

# Report

Report to:	<b>Social Work Resources Committee</b>
Date of Meeting:	<b>31 October 2007</b>
Report by:	<b>Executive Director (Finance and Information Technology Resources)</b> <b>Executive Director (Social Work Resources)</b>

Subject:	<b>Revenue Budget Monitoring 2007/2008 - Social Work Resources</b>
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## 1. Purpose of Report

1.1 The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2007 to 7 September 2007 for Social Work Resources
- ◆ provide a forecast for the year to 31 March 2008

## 2. Recommendation(s)

2.1 The Committee is asked to approve the following recommendation(s):-

- (1) that the break even position on Social Work Resources' revenue budget, as detailed in Appendix A of the report, and the forecast for the revenue budget to 31 March 2008 of break even, be noted.

## 3. Background

3.1 This is the second revenue budget monitoring report presented to the Social Work Resources Committee for the financial year 2007/2008. Further reports will follow throughout the financial year.

3.2 The report details the financial position for Social Work Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to F.

## 4. Employee Implications

4.1 None

## 5. Financial Implications

5.1 As at 7 September 2007, there is a break even position against the phased budget. The forecast for the revenue budget to 31 March 2008 is a break even position.

5.2 The Executive Committee approved a transfer from reserves of £0.3million to meet budget pressures within Children & Families (Residential Schools and External Placements), and this has now been included in the Social Work budgets.

## 6. Other Implications

6.1 None

## **7. Equality Impact Assessment and Consultation Arrangements**

- 7.1 There was no requirement to undertake any consultation in terms of the information contained in this report.

**Linda Hardie**

**Executive Director (Finance and Information Technology Resources)**

**Harry Stevenson**

**Executive Director (Social Work Resources)**

25 September 2007

### **Link(s) to Council Objectives**

- ◆ Managing South Lanarkshire's Wealth of Resources – Financial Control, Corporate Governance

### **Previous References**

- ◆ Social Work Resources Committee, 22 August 2007

### **List of Background Papers**

- ◆ Financial Ledger and budget monitoring results to 7 September 2007

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Lorraine O'Hagan, Accounting and Budgeting Manager

Ext: 4617 (Tel: 01698 454617)

E-mail: [lorraine.o'hagan@southlanarkshire.gov.uk](mailto:lorraine.o'hagan@southlanarkshire.gov.uk)

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Social Work Resources Summary

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 07/09/07	Actual 07/09/07	Variance 07/09/07		% Variance 07/09/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	66,916	66,916	0	29,089	28,961	128	under	0.4%	
Property Costs	3,996	3,996	0	1,289	1,252	37	under	2.9%	
Supplies & Services	6,556	6,556	0	2,621	2,577	44	under	1.7%	
Transport & Plant	3,146	3,146	0	1,406	1,466	(60)	over	(4.3%)	
Administration Costs	1,842	1,842	0	621	635	(14)	over	(2.3%)	
Payments to Other Bodies	13,876	13,876	0	5,776	5,886	(110)	over	(1.9%)	
Payments to Contractors	50,353	50,353	0	19,535	19,772	(237)	over	(1.2%)	
Transfer Payments	102	102	0	38	77	(39)	over	(102.6%)	
Financing Charges	404	404	0	179	195	(16)	over	(8.9%)	
<b>Total Controllable Exp.</b>	147,191	147,191	0	60,554	60,821	(267)	over	(0.4%)	
<b>Total Controllable Inc.</b>	(37,135)	(37,135)	0	(11,009)	(11,276)	267	over recovered	(2.4%)	
<b>Net Controllable Exp.</b>	110,056	110,056	0	49,545	49,545	0	-	-	

**Variance Explanations**

Variance explanations are shown in Appendices B-F.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Children &amp; Families Services

