshire Council has a development planning consultation portal on the internet with the web services company Objective Keystone Online Software. When a consultation is underway the portal is active and can be accessed via the South Lanarkshire Council Website. Draft versions of documents are published on this portal and comments can be made online. Consultees can register themselves and set their own preferences on how they wish to be alerted to future consultations. The planning service needs to hear from individuals, groups and organisations if there are any changes to contact details.

South Lanarkshire Local Development Plan 3

Local Development Plan (LDP)

3.1 The South Lanarkshire Local Development Plan was adopted in June 2015. The local development plan needs to be kept under review and the adopted plan replaced at least every 5 years from the date of adoption. Table 3.1 indicates the main stages of activity for preparation of LDP2

Participation Statement

3.2 Early and effective consultation is the basis for the preparation of the MIR. The Council carried out significant consultation to allow communities and individuals to participate. Different types of events were held across South Lanarkshire. These were supplemented through a Council wide survey using the objective keystone online consultation forums and other online surveys.

3.3 Engagement also took place with secondary school pupils, the Disability Partnership and Seniors Together. In addition a variety of social media options were used as a way of reaching out to the wider community this included the use of the Councils Twitter and Facebook Accounts and regular updates on the Councils website newspapers. Following this a Consultation and Engagement Report was prepared that was used as an evidence base for the MIR. Dialogue with the key statutory consultees in the LDP and SEA process continued as the LDP2 progressed.

Current situation

3.4 The proposed LDP2 was approved by the Council in May 2018 following which it was published for consultation between June and September 2018. This involved statutory advertisement and consultation with stakeholders and community groups and the carrying out of neighbour notification of any owners or tenants of properties that may be affected by any proposals contained in the LDP2. Over 6000 letters were sent to households and businesses that would be affected by proposed changes in LDP2. This resulted in a number of responses and representations to some of the proposals contained in the proposed LDP2. These representations and responses were assessed and minor modifications were made to the proposed plan. The Planning Committee gave approval for the Proposed Plan and its submission to Scottish Ministers in February 2019. In April 2019 the Council submitted its report on unresolved representations (Schedule 4's) to the Directorate for Planning and Environmental Appeals (DPEA). A Reporter and 2 assistant Reporters have been appointed to carry out an examination of the plan and to consider the representations received. The examination commenced in early October 2019. A hearing on matters relating to housing land was held in February 2020 and ongoing requests for Further Information are still being received. At present there is no definitive timescale as to when the examination will end and a final report with recommendations will be received. The Council estimate this may be late summer 2020 with a view to the plan being adopted towards the end of 2020.

Programme

3.5 Table 3.1 on the next page identifies the tasks, progress and timescales for preparing the LDP. Consultation activity is shaded.

3 South Lanarkshire Local Development Plan

Table 3.1 Preparing the South Lanarkshire LDP 2

| Stage | Key components | Complete/Timescale |
|---|---|------------------------------|
| Preparatory work | Draft Monitoring Statement/Call for Sites | January/April 2016 |
| | SEA Scoping Report | |
| Consultation and Engagement | Establish Consultation Forums | March/April 2016 |
| | Consultation Events | March/June 2016 |
| | Consultation and Engagement Report | August/Sept 2016 |
| Prepare Main Issues Report (MIR), Monitoring Statement, SEA Environmental Report and Habitats Regulations Appraisal | Prepare and publish MIR, Monitoring Statement | August 2016 - April 2017 |
| | Prepare and publish draft SEA Environmental Report and Habitats Regulations Appraisal | |
| Consultation on MIR and SEA Environmental Report | Six week period for comments | May/June 2017 August 2017 |
| | Consultation portal | |
| | Supplementary Consultation on Addition Potential Development Sites from MIR consultation responses. | |
| Prepare Proposed Plan, Proposed Action Programme and revisions to SEA Environmental Report | Assessment of consultation responses including supplementary sites | September 2017 - June 2018 |
| | Prepare and publish documents | |
| Consultation on Proposed Plan and SEA Environmental Report | Statutory deposit and six week period for representations | August/September 2018 |
| | Consultation portal | |
| Prepare for examination of Proposed Plan | Assessment of representations | October/December 2018 |
| | Potential for modifications to be made to Proposed Plan and further statutory deposit | December 2018 |
| | Submit Proposed Plan, Action Programme and Report of Conformity to Scottish Ministers | March/April 2019 |
| Examination of Proposed Plan | Reporter appointed | May 2019 |
| | Examination of objections made and not withdrawn | October 2019 |
| | Reporters report | August 2019 |
| | Publish plan incorporating Reporters recommendation | October 2020 |

South Lanarkshire Local Development Plan 3

| Stage | Key components | Complete/Timescale |
|-----------------|---|--------------------|
| | SEA and HRA assessment of Reporters recommendations | November 2020 |
| | Submit to Scottish Ministers | |
| Adoption of LDP | Adoption of LDP | December 2020 |
| | Post adoption SEA Statement | March 2021 |

3.6 A summary time-line is provided below.

South Lanarkshire LDP 2 programme

Table 3.2

| Year (quarters) | 2016 | | | | 2017 | | | | 2018 | | | | 2019 | | | | 2020 | | | |
|-------------------------------|------|---|---|---|------|---|---|---|------|---|---|---|------|---|---|---|------|---|---|---|
| Stage | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| SLLDP monitoring | | | | | | | | | | | | | | | | | | | | |
| Community consultation | | | | | | | | | | | | | | | | | | | | |
| MIR | | | | | | | | | | | | | | | | | | | | |
| Consultation on MIR | | | | | | | | | | | | | | | | | | | | |
| Proposed Plan | | | | | | | | | | | | | | | | | | | | |
| Consultation on Proposed Plan | | | | | | | | | | | | | | | | | | | | |
| Pre examination | | | | | | | | | | | | | | | | | | | | |
| Examination | | | | | | | | | | | | | | | | | | | | |
| Adoption | | | | | | | | | | | | | | | | | | | | |

4 Accessing information and contacts

South Lanarkshire Council

Community and Enterprise Resources
Planning and Building Standards Services HQ
Montrose House
154 Montrose Crescent
Hamilton
ML3 6LB

Tel: 0303 123 1015

Email: localplan@southlanarkshire.gov.uk

Web page: www.southlanarkshire.gov.uk

South Lanarkshire's development planning consultation portal:

<http://consult.southlanarkshire.gov.uk>

Clydeplan Strategic Development Plan Authority

Clydeplan
Floor 2, Room 29
40 John Street
City Chambers East
Glasgow G2 1DU

Tel : 0141 229 7730

Email: info@clydeplan.gov.uk

Web page: www.clydeplan.gov.uk

If you need this information in another language or format,
please contact us to discuss how we can best meet your needs.
Phone 0303 123 1015 or email: equalities@southlanarkshire.gov.uk

South Lanarkshire Council
Community and Enterprise Resources
Planning and Economic Development
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Hamilton ML3 6LB
www.southlanarkshire.gov.uk

Report

10

| | |
|------------------|--|
| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Community and Enterprise Resources) |

| | |
|----------|---|
| Subject: | Strategic Environmental Assessment Progress Report |
|----------|---|

1. Purpose of Report

The purpose of the report is to:-

- ◆ Inform the Committee of the progress in carrying out Strategic Environmental Assessments (SEAs) on the Council's policies, plans, programmes and strategies.

2. Recommendations

The Committee is asked to approve the following recommendations:-

- (1) that the statutory requirement for SEA to inform the development of Council led policies, plans, programmes and strategies be noted.
- (2) that progress in conducting SEAs within the Council be noted.

