

# Report

Report to:	<b>Hamilton Area Committee</b>
Date of Meeting:	<b>27 February 2008</b>
Report by:	<b>Executive Director (Corporate Resources)</b>

Subject:	<b>Twinning Grant Applications</b>
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## 1. Purpose of Report

### 1.1. The purpose of the report is to:-

obtain formal approval of the following applications which have been assessed as meeting the relevant criteria:-

- ◆ Bothwell Twinning Association for a twinning hosting grant to host 39 participants from Jouy-en-Josas, France who visited between 17 and 20 May 2007.
- ◆ Hamilton District Twinning Association for a twinning grant to host 49 participants from Châtelleraut, France between 10 and 15 April 2008.
- ◆ Larkhall United Football Club for a twinning grant for 14 young people and 4 adults to travel to Seclin, France between 13 and 16 June 2008.

## 2. Recommendation(s)

### 2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that a twinning hosting grant of £780 be awarded to Bothwell Twinning Association (BTA) for a social/cultural exchange involving 39 participants from Jouy-en-Josas, France which took place between 17 and 20 May 2007.
- (2) that a twinning hosting grant of £980 be awarded to Hamilton District Twinning Association (HTDA) for a social/cultural exchange involving 49 participants from Châtelleraut, France between 10 and 15 April 2008.
- (3) that a twinning travel grant of £730 be awarded to Larkhall United Football Club for a social/sporting exchange involving 18 participants (14 under 26 years of age) travelling to Seclin, France between 13 and 16 June 2008.
- (4) that the Executive Director (Corporate Resources), in consultation with the Chair or Depute Chair, be authorised to vary the awards, if necessary, to take account of the final number of participants involved in the twinning links.

## 3. Background

### 3.1. At its meeting on 1 February 2000, the Corporate Resources Committee agreed that:-

- ◆ twinning grants for travel would remain at £45 for people aged 26 years and under and £25 for all others
- ◆ hosting grants would be £20 per visitor to local groups
- ◆ grants would only be available for visits between the Council's twin towns

- ◆ all requests would be submitted to the relevant Area Committee for approval

#### **4. Criteria for Twinning Travel/Hosting Grants**

- 4.1. Organisations applying for funding to participate in an exchange should meet the following criteria:-
- ◆ well established bona fide organisations, properly constituted with open membership
  - ◆ bank account must be held in the name of the organisation
  - ◆ organisation should have been in operation for at least one year
  - ◆ non-profit making, voluntary organisation
- 4.2. Funding will be considered for contribution towards:-
- ◆ travel/insurance costs for outgoing exchanges
  - ◆ programme of activity for visitors, incoming exchanges
  - ◆ hosting costs (in-kind) for incoming exchanges, ie welcome pack in cases of need

#### **5. Details of Current Applications for Twinning Grants**

- 5.1. The details of the current applications by Twinning Associations for twinning grants are as follows:-

5.1.1 **Applicant:** **Bothwell Twinning Association**

Dates of Visit: 17 to 20 May 2007  
Twin Town Link: Jouy-en-Josas, France  
Type of Grant: Twinning Hosting Grant  
Purpose of Exchange: Social/cultural  
No of Participants: 39  
Grant Allocation: £780

5.1.2 **Applicant:** **Hamilton and District Twinning Association**

Dates of Visit: 10 to 15 April 2008  
Twin Town Link: Châtellerault, France  
Type of Grant: Twinning Hosting Grant  
Purpose of Exchange: Social/cultural  
No of Participants: 49  
Grant Allocation: £980

5.1.3 **Applicant:** **Larkhall United Football Club**

Dates of Visit: 13 to 16 June 2008  
Twin Town Link: Seclin, France  
Type of Grant: Twinning Travel Grant  
Purpose of Exchange: Social/sporting  
No of Participants: 18 (14 young people, 4 adults)  
Grant Allocation: £730

#### **6. Employee Implications**

- 6.1. None.

#### **7. Financial Implications**

- 7.1. A total budget allocation for 2007/2008 of £9,500 has been agreed to support twinning grant applications from groups throughout South Lanarkshire. The current applications can be funded from this allocation.

- 7.2. Final numbers of participants may fluctuate between the time of application and the date of travel. Authority is requested, therefore, for the Executive Director (Corporate Resources), in consultation with the Chair or Depute Chair, to vary the awards to take account of the final number of participants involved in the twinning links.

## **8. Other Implications - Conditions of Twinning Travel/Hosting Grants**

- 8.1. On signing the application form, groups will agree to:-
- ◆ act as ambassadors for their home town and conduct themselves in an appropriate manner during the exchange
  - ◆ spend any grant as detailed on the submitted application form
  - ◆ complete and return the “Monitoring and Evaluation Form” to the local Twinning Association within 28 days of each exchange visit
  - ◆ complete and return the “Financial Details Form” to the local Twinning Association within 28 days of the exchange
  - ◆ make receipts available to identified Council officers on request
- 8.2. By completing and signing the application form, the organisations are agreeing to comply with the above conditions. Failure to comply with the conditions will be dealt with accordingly and future funding applications to South Lanarkshire Council will be jeopardised.

## **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. Appropriate consultation has taken place with Hamilton District, Larkhall and Bothwell Twinning Associations.
- 9.2. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

**Robert McIlwain**  
**Executive Director (Corporate Resources)**

14 February 2008

## **Link(s) to Council Objectives/Values**

People Focused

## **Previous References**

None

## **List of Background Papers**

Bothwell Twinning Association Twinning Grant application form  
Hamilton District Twinning Association Twinning Grant application form  
Larkhall United Football Club Twinning Grant application form

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Margaret Armstrong, Administration Officer

Ext: 3661 (Tel: 01698 453661)

E-mail: [margaret.armstrong@southlanarkshire.gov.uk](mailto:margaret.armstrong@southlanarkshire.gov.uk)