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 07/09/07	Actual 07/09/07	Variance 07/09/07		% Variance 07/09/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	11,817	11,817	0	5,065	5,057	8	under	0.2%	
Property Costs	547	547	0	126	58	68	under	54.0%	1
Supplies & Services	849	849	0	317	327	(10)	over	(3.2%)	
Transport & Plant	378	378	0	140	181	(41)	over	(29.3%)	2
Administration Costs	250	250	0	90	99	(9)	over	(10.0%)	
Payments to Other Bodies	5,784	5,784	0	2,652	2,824	(172)	over	(6.5%)	3,a
Payments to Contractors	2,099	2,099	0	980	1,162	(182)	over	(18.6%)	4
Transfer Payments	93	93	0	35	74	(39)	over	(111.4%)	5
Financing Charges	35	35	0	15	22	(7)	over	(46.7%)	
<b>Total Controllable Exp.</b>	<b>21,852</b>	<b>21,852</b>	<b>0</b>	<b>9,420</b>	<b>9,804</b>	<b>(384)</b>	<b>over</b>	<b>(4.1%)</b>	
<b>Total Controllable Inc.</b>	<b>(2,175)</b>	<b>(2,175)</b>	<b>0</b>	<b>(171)</b>	<b>(171)</b>	<b>0</b>	<b>-</b>	<b>0.0%</b>	
<b>Net Controllable Exp.</b>	<b>19,677</b>	<b>19,677</b>	<b>0</b>	<b>9,249</b>	<b>9,633</b>	<b>(384)</b>	<b>over</b>	<b>(4.2%)</b>	

**Variance explanations**

1 The underspend is due to the natural delay in the opening of the new Children's Unit at Claremont.

2 The overspend relates to the cost of transporting Looked After and Accommodated Children and children with a disability to and from school and respite.

3 The overspend is due to the number of young people in residential schools and foster placements.

4 The overspend is due to the numbers of young people in external placements for children with a disability.

5 The overspend relates to the additional demand for services for children and families living in the community.

**Budget virements**

a Transfer from reserves to meet budget pressures within Children & Families: Payments to Other Bodies £0.300m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Older People Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 07/09/07</b>	<b>Actual 07/09/07</b>	<b>Variance 07/09/07</b>		<b>% Variance 07/09/07</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	28,092	28,092	0	12,459	12,450	9	under	0.1%	
Property Costs	734	734	0	226	236	(10)	over	(4.4%)	
Supplies & Services	1,200	1,200	0	462	367	95	under	20.6%	1
Transport & Plant	1,226	1,226	0	618	637	(19)	over	(3.1%)	
Administration Costs	294	294	0	113	163	(50)	over	(44.2%)	2
Payments to Other Bodies	1,566	1,566	0	707	735	(28)	over	(4.0%)	
Payments to Contractors	30,831	30,831	0	11,889	11,705	184	under	1.5%	3,a
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	9	9	0	4	6	(2)	over	(50.0%)	
<b>Total Controllable Exp.</b>	<b>63,952</b>	<b>63,952</b>	<b>0</b>	<b>26,478</b>	<b>26,299</b>	<b>179</b>	<b>under</b>	<b>0.7%</b>	
<b>Total Controllable Inc.</b>	<b>(9,531)</b>	<b>(9,531)</b>	<b>0</b>	<b>(2,864)</b>	<b>(3,086)</b>	<b>222</b>	<b>over recovered</b>	<b>(7.8%)</b>	<b>4</b>
<b>Net Controllable Exp.</b>	<b>54,421</b>	<b>54,421</b>	<b>0</b>	<b>23,614</b>	<b>23,213</b>	<b>401</b>	<b>under</b>	<b>1.7%</b>	

**Variance explanations**

1 The underspend is due to the variable demand for evening service at daycare and lunch clubs.

2 The overspend is mainly due to the costs of providing mobile phones to home carers and assessment staff working alone.

3 The underspend is mainly due to the ongoing review of care packages and placements.

4 This recovery of income is based on the financial assessment of the service users.

**Budget virements**

a Budget virement to Adult Services in relation to care home placement: Payment to Contractors (£0.128m).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Adult Services

<b>Budget Category</b>	<b>Annual Budget</b>	<b>Forecast for Year</b>	<b>Annual Forecast Variance</b>	<b>Budget Proportion 07/09/07</b>	<b>Actual 07/09/07</b>	<b>Variance 07/09/07</b>		<b>% Variance 07/09/07</b>	<b>Note</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Employee Costs	15,150	15,150	0	6,405	6,445	(40)	over	(0.6%)	
Property Costs	500	500	0	215	209	6	under	2.8%	
Supplies & Services	3,644	3,644	0	1,422	1,402	20	under	1.4%	
Transport & Plant	1,152	1,152	0	509	517	(8)	over	(1.6%)	
Administration Costs	186	186	0	57	68	(11)	over	(19.3%)	
Payments to Other Bodies	4,279	4,279	0	1,500	1,420	80	under	5.3%	<b>1,a,b</b>
Payments to Contractors	17,310	17,310	0	6,658	6,897	(239)	over	(3.6%)	<b>2,a</b>
Transfer Payments	0	0	0	0	0	0	-	n/a	
Financing Charges	80	80	0	37	28	9	under	24.3%	
<b>Total Controllable Exp.</b>	<b>42,301</b>	<b>42,301</b>	<b>0</b>	<b>16,803</b>	<b>16,986</b>	<b>(183)</b>	<b>over</b>	<b>(1.1%)</b>	
<b>Total Controllable Inc.</b>	<b>(16,778)</b>	<b>(16,778)</b>	<b>0</b>	<b>(4,517)</b>	<b>(4,540)</b>	<b>23</b>	<b>over recovered</b>	<b>(0.5%)</b>	
<b>Net Controllable Exp.</b>	<b>25,523</b>	<b>25,523</b>	<b>0</b>	<b>12,286</b>	<b>12,446</b>	<b>(160)</b>	<b>over</b>	<b>(1.3%)</b>	