3. Background

- 3.1. The Environmental Assessment (Scotland) Act 2005 requires the Council as a 'Responsible Authority' to carry out a Strategic Environmental Assessment of all its policies, plans, programmes and strategies (plans).
- 3.2. The SEA process helps to integrate environmental considerations into the preparation and adoption of plans. The SEA is carried out in a staged process alongside the preparation of the proposed plan. Throughout the process, the plan can be adjusted to mitigate negative, or enhance beneficial, environmental effects.
- 3.3. SEAs help to promote the Council's commitment to sustainability and are a key priority within the Sustainable Development and Climate Change Strategy. The Corporate SEA Working Group continues to meet regularly to oversee the progression of SEAs across the Council. Its remit also includes development and mainstreaming of employee knowledge and understanding of the SEA process and development of the skills needed to undertake assessments. The Group is chaired by the Planning Officer (SEA).
- 3.4. The SEA process is further supported by the publication of the biennial South Lanarkshire State of the Environment Report which provides the baseline environmental data. The 2019 edition of this report was approved by the Executive Committee on 26 February 2020.

- 3.5. As part of the SEA process, the Council is also required to formally consult with the statutory Consultation Authorities (Historic Environment Scotland, Scottish Environment Protection Agency and Scottish Natural Heritage). This is facilitated by the Scottish Government's SEA Gateway.
- 3.6. In March 2009, the Executive Committee delegated authority to the Chief Executive to make determinations on whether a Council led plan is exempt from SEA or if a full SEA would be carried out. In January 2020, the Chief Executive delegated this authority to the Executive Director of Community and Enterprise Resources. These determinations are collated by the SEA Gateway and issued to the statutory Consultation Authorities for consultation and agreement. This process is facilitated within the Council by the Planning Officer (SEA).

4. Progress in carrying out SEAs

- 4.1. The Council has a statutory duty to consider and carry out an SEA for all its policies, plans, programmes and strategies as they are being developed or refreshed. During 2019/2020, a wide range of Council led plans were subject to SEA.
- 4.2. The SEA Act requires the Council to assess firstly whether the plans etc. are within the scope of the legislation and whether SEA is required. This can be considered through either Pre-screening or Screening.
- 4.3. Ten assessments of plans were completed at the Pre-screening stage. At this stage, the Council informed the Scottish Government's SEA Gateway of their opinion that these plans were exempt from SEA as their implementation would have no or minimal effect on the environment. These are detailed in Table 1.

Table 1: Pre-screening completions 2019/2020

| Lead Resource | Plans |
|--------------------------|---|
| Community and Enterprise | Food Growing Strategy |
| | Fleet Strategy |
| Finance and Corporate | Communication Strategy |
| | Neighbourhood Plans |
| | Local Child Poverty Action Report and Plan |
| | Digital Inclusion Strategy |
| Housing and Technical | Anti-social Behaviour Strategy |
| | Homelessness Policy |
| | Gypsy and Traveller Sites Pitch Allocation Policy |
| | Rent Management Policy |

- 4.4. No plans were finalised at screening stage during 2019/2020.
- 4.5. Three plans are currently subject to full SEA and are at Environment Report stage. Details of these plans are set out in Table 2.

Table 2: Plans at Environment Report stage, March 2020

| Lead Resource | Plans |
|--------------------------|----------------------------|
| Community and Enterprise | Air Quality Strategy |
| | Contaminated Land Strategy |
| | Local Development Plan 2 |

- 4.6. The final stage of the SEA process is the preparation and submission of a Post Adoption Statement to the SEA Gateway. In 2019/2020, no Council led plans were subject to this stage.
- 4.7. During 2019/2020, work on translating the State of the Environment Report to Glow, the digital learning platform, was further progressed. This initiative, the first of its kind in Scotland, was launched in May 2019 and is now available as a teaching resource in our schools. The State of the Environment Glow site will assist teachers in planning relevant classroom lessons, and also contains a useful 'who's who' element which will facilitate improved collaboration between schools and officers with regards to environmental matters.
- 4.8. The Strategic Environmental Assessment work continues to promote the protection and enhancement of the South Lanarkshire environment for our people and communities. It will be a key process in the Council's response to meeting its climate change targets.
- 5. Employee Implications**
None
- 6. Financial Implications**
None
- 7. Climate Change, Sustainability and Environmental Implications**
Strategic Environmental Assessment is a valuable tool for the Council and partners in strategic planning. It safeguards South Lanarkshire's natural and built environment and helps to raise the profile of climatic factors, including climate change.
- 8. Other Implications**
Failure to make a formal determination in relation to a plan could result in the SEA process having to be restarted leading to a delay in the development of the plan. Council actions in relation to SEA are also open to legal challenge and it is, therefore, important to ensure compliance with the legislation.
- 9. Equality Impact Assessment and Consultation Arrangements**
This report does not introduce a new policy, function or strategy or recommend a significant change to an existing policy, function or strategy and, therefore, no impact assessment is required. The report is for information only and consultation on its contents is not required.

Michael McGlynn
Executive Director (Community and Enterprise Resources)

15 April 2020

Link(s) to Council Values and Objectives

- ◆ Fair, open and sustainable
- ◆ Make communities safer, stronger and sustainable

Previous References

- ◆ Executive Committee, 25 March 2009
- ◆ Executive Committee, 29 May 2019

List of Background Papers

- ◆ South Lanarkshire Council Sustainable Development Strategy 2017 – 2022 (approved by Executive Committee, December 2017)
- ◆ South Lanarkshire State of the Environment Report 2019 (approved by Executive Committee, February 2020)

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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Planning Officer (Strategic Environmental Assessment)
Ext: 5742 Phone: 01698 455742
Email: jennifer.murphy@southlanarkshire.gov.uk

| | |
|------------------|--|
| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Community and Enterprise Resources) |

| | |
|----------|--|
| Subject: | Renewable Energy and Community Benefit Funds - COVID-19 |
|----------|--|

1. Purpose of Report

1.1 The purpose of the report is to:-

- ◆ advise of an amendment to the administration of the Community Benefit Funds: Renewable Energy Fund (REF) and Clyde Windfarm Fund to assist local communities' response and resilience to the COVID-19 crisis.

2. Recommendation(s)

2.1 The Committee is asked to approve the following recommendation(s):-

- (1) that the decision taken by the Chief Executive under his delegated authority, in consultation with the Group Leaders, to make changes to the administration of the Renewable Energy Fund (REF) and Clyde Windfarm Fund, as set out in paragraphs 4.4 to 4.13, be homologated.

3. Background

3.1 Since 2004, the Council has collected and administered Community Benefit Funding through Planning and Economic Development Services. The service is responsible for securing the contributions from developers, advising potential applicants, assessing applications and monitoring projects to ensure that the community benefits associated with each project are delivered. Processes are continuously reviewed and refined to make it as straightforward as possible to ensure the necessary support is delivered to eligible communities.

3.2 Between the REF and the Clyde Windfarm Fund Planning & Economic Development Services administered £1,853,299 of community benefit income in 2018/19 and currently there is £1,563,888 within the REF fund and £1,546,964 within the Clyde Community Fund available to commit to projects.

3.3 The funds and their use are subject to a legal agreement between the windfarm developer and South Lanarkshire Council. The majority of the funds are geographically restricted to funding projects or benefits within 10km of the windfarm and can fund community groups, charities and social enterprises. However, funding for businesses and individuals is not permitted within the terms of the legal agreements.

- 3.4 The one exception to the above is the Development Fund within the Clyde Windfarm scheme which can fund businesses and activity across the whole Council area. Currently, the majority of this annual income of £280,000 in 2020/21 is used to fund the Rise Project delivered by Education Resources which provides employment support to those at risk of not making a successful transition from school into employment and the Project receives £200,000 per year from the fund. The Development Fund also contributes to the administration and management cost of the fund to a value of £30,000 per year. In this and previous years this has allowed a balance to build.

