



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 19 March 2018

Dear Councillor

Employee Issues Forum

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

Date: Tuesday, 20 March 2018

Time: 11:00

Venue: Committee Room 5, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Isobel Dorman (Chair), Graeme Campbell, Lynsey Hamilton, Graeme Horne, Joe Lowe, Monique McAdams, Jim McGuigan, Davie McLachlan, Richard Nelson, Collette Stevenson

Substitutes

Alex Allison, Jackie Burns, Janine Calikes, Maureen Chalmers, Gerry Convery, Poppy Corbett, Maureen Devlin

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 6
Minutes of meeting of the Employee Issues Forum held on 31 October 2017 submitted for approval as a correct record. (Copy attached)

Item(s) for Consideration

- 3 Council-wide Workforce Monitoring - November 2017 to January 2018** 7 - 28
Report dated 26 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 Education Resources - Workforce Monitoring - November 2017 to January 2018** 29 - 34
Report dated 26 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Foundation Apprenticeship**
Presentation by S Nicolson, Head of Education (Community, Learning and Training, Hamilton Area)
- 6 Employee Development - Coaching** 35 - 40
Report dated 16 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 7 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

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