



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 20 November 2018

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 28 August 2018

Time: 09:30

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay FreelandChief Executive

Members

Peter Craig (Chair), Stephanie Callaghan (Depute Chair), Walter Brogan, Maureen Chalmers, Fiona Dryburgh, Mark McGeever

BUSINESS

1 Declaration of Interests

- 2 **Minutes of Previous Meeting** 3 - 4
Minutes of meeting of the Conference Allocation Committee held on 26 June 2018 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 **Approved List of Conference, etc Providers** 5 - 6
Copy to follow.
- 4 **Elected Member Workshops 2018/2019** 7 - 10
Report dated 20 August 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 **Elected Member Representation at Conferences, etc** 11 - 14
Report dated 20 August 2018 by the Executive Director (Finance and Corporate Resource). (Copy attached)

Item(s) for Noting

- 6 **Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)** 15 - 16
Report dated 20 August 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 7 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Sandra Abbott

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Clerk Email: sandra.abbott@southlanarkshire.gov.uk