4. Community Benefit Funds: COVID-19 response

- 4.1. The Community Benefit Funds administered by the Council are to help support community led projects. In light of the challenges being presented by the COVID 19 crisis, it is appropriate to consider how the fund can support our communities meet those challenges. Following requests for support and consultation with community groups it is considered that there are two areas which the fund could support community organisations:
- ◆ groups and communities being able to provide support to vulnerable people in their community during the crisis, and
 - ◆ the longer sustainability of community groups if they lose income due to lockdown restrictions.
- 4.2 In this context, it is noted that other community benefit grant funders such as Foundation Scotland have or are making adjustments to their funding arrangements to support communities during this time. As an example Scottish Southern Energy (SSE) who administer the Clyde Windfarm 2 (extension) fund has provided each Community Council in that area (Symington, Biggar, Duneaton, Quothquan and Thankerton, Leadhills and Crawford) with funds to assist with quick responses primarily aimed at purchasing essential supplies and equipment such as tablets or phones for vulnerable people / groups.
- 4.3 The legal agreements for the Community Benefit Funds supports funding for 11 purposes as set out in Appendix 1. Three of these provide a basis to direct funding to support the issues set out in 4.1:
- ◆ to relieve or prevent poverty, advance education and other social purpose beneficial to a community.
 - ◆ for the advancement of citizenship or community development including rural or urban regeneration and the promotion of civic responsibility volunteering, the voluntary sector or the effectiveness or efficiency of charities.
 - ◆ for the relief of those in need by reason of age, ill health, disability, financial hardship or other disadvantage.

- 4.4 Following on from the above, it is proposed to establish two new funding priorities with organisations able to apply to both and as set out below:

Priority 1: Immediate Support Fund

Between £500 to £5,000 available to groups, organisations including Community Councils to deliver immediate assistance and relief due to COVID-19 through the following:

- ◆ Care packages or vouchers (food and essentials) to provide to those in poverty or isolation.
- ◆ Transport costs for those delivering essentials to people self-isolating.
- ◆ Technology or equipment to aid community groups deliver services during and post crises.
- ◆ Technology to loan to elderly community members so they can keep in contact with relatives and friends.

Priority 2: 3rd Sector Resilience Fund

Between £500 to £10,000 available to constituted community groups, community based sports and cultural clubs and charitable organisations to relieve pressure through the loss of income or ongoing costs arising from COVID-19:

- ◆ Cover for loss of income due to COVID-19 (e.g. cancelled events, fundraisers)
- ◆ Cover for additional costs incurred due to COVID-19 (e.g. cancellation fees for bands, venues, new costs to change service delivery e.g. laptops, equipment)
- ◆ Cover ongoing revenue costs for period of up to 6 months normally covered through income.

- 4.5 It is important to note that the funding priorities fall with the current eligibility criteria for the funds and what is being proposed is more detailed articulation of what the funds can support during the current crisis. In addition, currently grants of up to £10,000 can be provided without match funding and determined under existing delegated powers by the Head of Planning and Economic Services, and this would ensure there is no delay in processing applications. Therefore, the changes proposed are within the management, administration and claims process as set out in the following paragraphs.

- 4.6 Currently applications require to have three quotes and full justification of each cost requested within the application. It is proposed given the circumstances and timing this would no longer be a requirement. In addition, the funding will be in advance of payment. The Community Benefit Funds currently have the ability to pay 50% in advance but advancing the full amount would be a change to procedures. It is therefore proposed to amend the application administrative conditions requiring quotes and to allow for paying grants out in full in advance following suitable and proportionate checks on groups. These checks would include but not be limited to:

- ◆ ensuring they were viable groups prior to the crisis
- ◆ consider the management and committee structure
- ◆ consider any reserves the group hold
- ◆ alternative appropriate grant funds had been pursued
- ◆ the amount requested is the minimum required to maintain viability
- ◆ the grant would not create a profit or net gain to the organisation
- ◆ the ongoing post-delivery monitoring and completion checks would be maintained to ensure proper use of the funds

- 4.7 The existing condition that the grants provided to groups are used for the purposes set out within the application and suitable evidence of expenditure would be retained. Grants through Priority 1 would be administered similar to the current micro grants with no requirement for receipts to be provided only a bank statement evidencing the funds leaving the account. Whereas grants through Priority 2 would require to provide evidence of how the grant was used through receipts and bank statements evidencing the funds leaving the accounts. A grant condition would be added that if this information is not provided by the applicant that this may exclude the group from future funding from REF or Clyde Funds at the discretion of the Council.
- 4.8 It is considered that this 'light touch' approach to grant administration is appropriate in the current circumstances however should it become evident that there has been any misuse of the funds this would be fully investigated and action take as required.
- 4.9 It is also anticipated that new groups may form to provide local services and a pragmatic view should be taken to assessing the risk of funding each of these groups, with a bias to fund. Co-ordination will be undertaken with other Council Services and third-party organisations to ensure funding of groups compliments and does not duplicate other activities.
- 4.10 A potential barrier to these funds achieving maximum impact is that they are restricted to funding projects within 10km of the a contributing windfarm fund and therefore there may not be sufficient funding in all areas such as Cambuslang, Blantyre and Rutherglen which would have less access to these funds.
- 4.11 The existing Clyde Development fund however can fund across South Lanarkshire and although it currently has different criteria focused on training, education and supporting employment. Discussions have been held with SSE and they have agreed they would be willing to support funding of vulnerable groups across South Lanarkshire from this fund. This will provide up to £200k of funding that would ensure there was no geographic gaps within South Lanarkshire in the funding offer.
- 4.12 The administrative changes proposed above would be time limited to address the immediate priorities. The changes would be initially apply until the 31st of July 2020, with an option for a further 3 months extension depending on funds remaining available, need and uptake.
- 4.13 If all the Community Benefit Funds for the REF, Clyde Community and Clyde Development Fund where made available the budget would total £3,110,852. It is appropriate though to cap the proposed use of the fund for COVID 19 related projects at this time to £600,000 over the initial 3 months which would ensure support and funds where available for any other projects and applications during and after the crisis.
- 4.14 Consultation with relevant windfarm developers and with both Internal Audit and Legal Services has taken place and their advice is incorporated within the report.
- 4.15 The Scottish Government has launched the 3rd Sector Resilience Fund and has announced a Welfare Fund to be administered by community anchor organisations the details of which are still to be published. Foundation Scotland are administering a Response, Recovery and Resilience Fund. Information is also being shared between funders as to new approaches and funds. The detail and full scope of the funds from

other organisations will be monitored to ensure the changes in funding within the Community Benefit Funds compliment and do not duplicate or double fund organisations or other local supports. This would include the Shielding initiative and support provided through the Council's wellbeing line.

- 4.16 In terms of next steps, the changes can be implemented immediately, and applications would use the existing online grant system with a few additional questions and updated guidance on the Council's web site. Publicity and awareness raising of the funding would be undertaken through the Council's online and social media, on the Council's funding website, and direct e-mail contact to all registered groups would also be sent. Support to applicants would be provided by officers which can be undertaken remotely.

5. Employee Implications

- 5.1 Administering the funds is undertaken within Planning and Economic Development Services and the changes may increase the number of applications and work load. This can currently be resourced however the position will be monitored.

6. Financial Implications

- 6.1 There are no financial implications to the Council. No funding offers are issued without income from the respective developments being in place.

7. Climate Change, Sustainability and Environmental Implications

- 7.1 The use of the funds as outlined would meet the requirements to maintain thriving sustainable communities.

8. Other Implications

- 8.1 None

9. Equality Impact Assessment and Consultation Arrangements

- 9.1 This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 9.2 Consultation has taken place with, Legal, Finance and the Community Engagement team.

