

# **SOCIAL WORK RESOURCES COMMITTEE**

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 31 October 2007

## **Chair:**

Councillor Jim Handibode

## **Councillors Present:**

John Anderson, Eileen Baxendale (Depute), Archie Buchanan, Jackie Burns, John Cairney, Graeme Campbell, Maureen Devlin, Hugh Dunsmuir, Douglas Edwards, Allan Falconer, Anne Higgins, Bobby Lawson, James Malloy, Brian McCaig, Michael McCann, Clare McColl, Jim McGuigan, Brian McKenna, Henry Mitchell, Patrick Ross-Taylor, Bert Thomson

## **Councillors' Apologies:**

Bev Gauld, Edward McAvoy

## **Attending:**

### **Corporate Resources**

M Barr, Media Relations Manager; P MacRae, Administration Officer; J Todd, Legal Services Adviser; J Watters, Legal Services Manager

### **Finance and Information Technology Resources**

M Malavin, Accountant

### **Social Work Resources**

H Stevenson, Executive Director; T Barrie, Head of Support Services; M Brackenridge, Head of Adult and Justice Services; S Cruickshank, Commissioning and Procurement Manager; B Doyle, Head of Children's Services; B Hutchinson, Personnel Services Manager; M McConnachie, Performance Manager; J Wilson, Head of Older People's Services

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## **1 Declaration of Interests**

No Interests were declared.

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## **2 Minutes of Previous Meeting**

The minutes of the meeting of the Social Work Resources Committee held on 22 August 2007 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

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## **3 Revenue Budget Monitoring 2007/2008 - Social Work Resources**

A joint report dated 25 September 2007 by the Executive Directors (Finance and Information Technology Resources) and (Social Work Resources) was submitted comparing actual expenditure at 7 September 2007 against budgeted expenditure for 2007/2008 for Social Work Resources.

**The Committee decided:** that the report be noted.

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#### **4 Capital Budget Monitoring 2007/2008 - Social Work Resources**

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A joint report dated 24 September 2007 by the Executive Directors (Finance and Information Technology Resources) and (Social Work Resources) was submitted advising of progress on the Social Work Resources' capital programme for 2007/2008 and summarising the expenditure position at 7 September 2007.

**The Committee decided:** that the report be noted.

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#### **5 Social Work Resources - Workforce Monitoring July and August 2007**

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A joint report dated 10 October 2007 by the Executive Directors (Corporate Resources) and (Social Work Resources) was submitted on the following employee information for Social Work Resources for July and August 2007:-

- ◆ attendance statistics
- ◆ occupational health statistics
- ◆ accident/incident statistics
- ◆ disciplinary hearings, grievances and Dignity at Work cases
- ◆ analysis of leavers
- ◆ Joint Staffing Watch as at 9 June 2007

**The Committee decided:** that the report be noted.

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#### **6 Social Work Resources' Resource Plan 2007/2008 - Mid Year Update**

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A report dated 25 September 2007 by the Executive Director (Social Work Resources) was submitted on the Social Work Resources' Resource Plan 2007/2008. Details were provided on progress made in the 6 months from April 2007 in implementing the priority projects identified in the Resource Plan.

The objectives and actions in the Resource Plan had been realigned under the new values, objectives and actions of the Council Plan 2007 to 2011.

**The Committee decided:** that the report be noted.

*[Reference: Minutes of 13 June 2007 (Paragraph 3) and Executive Committee of 11 July 2007 (Paragraph 12)]*

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#### **7 Tender for Youth Justice Services**

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A report dated 7 September 2007 by the Executive Director (Social Work Resources) was submitted requesting approval to:-

- ◆ re-provision the terms of the tender to provide services in relation to youth offending from 3 separate contracts with Includem into 1 contract
- ◆ invite a range of appropriate specialist providers to submit a tender for the contract for the provision of services in relation to youth offending

It was proposed that, in terms of the Standing Orders on Contracts, the Executive Director (Social Work Resources) be authorised to invite tenders for the provision of services in relation to youth offending.

