

CLYDE VALLEY LEARNING AND DEVELOPMENT JOINT COMMITTEE

Minutes of meeting held via Microsoft Teams on 7 September 2020

Convener:

Councillor Katy Loudon, South Lanarkshire Council

Councillors Present:

Inverclyde Council:	Martin Brennan
North Lanarkshire Council:	Angela Campbell

Councillors' Apologies:

East Renfrewshire Council:	Colm Merrick
Glasgow City Council:	Elaine McSporran (Substitute)
Renfrewshire Council:	Andy Steel and Lorraine Cameron (Substitute)

Attending:

Clerk's Office

Stuart McLeod, Administration Officer, South Lanarkshire Council

Treasurer's Office

Jackie Taylor, Treasurer; Amanda Murray, Finance Adviser, South Lanarkshire Council

Also Attending:

Audit Scotland

Dave Richardson, Senior Audit Manager; Sanya Ahmed, Trainee Auditor

1 Declaration of Interests

No interests were declared.

2 Previous Meeting

The note of decisions taken by Joint Committee members via email in relation to the agenda of 8 June 2020, and confirmed by the Clerk on 22 June 2020, were submitted for approval as a correct record.

The Joint Committee decided: that the note be approved as a correct record.

3 Audit Scotland - Clyde Valley Learning and Development Joint Committee – 2019/2020 Proposed Annual Audit Report

A letter dated 7 September 2020, together with the 2019/2020 Annual Audit Report (proposed) dated September 2020 for the Clyde Valley Learning and Development Joint Committee, was submitted by the Joint Committee's External Auditor, Audit Scotland.

The Senior Audit Manager and Lead Auditor gave a verbal overview of the Annual Report to members for the year ended 31 March 2020 which included the following key messages:-

- ◆ Audit Scotland had provided an unqualified and unmodified audit opinion on the 2019/2020 annual accounts
- ◆ the financial statements of the Clyde Valley Learning and Development Joint Committee for 2019/20 gave a true and fair view of the state of its affairs and of its net income for the year

- ◆ the narrative reports forming part of the annual accounts were properly prepared in accordance with the applicable requirements and were consistent with the financial statements
- ◆ the Joint Committee's annual governance statement was consistent with the financial statements and complied with guidance
- ◆ that, through the continued support from member authorities, the Clyde Valley Learning and Development Joint Committee's financial position was sustainable for the foreseeable future
- ◆ the Joint Committee had secured contributions totalling £91,000 from the member authorities towards the running costs for 2019/2020
- ◆ the closing balance of the Joint Committee's General Fund reserve was £28,000 which would be used for future progress of the Project
- ◆ future audit costs for the Project would increase significantly and the Joint Committee might want to consider reviewing its governance arrangements in order to allow alternative audit procedures

The Joint Committee decided: that Audit Scotland's proposed 2019/2020 Annual Audit Report for the Clyde Valley Learning and Development Joint Committee be noted.

4 Certified Annual Accounts 2019/2020

A report dated 20 August 2020 by the Treasurer to the Clyde Valley Learning and Development Joint Committee was submitted on the:-

- ◆ Joint Committee's Annual Accounts for 2019/2020 which had received a clean audit certificate with no audit actions identified from the External Auditor, Audit Scotland
- ◆ requirement to approve the Annual Accounts for 2019/2020 for signing by the Convener and Treasurer

The Annual Accounts would be available on South Lanarkshire Council's website.

The Joint Committee decided:

- (1) that it be noted that the Annual Accounts for 2019/2020 had received a clean audit certificate with no audit actions identified; and
- (2) that the audited Annual Accounts for 2019/2020, attached as Appendix 1 to the report, be approved for signing by the Convener and Treasurer.

5 Urgent Business

There were no items of urgent business.