Michael McGlynn

Executive Director (Community and Enterprise Resources)

27 April 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Promote economic growth and tackling disadvantage
- ◆ Making communities safer and stronger and sustainable
- ◆ Focused on people and their needs
- ◆ Support our communities by tackling disadvantage and deprivation and supporting aspiration

Previous References

- ◆ Executive Committee Report – 21st November 2018 Renewable Energy Fund Community Benefit Fund Proposed Amendments

- ♦ Enterprise Services Committee Report – Community Benefits Funds Annual Report 22nd May 2018
- ♦ Executive Committee Report – Clyde Windfarm Community Benefit Fund – Proposed Amendments to Fund Management and Administration 8th March 2017
- ♦ Executive Committee 3rd March 2004 – Community Benefit and the establishment of a Renewable Energy Fund

List of Background Papers

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Kenny Lean, LEADER Manager
 Planning and Economic Development Services
 Ext: 5072 (Tel: 01698 455072)
 E-mail: kenny.lean@southlanarkshire.gov.uk

Report

12

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|------------------|---|
| Report to: | Executive Committee |
| Date of Meeting: | 25 March 2020 |
| Report by: | Executive Director (Housing and Technical Resources) |

| | |
|----------|---|
| Subject: | Police Scotland Local Police Plan 2020 to 2023 |
|----------|---|

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ Advise committee of the decision taken in relation to Police Scotland's Lanarkshire Local Police Plan 2020 to 2023

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the decision taken by the Chief Executive under his delegated authority, in consultation with Group Leaders, to approve the Lanarkshire Local Police Plan 2020 to 2023, as detailed in Appendix 1, be homologated.

3. Background

- 3.1. As a statutory requirement of the Police and Fire Reform (Scotland) Act 2012, the local Police Commander is required to prepare a Local Policing Plan, which sets out the strategic priorities and objectives for policing in a local authority area. Once prepared, this plan is presented to the local authority for approval.
- 3.2. The previous South Lanarkshire Local Policing Plan covered the period 2017 to 2020 and was approved by Executive Committee on 31 January 2018.
- 3.3. As Police Scotland's Lanarkshire Division covers both North Lanarkshire and South Lanarkshire local authority areas, it is intended that one Local Policing Plan will now be developed for Lanarkshire. To reflect the different characteristics of each local authority area however, distinct profiles and content for both areas are included.

4. Development and consultation

- 4.1. In developing the proposed Local Police Plan, Police Scotland consulted with the public and a range of stakeholders to help determine what the priorities and objectives should be. 472 individuals and 17 organisations responded to the consultation.
- 4.2. The consultation identified that the following areas should be treated as a priority by Police Scotland through the plan:
- homes being broken into
 - road safety
 - selling or using drugs
 - violent crime
 - rowdy, drunken behaviour in public places

- 4.3. The consultation results were combined with a range of other plans, policies and data sources, including the South Lanarkshire Community Plan and Police Scotland's Strategic Assessment 2020 to 2023, to form the priorities and strategic outcomes in the proposed new plan.

5. Lanarkshire Local Police Plan 2020 to 2023

- 5.1. The proposed plan is structured around four key areas: partnership and prevention; continuous improvement; safer and healthier communities; sustainability and wellbeing. These are supported by sets of priorities and strategic outcomes.
- 5.2. As highlighted at section 4.1, the proposed plan covers both local authority areas in Lanarkshire however does set out distinct content for each. For South Lanarkshire, the following policing priorities are proposed:
1. Reducing violence and disorder
 2. Public protection and protecting people at risk of harm
 3. Tackling housebreaking and acquisitive crime
 4. Reducing the harm caused by substance misuse
- 5.3. These priorities are supported by key areas of focus for each of them.
- 5.4. The proposed plan also contains five strategic outcomes that aim to deliver safer communities in South Lanarkshire:
1. Threats to public safety and wellbeing are resolved by a proactive and responsive police service
 2. The needs of Lanarkshire's communities are addressed through effective service delivery
 3. Lanarkshire's communities and partners are engaged, involved and have confidence in policing
 4. Our people are supported through a positive working environment, enabling them to serve the public in Lanarkshire
 5. By working collaboratively policing in Lanarkshire is sustainable, adaptable and prepared for future challenges
- 5.5. These strategic outcomes aim to promote economic growth and tackle disadvantage, ensure communities are safer, protect children and young people, and improve health and wellbeing.
- 5.6. The proposed plan also contains a profile of the South Lanarkshire local authority area, highlighting current crime and justice trends and links to South Lanarkshire Council's own priorities and ambitions.
- 5.7. The Safer South Lanarkshire Board (SSLB) has the responsibility for the scrutiny of local policing plans on behalf of the Council and will review its progress on a regular basis.
- 5.8. The full Lanarkshire Local Police Plan 2020 to 2023 is provided in Appendix 1.

6. Employee Implications

- 6.1. There are no employee implications associated with this report.

7. Financial Implications

- 7.1. There are no financial implications associated with this report.

8. Climate Change, Sustainability and Environmental Implications

- 8.1. This report does not introduce a new policy, function or strategy which impacts on the natural environment, climate change or sustainability.
- 8.2. A Strategic Environmental Assessment (SEA) pre-screening determination was not required as a result of this report.

9. Other Implications

- 9.1. There are no other implications as a result of this report.
- 9.2. The content of this report will contribute to the evidence to support the requirements of the Annual Assurance Statement.

10. Equality Impact Assessment and Consultation Arrangements

- 10.1. An equality and human rights impact assessment has been carried out by Police Scotland. The assessment is that the proposals do not have any adverse impact on any part of the community covered by equalities legislation, or on community relations.
- 10.2. Police Scotland undertook consultation with local residents, Community Planning partners and elected members.

Daniel Lowe

Executive Director (Housing and Technical Resources)

24 April 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Make communities safer, stronger and sustainable
- ◆ Work with communities and partners to promote high quality, thriving and sustainable communities

Previous References

- ◆ Police Scotland – Local Policing Plan 2017-2020, Exec Committee 31 January 2018 (Paragraph 10)

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

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E-mail: linda.pearson@southlanarkshire.gov.uk

Local Police Plan 2020 - 2023

DRAFT



Planning Framework



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Local Police Commander's Foreword



As Divisional Commander for Lanarkshire Division, I am pleased to present the Local Police Plan which sets out the local police priorities and our key areas of focus in Lanarkshire Police Division, from April 2020 to March 2023. As part of a national police service Lanarkshire Division has the privilege of serving communities in both North and South Lanarkshire.

We understand and respect the fact these communities vary in many ways and that each has its own sense of community, its own vision for the future and its own requirements of public services. Equally we recognise that many of our services are delivered collaboratively across Lanarkshire and in partnership with others. With this in mind this pan-Lanarkshire plan is designed to reflect this sense of local identity, combined with the collaboration required to deliver effective and efficient services by reflecting both local Authority areas in one plan.

The plan itself is a statutory requirement of the Police and Fire Reform (Scotland) Act 2012 and has been informed by consultation with communities and partners, and analysis of current and emerging threats and risks, to ensure that our priorities are based on the needs of the communities across Lanarkshire. In this plan we will provide some context on our communities and the local authorities we work alongside, the consultation, considerations taken into account in forming the plan and finally the priorities identified and how we seek to address these in the coming years.

Our efforts are underpinned by strong partnership arrangements with our Community Planning Partners in both North and South Lanarkshire. This ensures that our planning processes are aligned to the broader vision of the Community Plan and Neighbourhood Plans.

In Lanarkshire Division we will focus our efforts on those who cause the most harm within our communities, whilst maximising opportunities to reduce offending and prevent crime occurring in the first place. With the support of our partners, we will promote the highest standards in public protection and ensure the safety of the most vulnerable within our communities. We remain committed to continuous improvement in order to provide the highest level of service to our communities. To do this we will use our local policing teams supported by specialist support from national divisions in Police Scotland.

Our local communities are at the heart of everything we do -and indeed, the Local Police Plan, the areas of focus and the intended outcomes, can only be delivered with the continued support of our partners and communities.



**Chief Superintendent
Alan Waddell
Local Police Commander**

Focus on North Lanarkshire



Focus on North Lanarkshire

NORTH LANARKSHIRE is Scotland's fourth largest local authority area. Situated in the heart of Scotland it has first-rate connectivity to the rest of Scotland.

As the fifth most densely populated council area, North Lanarkshire is divided into 21 wards which are represented by 77 elected members.

Police Scotland serve the communities of North Lanarkshire from several hubs with a balance of resources including uniformed response officers and community officers, detective officers and police staff located across the division. In addition, there is the ability to draw on specialist resources from national divisions in order to support local policing in North Lanarkshire.