**The Committee decided:**

- (1) that the current tender for youth justice services be reprovisioned from 3 separate contracts and combined into 1 contract for the provision of services for young people involved in offending behaviour; and
- (2) that the Executive Director (Social Work Resources) be authorised to invite a range of appropriate specialist providers to submit a tender for the provision of services in relation to youth offending.

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**8 Partners in Practice (PIP) - Strategy 2007 to 2010**

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A report dated 21 September 2007 by the Executive Director (Social Work Resources) was submitted on the Partners in Practice (PIP) Strategy 2007 to 2010 which detailed the aims and objectives of partnership working in the field of learning disability in the local area for the next 3 years.

The strategy document was currently out for consultation with partner agencies and it was proposed that it be submitted to the Scottish Government on completion of the consultation and by the deadline of 30 November 2007.

**The Committee decided:**

- (1) that the aims and objectives of the Partners in Practice Strategy 2007 to 2010 be approved in principle; and
- (2) that the Executive Director (Social Work Resources) be authorised, in consultation with the Chair of the Social Work Resources Committee, to submit the final report to the Scottish Government once the consultation process had been completed by the deadline of 30 November 2007.

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**9 Award of Call-Off Contracts for the Purchase of Homecare Services for Older People and Adults**

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A report dated 10 October 2007 by the Executive Director (Social Work Resources) was submitted on the award of 12 call-off contracts for the provision of Home Care Services on the basis of a framework agreement covering the 4 geographical areas within the Council area.

It was proposed that each of the 12 contracts be awarded to the providers detailed in the report for a minimum period of 3 years with an option to extend for a further 1 year.

The estimated value of the contracts was £7.2 million and would be met from within the existing Social Work Resources' budget.

Councillor Handibode, seconded by Councillor Baxendale, moved the recommendations contained in the report. Councillor McGuigan, seconded by Councillor Campbell, moved as an amendment that the matter be continued for consideration at the next meeting of the Committee. On a vote being taken by roll call, members voted as follows:-

**Motion:**

Eileen Baxendale, Archie Buchanan, Jackie Burns, John Cairney, Maureen Devlin, Hugh Dunsmuir, Douglas Edwards, Allan Falconer, Jim Handibode, James Malloy, Brian McCaig, Michael McCann, Brian McKenna, Bert Thomson

**Amendment:**

John Anderson, Graeme Campbell, Anne Higgins, Bobby Lawson, Clare McColl, Jim McGuigan, Henry Mitchell, Patrick Ross-Taylor

8 members voted for the amendment and 14 for the motion which was declared carried.

**The Committee decided:**

- (1) that the 12 call-off contracts for Home Care Services be awarded to the providers detailed in the report, on the basis of a framework agreement for the 4 geographical areas within the Council area; and
- (2) that the minimum period for each of the 12 call-off contracts be 3 years with an option to extend for a further 1 year.

*[Reference: Minutes of 8 March 2006 (Paragraph 10) and Executive Committee of 8 November 2006 (Paragraph 12)]*

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**10 State Hospital Social Work Service - Review of Service and Service Level Agreement 2007 to 2010**

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A report dated 27 September 2007 by the Executive Director (Social Work Resources) was submitted on the:-

- ♦ outcome of the recent review of the State Hospital Social Work Service
- ♦ proposed Service Level Agreement in relation to the continued provision of Social Work Services for the State Hospital Board for Scotland for 2007 to 2010

The Council had provided the Social Work Service for the State Hospital under a Service Level Agreement since 2003 which included a requirement to review formally the operation and performance of the service. Following the review, a revised Service Level Agreement for the continuing provision of the Social Work Service for the period 2007 to 2010 had been prepared.

**The Committee decided:** that the renewal of the Service Level Agreement to provide the Social Work Service for the State Hospital Board for Scotland for the period 2007 to 2011 be noted.

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**11 Urgent Business**

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There were no items of urgent business.