Variance explanations

- 1** This underspend is due to a reduction in cross border and external daycare placements.  
**2** The overspend is due to an increase in the demand for services.

Budget virements

- a** Budget realignment to reflect preserved rights transfer: Payments to Other Bodies £0.176m, Payments to Contractors (£0.176m).  
**b** Budget virement from Older People Services in relation to care home placement: Payment to Other Bodies £0.128m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Criminal Justice

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 07/09/07	Actual 07/09/07	Variance 07/09/07		% Variance 07/09/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	4,004	4,004	0	1,733	1,631	102	under	5.9%	1,a
Property Costs	100	100	0	32	34	(2)	over	(6.3%)	
Supplies & Services	52	52	0	25	27	(2)	over	(8.0%)	
Transport & Plant	73	73	0	18	24	(6)	over	(33.3%)	
Administration Costs	111	111	0	46	35	11	under	23.9%	
Payments to Other Bodies	1,717	1,717	0	577	539	38	under	6.6%	a,b
Payments to Contractors	0	0	0	0	0	0	-	n/a	
Transfer Payments	3	3	0	1	2	(1)	over	(100.0%)	
Financing Charges	28	28	0	10	11	(1)	over	(10.0%)	
<b>Total Controllable Exp.</b>	6,088	6,088	0	2,442	2,303	139	under	5.7%	
<b>Total Controllable Inc.</b>	(4,750)	(4,750)	0	(2,003)	(1,932)	(71)	under recovered	3.5%	2,a,b
<b>Net Controllable Exp.</b>	1,338	1,338	0	439	371	68	under	15.5%	

**Variance Explanations**

1 This underspend is due to a number of vacant posts which are in the process of being filled.

2 This under recovery of income results from an underspend in expenditure. Only actual spend can be re-claimed as the service is 100% funded.

**Budget virements**

a Additional Criminal Justice Grant: Income (£0.162m), Employee Costs £0.122m, Payments to Other Bodies £0.040m.

b Additional funding from Scottish Executive to cover intensive support package: Income (£0.240m), Payments to Other Bodies £0.240m.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Social Work Resources Committee: Period Ended 7 September 2007 (No.6)

## Performance and Support

	Annual Budget	Forecast for Year	Annual Forecast Variance	Budget Proportion 07/09/07	Actual 07/09/07	Variance 07/09/07		% Variance 07/09/07	Note
	£000	£000	£000	£000	£000	£000			
<b><u>Budget Category</u></b>									
Employee Costs	7,853	7,853	0	3,427	3,378	49	under	1.4%	
Property Costs	2,115	2,115	0	690	715	(25)	over	(3.6%)	
Supplies & Services	811	811	0	395	454	(59)	over	(14.9%)	1
Transport & Plant	317	317	0	121	107	14	under	11.6%	
Administration Costs	1,001	1,001	0	315	270	45	under	14.3%	
Payments to Other Bodies	530	530	0	340	368	(28)	over	(8.2%)	
Payments to Contractors	113	113	0	8	8	0	-	0.0%	
Transfer Payments	6	6	0	2	1	1	under	50.0%	
Financing Charges	252	252	0	113	128	(15)	over	(13.3%)	
<b>Total Controllable Exp.</b>	12,998	12,998	0	5,411	5,429	(18)	over	(0.3%)	
<b>Total Controllable Inc.</b>	(3,901)	(3,901)	0	(1,454)	(1,547)	93	over recovered	(6.4%)	2
<b>Net Controllable Exp.</b>	9,097	9,097	0	3,957	3,882	75	under	1.9%	

**Variance explanations**

1 The overspend is mainly due to an increase in IT costs.

2 The over recovery is a result of increased training activity.