**LIVE
LEARN
WORK
INVEST
VISIT**

Lanarkshire Division of Police Scotland share the Local Authority's vision to make North Lanarkshire 'The place to Live, Learn, Work, Invest, and Visit.'

LOCAL PRIORITIES

North Lanarkshire has a shared ambition to deliver inclusive growth and prosperity. This work focusses on five complementary priorities, namely:

- Improve economic opportunities and outcomes.
- Support all children and young people to realise their full potential.
- Improve the health and wellbeing of communities.
- Enhance participation, capacity and empowerment across communities.
- Improve North Lanarkshire's resource base.

Police Scotland's Lanarkshire Division remains committed to working collaboratively with all partners across North Lanarkshire to achieve these shared ambitions.

COMMUNITIES

North Lanarkshire is home to a wide range of opportunities for the promotion of leisure activities that can benefit the health and wellbeing of individuals. This includes 6 country parks and gardens, 6 town parks, 9 local nature reserves, over 350 sites of importance for nature conservation and 171 play areas.

77% of residents living in the 20% most deprived areas think their neighbourhood has improved or stayed the same in the past three years (2016 survey).

95% of residents living in accessible small towns rate their neighbourhood as a very good place or good place to live.

There is a strong sense of community and in 2017 27% of adults provided unpaid help to local organisations, an increase from 16% in 2014.

There are higher levels of employment with major inward investments secured for future years.

Focus on North Lanarkshire



POPULATION

North Lanarkshire has an estimated resident population of around 340,000 people with 21,500 of these residents estimated to live in the 5% most deprived areas in North Lanarkshire.

The total population is predicted to rise by 1% by 2026 with the greatest change in population growth estimated to be those aged 65+.

There are around 151,000 households in North Lanarkshire with 57% of these being owner occupied (compared to the national average of 58%). North Lanarkshire Council is currently the largest local authority landlord in Scotland with a stock of over 36,000 homes. 24% of residents live in local authority owned homes, compared to 12% nationally.

2.1% of the population belong to an ethnic minority. North Lanarkshire has embraced the Vulnerable Person's Resettlement Scheme welcoming a number of refugees from Syria into the communities of Lanarkshire.

COLLABORATION

Police Scotland is committed to working collaboratively both locally and nationally. This is enshrined in law by the Police and Fire Reform (Scotland) Act 2012 but it is important to recognise that the police cannot eradicate crime alone and it must be a joint effort with communities and key partners.

Policing in North Lanarkshire is steeped in collaboration with strong partnership working established with other services, including community and voluntary organisations, communities themselves and local businesses.

Prevention is at the heart of what we seek to achieve, particularly in relation to our children and young people. Promoting positive influence, we have collaborated to introduce a number of School Community Police Officers, in some secondary schools to provide guidance and support to help our young people achieve great things.

CRIME AND JUSTICE

Some communities in North Lanarkshire report they felt crime has increased.

Overall, crime across North Lanarkshire has decreased by 15% compared to the 5 year average. However, there is still much more work to do and it is equally as important for communities to feel safe, as it is for them to be safe.

We believe an important part of that journey is reducing violence which must remain a local priority across North Lanarkshire.

Housebreaking impacts on an individual's own feeling of safety and security. Whilst down 5.2% from 2017/18 and 17.1% below the 5 year average, we agree with feedback it must be a local priority.

Equally, whilst sexual crime is decreasing and is down 19.9% since 2017/18 the very intrusive and invasive nature of this crime dictates that this must sit in Public Protection and protecting people at risk of harm as a priority for Lanarkshire Division.

Local Engagement in North Lanarkshire

Police Scotland officers and staff engage with communities across North Lanarkshire on a daily basis.

In addition to the everyday contact the public have with the police in their communities members of the Senior Management Team in Lanarkshire Division work closely with partners from statutory partners such as NHS Lanarkshire and North Lanarkshire Council as well as key partners from across the voluntary and community sectors.

In forming this Local Police Plan we considered the views of all services and sought feedback from communities across North Lanarkshire on where they felt officers

and staff in Lanarkshire Division should focus their efforts.

Additionally, we took into consideration a number of other matters including; the Police Scotland Strategic Assessment 2020/2023 which details threats that impact on policing at both divisional and Local Authority level; the North Lanarkshire Strategic Outcomes and Local Delivery Plan, Police Scotland's Annual Police Plan and Joint Strategy for Policing in Scotland.

In respect of the formal engagement, 587 individuals and 22 organisations responded. Based on all these factors the final Local Police Priorities were identified.

**LIVE
LEARN
WORK
INVEST
VISIT**



The top 5 areas, which NORTH LANARKSHIRE communities reported that Police Scotland should focus on were:

- Homes being broken into
- Selling or using drugs
- Road safety
- Rowdy, drunken behaviour in public places
- Violent Crime

Spotlight on South Lanarkshire

Spotlight on South Lanarkshire

SOUTH LANARKSHIRE is home to around 319,000 people and is one of the largest and most diverse areas of Scotland. As the fifth largest local authority it covers 180,000 hectares of land from close to the centre of Glasgow to near to the Scottish Borders. The area has a mix of urban, rural and former mining environments and whilst almost 80% of the geographic area is classed as agricultural, 70% of the population live in the major settlements in the north. There are 1,700 farms and 9,500 businesses.

South Lanarkshire is divided into 20 wards which are represented by 64 elected members. Police Scotland serve these communities from several hubs, recognising the blend of both urban and rural requirements of the 4 major towns and 30 other settlements. Police Scotland have the ability to draw on local and national resources to meet these needs. **Lanarkshire Division is committed to working with South Lanarkshire Council to improve the quality of life of its local communities.**

LOCAL PRIORITIES

South Lanarkshire Council sets out its aims which run to 2022 in its 'Connect' plan, with the vision 'to improve the quality of life of everyone in South Lanarkshire' being at the centre of the plan and underpinning everything it does.

The local priorities are defined by four key statements, namely to:

- Get it right for children and young people.
- Improve health and wellbeing.
- Promote economic growth and tackle disadvantage.
- Ensure communities are safer, stronger and sustainable.

Lanarkshire Division contributes to Community Hub multi-agency meetings which take place weekly across South Lanarkshire, to review emerging concerns in line with local priorities and ensure early intervention and resolution.

COMMUNITIES

South Lanarkshire celebrates a rich and diverse background, both in terms of the geographic settlements and the communities themselves. There are four towns with a population of more than 20,000 (East Kilbride, Hamilton, Rutherglen and Cambuslang).

South Lanarkshire maintains a stock of over 25,000 houses. The Strategic Housing Investment Plan sets out to deliver over 1,500 affordable houses in partnership with other social landlords up until 2022.

The Scottish Index of Multiple Deprivation has highlighted persistent levels of deprivation within a number of South Lanarkshire communities. With this in mind, tackling inequalities and building safer, healthier communities is essential.



Spotlight on South Lanarkshire

POPULATION

The total population in South Lanarkshire is predicted to rise by 2.4% by 2026 with the greatest change in population growth estimated to be those aged over 65. The number of people aged 80 to 84 is projected to increase by 50% whilst the number of people under the age of 25 is expected to fall by 2.9%. More specifically the number of people aged 20 to 24 is expected to decrease by 14%.

At a Community Area Level 23.9% of the 20% most deprived areas in South Lanarkshire are in the Hamilton area; 18.2% in Rutherglen; 14.8% in Cambuslang; and 11.4% in Blantyre.

14,000 (22%) of children in South Lanarkshire are living in poverty (23% nationally). Poverty has a grip on every town or neighbourhood but in some communities this can mean that it affects as many as 4 out of 10 children.

COLLABORATION

Police Scotland is committed to working collaboratively both locally and nationally. This is enshrined in law by the Police and Fire Reform (Scotland) Act 2012 but it is important to recognise that the police cannot eradicate crime alone and it must be a joint effort with communities and key partners.

Policing in South Lanarkshire is steeped in collaboration with strong partnership working established with statutory services, community and voluntary organisations, communities themselves and local businesses.

Prevention is at the heart of what we seek to achieve, particularly in relation to children and young people. Promoting positive influence, we have collaborated to introduce School Community Police Officers, in some secondary schools to provide guidance and support to help our young people achieve great things.

CRIME AND JUSTICE

The Scottish Crime and Justice Survey reports that 87.5% of people have not experienced crime in Scotland however some communities in South Lanarkshire report they felt crime has increased.

Overall, crime across South Lanarkshire has decreased by 23% compared to the 5 year average. However, there is still much more work to do and it is equally as important for communities to feel safe as it is for them to be safe.

We believe an important part of that journey is reducing housebreaking, a crime which impacts on an individual's feeling of safety and security. Whilst down 17% from 2017/18 and 26.4% below the 5 year average we agree it must be a local priority.

Violence remains too high and crimes of violence must be tackled. We must all do more to reduce this and it will be a local police priority across South Lanarkshire.

Equally, sexual crime remains all too common in society. The very intrusive and invasive nature of this crime dictates that this must sit in Public Protection and protecting people at risk of harm as a priority.



Local Engagement in South Lanarkshire

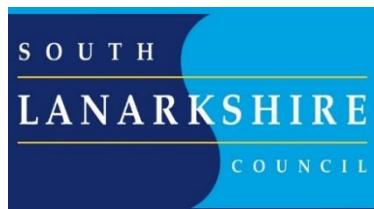
Police Scotland officers and staff engage with communities across South Lanarkshire on a daily basis.

In addition to the everyday contact the public have with the police in their communities members of the Senior Management Team in Lanarkshire Division work closely with partners from statutory partners such as NHS Lanarkshire and South Lanarkshire Council as well as key partners from across the voluntary and community sectors.

In forming this Local Police Plan we considered the views of all services and sought feedback from communities across South Lanarkshire on where

they felt officers and staff in Lanarkshire Division should focus their efforts. Additionally, we took into consideration a number of other matters including; the Police Scotland Strategic Assessment 2020/2023 which details threats that impact on policing at both divisional and Local Authority level; the South Lanarkshire Community Plan, Police Scotland's Annual Police Plan and the Joint Strategy for Policing in Scotland.

In respect of the formal engagement, 472 individuals and 17 organisations responded. Based on all these factors the final Local Police Priorities were identified.



The top 5 areas, which SOUTH LANARKSHIRE communities reported that Police Scotland should focus on were:

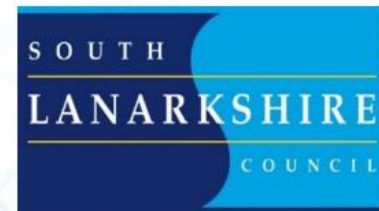
- Homes being broken into
- Road Safety
- Selling or using drugs
- Violent Crime
- Rowdy, drunken behaviour in public places



Local Police Plan, Delivery and Scrutiny



POLICE
SCOTLAND
Keeping people safe
POILEAS ALBA

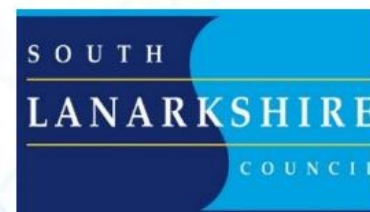


Introduction to the Local Police Plan

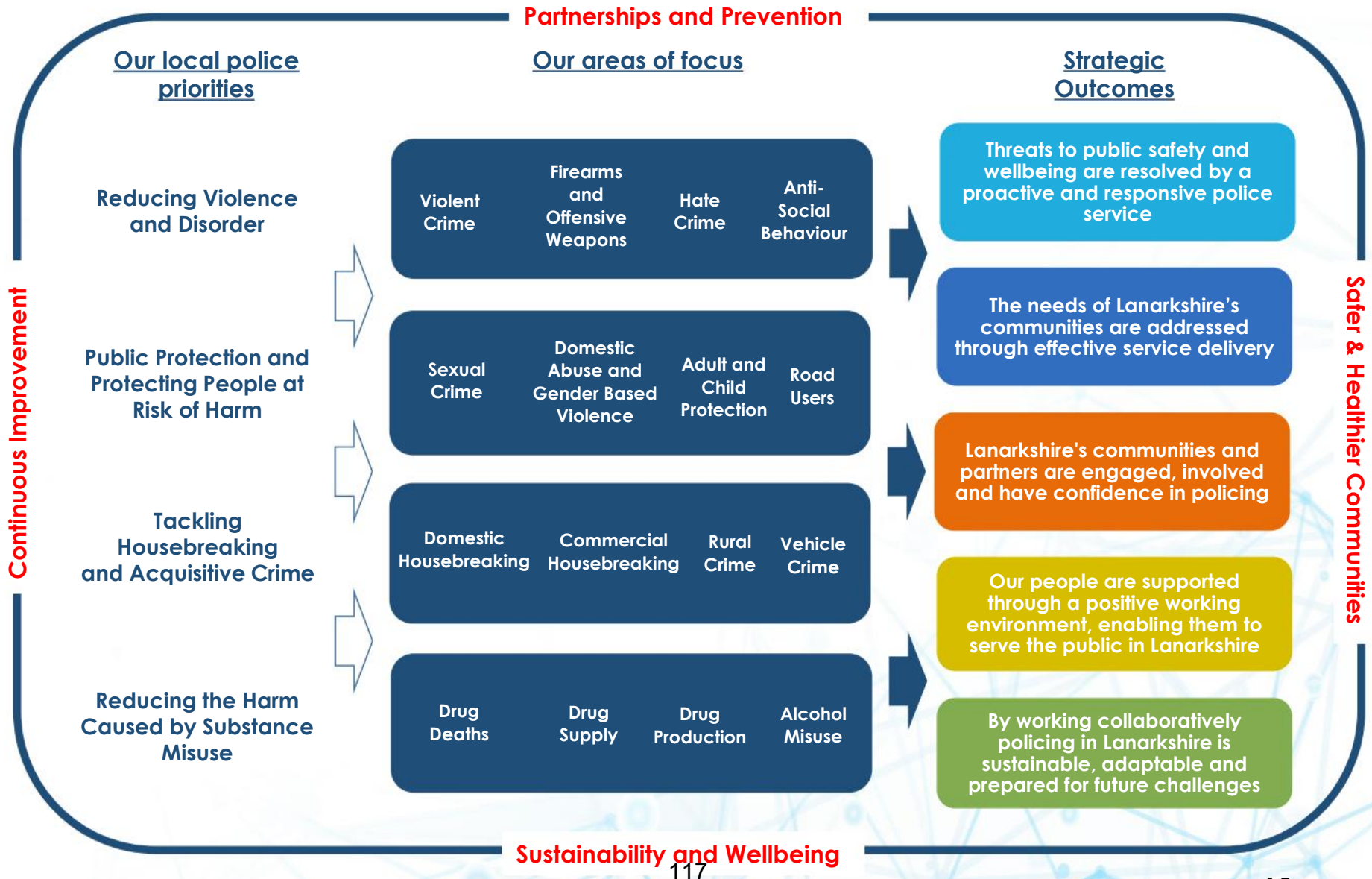
In this section we are pleased to define the Local Police Plan which sets out the Local Police Priorities and the Key Areas of Focus in Lanarkshire Police Division, from April 2020 to March 2023, which will enable us to achieve against Police Scotland's Strategic Outcomes.

The plan itself lays out the four Local Police Priorities before breaking them down into four Key Areas of Focus within each priority. This approach, based on consultation, strategic assessment and professional judgement will help define where we focus our attention over the following three years. Further to this, pages 17 to 20 break down each of the Local Police Priorities and Areas of Focus into 'things we will' do as a service to improve outcomes for the communities in Lanarkshire.

Whilst defining our Local Police Priorities is critical we will of course continue to focus on the wider context and environment in which we serve our communities. With this in mind the outer ring of our plan defines our considerations to ensure we integrate our priorities and complement other activities. On page 16 we explain what the inclusion of this wider context means to us in Lanarkshire Division.



Local Police Plan on a Page



Local Police Plan – Broadening our Vision

Partnerships and Prevention

Partnerships are critically important in delivering positive outcomes for communities. They are defined as a Strategic Police Priority.

We will continue to work collaboratively to keep communities safe, sharing a collective responsibility to deliver preventative services that improve outcomes for individuals, increase resilience and address vulnerability.

The prevention of crime and disorder is a core principle of policing and has existed since the inception of the modern policing service. Prevention activities are now seen in a more holistic sense with primary prevention being the ultimate goal. We will continue to focus on preventative activities, working with communities and partners to support this.

Continuous Improvement

We will seek to deliver a high quality service, recognising the importance of learning and continuous improvement as a key part of the journey. By being open, transparent and responding to feedback from our communities, partners and people we will seek continuous improvement which will in turn build public confidence in local policing.

“Whilst defining our Local Police Priorities is critical we will continue to focus on the wider context and environment in which we serve our communities. With this in mind, the outer layer of our plan defines our considerations to ensure we integrate our priorities and complement other activities.”

Ensuring the Safety and Wellbeing of communities is something which is defined in the Police and Fire Reform (Scotland) Act 2012. It is something we will continue to pursue, seeking to support our diverse communities and those seldom heard. We will promote prevention activity and work collaboratively to consider the health and wellbeing of communities across Lanarkshire.

Safer & Healthier Communities

Delivering sustainable services and seeking to ensure our communities are sustainable will be an important part of our local police plan. Sustainability is defined as a Strategic Police Priority and we will continue to review and adapt our resources and plans for current and future social, economic and financial circumstances, considering the environmental impact of our policing practices.

We will remain committed to promoting the health and wellbeing of communities and all those who serve them, including our partners and our own people who deliver these key services. Wellbeing includes all aspects including physical wellbeing, mental wellbeing and where possible, financial health and wellbeing. We will seek to develop our people to maintain a balanced workforce and deliver a high standard of public service in order to promote public confidence.

Sustainability and Wellbeing

Reducing Violence and Disorder

The impact of violence and disorder on Lanarkshire's communities and the economy can be considerable and can have a significant detrimental effect on the life of those touched either directly, or indirectly. Whilst the Scottish Crime and Justice Survey reports that violent crime in Scotland is estimated to have almost halved since 2009 it remains unacceptable in a modern society. In Lanarkshire Division we will continue to adopt a partnership approach to reducing violence and disorder whilst prioritising prevention.

Our Areas of Focus

Violent Crime

Firearms and Offensive Weapons

Hate Crime

Anti-Social Behaviour

What We Will Do

Deploy officers based on intelligence and hotspot analysis to prevent violence occurring or intervene early.

Increase positive engagement with complainers of violence to maximise accurate reporting and investigation.

Reduce assaults on police officers and other emergency workers.

Reduce residential indoor violence by targeting repeat locations and offenders.

Reduce the number people carrying weapons through a range of tactics including prevention, early intervention and enforcement.

Reduce serious violent crime involving the use of weapons through the effective use of intelligence and enforcement.

Increase the disruption of persons involved in Serious and Organised Crime and reduce the number of violent crimes linked to feuds between crime groups.

Reduce hate crime, particularly crimes committed by young people, through effective engagement, education and enforcement.

Increase awareness to ensure effective use of third party reporting tools.

Increase consideration of mediation in relation to neighbour disputes with a hate crime element.

Decrease the sale of alcohol to young people, focussing on the providers and facilitators of illicit alcohol supply.

Work in partnership to proactively address challenges around problematic premises.

Increase effective use of existing legislation e.g. Anti-Social Behaviour Orders.

Work collaboratively to implement environmental changes to minimise anti-social behaviour in public places.

Public Protection & Protecting People at Risk of Harm

Protecting people at risk of harm lies at the heart of policing in Lanarkshire Division. We will continue to work collaboratively to increase awareness of all forms of abuse, exploitation and neglect with the focus being primary prevention and early intervention. We will continue to improve public confidence to further increase reporting and we remain committed to robustly managing those who pose the greatest risk of harm. In Lanarkshire, too many people are harmed whilst using our road networks and as such we will seek to protect vulnerable road users.

Our Areas of Focus

**Sexual
Crime**

**Domestic Abuse
and Gender Based
Violence**

**Adult and
Child
Protection**

**Road
Users**

What We Will Do

Focus on educating communities on issues of sexual crime such as consent and healthy relationships.

Improve reporting of sexual crime.

Increase capacity to prevent and detect cyber enabled sexual crime.

Focus on identifying and apprehending those causing the greatest harm across communities.

Increase awareness of domestic abuse and gender based violence to discourage offending and increase reporting.

Champion awareness and effective application of the Domestic Abuse (Scotland) Act 2018.

Continue to promote use of the Disclosure Scheme for Domestic Abuse to prevent repeat patterns of abuse occurring.

Increase awareness of Gender Based Violence. 120

Increase awareness of elder abuse with a view to reducing fraud and bogus work crimes.

Increase intelligence and awareness of Child Sexual Abuse, including online activity.

Continue to support School Community Officers engagement with young people to assist with their development and education.

Promote services which seek to properly support people's positive mental health.

Promote road safety, particularly in relation to vulnerable groups including younger and older road users.

Reduce road fatalities and serious casualties.

Focus enforcement activity on drink / drug driving and speeding.

Reduce the criminal use of roads by Serious and Organised Criminals.

Consider physical / environmental changes which support road safety.

Tackling Housebreaking and Acquisitive Crime

Whilst the volume of acquisitive crime continues to fall, in 2018 it accounted for around one fifth of all crime in Scotland. The impact of these types of crime extend far beyond practical inconveniences and often leads to people feeling unsafe in their own communities, losing irreplaceable personal belongings or impacting on the effectiveness of commercial enterprises or businesses. The importance of tackling these forms of crime came across strongly in the engagement activity and we will work further to focus on prevention, intelligence gathering, enforcement and public reassurance.

Our Areas of Focus

Domestic Housebreaking

Commercial Housebreaking

Rural Crime

Vehicle Crime

What We Will Do

Focus on education and prevention activity to minimise occurrence.

Commit specialist officers to investigate patterns of housebreaking and target repeat offenders.

Increase intelligence on the markets used to sell stolen property.

Deploy officers intelligently to prevent housebreaking occurring or intervene early.

Encourage and support businesses to invest in target hardening.

Maximise forensic opportunities and effective initial response.

Continue to develop intelligence around local and national offenders.

Work collaboratively with Road Policing to make criminal use of the road network more difficult.

Improve detection rates for all housebreakings. 121

Encourage effective prevention activities including marking of equipment and vehicles.

Increase intelligence on markets used to sell stolen property specific to rural environments.

Respond effectively to rural crime including the reports of crime involving livestock.

Increase the use of static road checks in rural locations to inhibit criminal use of the road network.

Tackle Serious Organised Crime Groups who exploit young people to commit high value vehicle crime.

Increase the use of mobile Automatic Number Plate Recognition.

Encourage prevention activity including the removal of property / tools from vehicles and trailers.

Increase intelligence in relation to the production of false or cloned number plates.

Reducing the Harm Caused by Substance Misuse

Lanarkshire's communities have the right to health and to live free from the harms of drugs and alcohol. Tragically deaths as a result of substance misuse continue to increase across both Lanarkshire and Scotland. Tackling this remains complex and requires a blended approach delivered cohesively by a number of partners. We must continue to understand that those experiencing problematic alcohol and drug use are often carrying other burdens and must be supported. The police also have a responsibility to uphold the laws of Scotland and in doing so, we will contribute to the efforts to eradicate substance misuse from our communities.

Our Areas of Focus

Drug Deaths

Drug Supply

Drug Production

Alcohol Misuse

What We Will Do

Collaboratively support education in relation to the risks of drug use, including multi-substance use.

Support partnership approaches to Recovery Orientated Care Systems.

Maintain a focus on enforcement activity to minimise the exploitation of drug users by those who supply them.

Maximise referrals to partner agencies who can offer support.

Increase intelligence and detections in relation to the supply of all drugs.

Focus in particular in improving intelligence on prescription medication which is misused.

Maintain a focus on enforcement activity to minimise the exploitation of drug users by those who supply them.

Disrupt Serious and Organised Crime Groups through enforcement and seizures under the Proceeds of Crime Act.

Work collaboratively with landlords and agents to minimise the use of premises used in the production of cannabis.

Focus on the Serious Organised Crime Groups coordinating drug production activity.

Work collaboratively to tackle human trafficking adopted to aid the production of controlled drugs.

Maximise intelligence opportunities relating to the production of controlled drugs.

Work in partnership with licenced premises to promote and recognise good practice e.g. 'Best Bar None'.

Monitor compliance with licensing laws of all licensed premises including a presence at heightened periods of demand.

Continue to discourage youth drinking through landscape changes, licensed premises campaigns and both diversionary and where necessary, enforcement activity.

Scrutiny and Accountability



The Police and Fire Reform (Scotland) Act 2012 provides a framework for local scrutiny and engagement arrangements between Police, Fire and Rescue Service and the Local Authority. The current format has been in place since April 2013 and will continue with quarterly meetings where the Local Police Commander (Chief Superintendent), supported by the Senior Management Team and Local Area Commanders present a report to the Local Authority outlining police performance measured against the Local Police Plan. This provides opportunities for locally elected members to examine and hold police to account in relation to the delivery of local policing services.

Local scrutiny of police services in North Lanarkshire is carried out through the Community Safety Partnership Forum. In South Lanarkshire this is undertaken by members of the Safer South Lanarkshire Board. These structures are utilised to consider matters relating to the police service and the council's involvement with the Scottish Police Authority and Police Scotland including arrangements for the council's contribution to local policing and the development and implementation of the local police plan. They consider statistical reports from Police Scotland in relation to the council area and also use it to assess the adequacy and effectiveness of local policing plans in terms of priorities, performance and community engagement to provide reasonable assurance of effective and efficient implementation and operation. Minutes for meetings in North Lanarkshire are available on the website and by request for South Lanarkshire.

In addition to these measures, the Divisional Senior Management Team are accountable to a number of internal governance procedures in addition to that of the Scottish Police Authority, Her Majesty's Inspectorate of Constabulary and the Police Investigation and Review Commissioner.

Equality, Diversity and Human Rights



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Police Scotland promotes equality and diversity, both externally and internally, striving to exceed the requirements of the Scottish Public Sector Equality Duty. Across Police Scotland we are committed to developing and promoting best practice in the advancement of our Equality Outcomes. In order to support this requirement, we embed equality, diversity and human rights in all of our strategies, plans and performance framework.

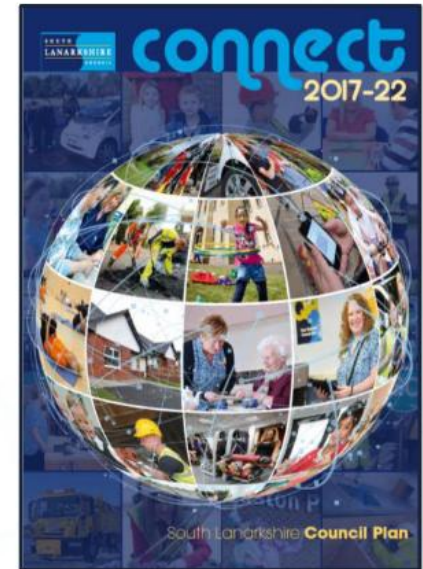
Equality and Human Rights Impact Assessments (EqHRIA) are used to help us to ensure that policy and practices proactively consider the potential impact on equality and human rights. We will ensure that all of strategic plans and activities relating to delivery are assessed to a high standard using relevant evidence in a systematic and structured way.

Cohesion and Collaboration



This Local Police Plan is intrinsically linked to a number of other plans being implemented across Lanarkshire.

Officers and staff work collaboratively across both North and South Lanarkshire to meet the needs of local communities whilst seizing opportunities to work in partnership where possible to address issues which affect communities across Lanarkshire, regardless of their geographic location.



Police Scotland Contact Details

Lanarkshire Divisional Headquarters

Motherwell Police Station
217 Windmillhill Street
Motherwell
ML1 1RZ

We are here to help.

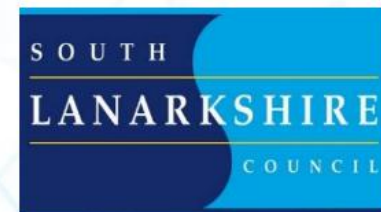
For more detailed information about your local policing teams and other services that Police Scotland provides, please refer to the Force website at www.scotland.police.uk
Dial **999** for an emergency that requires urgent police attention. For non-emergency contact call **101** the single non emergency number.

If you have information about crime in your area and wish to provide it anonymously, call **CRIMESTOPPERS** on **0800 555 111**.

Service users who are deaf or have a hearing impairment can contact Police Scotland via TextRelay in an emergency on **18000** or non emergency on **18001 101**.



**POLICE
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Keeping people safe
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Report

13

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|------------------|---|
| Report to: | Executive Committee |
| Date of Meeting: | 13 May 2020 |
| Report by: | Executive Director (Finance and Corporate Resources) |

| | |
|----------|---|
| Subject: | Delegated Powers to the Chief Executive Dealt with in Terms of Standing Order No 36(c) |
|----------|---|

1. Purpose of Report

1.1. The purpose of the report is to:-

- ♦ advise on action taken, in terms of Standing Order No 36(c), in view of the timescales involved, by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve delegated powers to the Chief Executive to deal with urgent matters relating to periods of national emergency being declared by the Government or other emergency situations involving the closure of public buildings and cancellation of meetings and, during those periods, authorising the Chief Executive in consultation with the Group Leaders (or their representatives), to deal with any issues that would normally be subject to committee approval

2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the action taken, in terms of Standing Order No 36(c), by the Executive Director (Finance and Corporate Resources), in consultation with the Chair and an ex officio member, to approve delegated powers to the Chief Executive to deal with urgent matters relating to periods of national emergency being declared by the Government or other emergency situations involving the closure of public buildings and cancellation of meetings and, during those periods, authorise the Chief Executive, in consultation with the Group Leaders (or their representatives), to deal with any issues that would normally be subject to committee approval, be noted; and
- (2) that it be noted a report on any issues dealt with during such a period would be submitted to committee for noting at the earliest opportunity.

3. Background

- 3.1. Due to recent Government and public health advice in relation to Covid-19, it has been agreed that all Council committee meetings/forums etc and awareness sessions be cancelled, with immediate effect, up to the Easter recess, at which time the situation will be reviewed.
- 3.2. To ensure continuity of Council business, for now and in the future, it is proposed that powers be delegated to the Chief Executive to deal with urgent matters relating to periods of national emergency being declared by the Government or other emergency situations involving the closure of public buildings and cancellation of meetings and that, during those periods, the Chief Executive be authorised, in

consultation with the Group Leaders (or their representatives), to deal with any issues that would normally be subject to committee approval.

4. Employee Implications

4.1. None.

5. Financial Implications

5.1. None.

6. Climate Change, Sustainability and Environmental Implications

6.1. There are no implications in terms of climate change, sustainability or the environment.

7. Other Implications

7.1. There would be a risk to the Council's reputation should business not be dealt with for prolonged periods.

8. Equality Impact Assessment and Consultation Arrangements

8.1. No equality impact assessment is required in terms of the recommendations contained within this report.

8.2. Consultation has been undertaken with the Group Leaders in terms of the contents of this report.

Paul Manning

Executive Director (Finance and Corporate Resources)

18 March 2020

Link(s) to Council Values/Ambitions/Objectives

- ◆ Fair, open and sustainable
- ◆ Accountable, Effective, Efficient and Transparent

Previous References

- ◆ None

List of Background Papers

- ◆ None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Susan Somerville, Administration Manager

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