

Report

Report to: **South Lanarkshire Council**
Date of Meeting: **27 March 2024**
Report by: **Chief Executive**

Subject: **Mid-term Review of the Council's Political Management Arrangements Procedural Documentation**

1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of arrangements to take forward the mid-term review of the Council's political management arrangements procedural documentation

2. Recommendation(s)

2.1. The Council is asked to approve the following recommendation(s):-

- (1) that the commencement of the mid-term review of the Council's political management arrangements procedural documentation be noted.

3. Background

3.1. The current political management arrangements procedural documentation, including the Terms of Reference, Standing Orders on Procedures, Standing Orders on Contracts, Financial Regulations and Scheme of Delegation, was formally approved by the Council at its statutory meeting in May 2022 following the Local Government Elections.

3.2. In the period since that time, amendments have been made to the Scheme of Delegation as a result of decisions taken by committee or Council.

3.3. In line with good governance requirements, it is considered good practice, at the mid-term point of the Council term, to formally review the documentation to take account of legislative amendments, external guidance requirements, structural changes and to reflect and/or streamline working practices.

4. Process for Review

4.1. Initial consultation on the current documents has commenced with officers and it is now proposed that each Group, as well as the independent member, submit comments to the Chief Executive on the areas they would like addressed/considered by the end of April 2024.

4.2. At its meeting on 23 August 2023, the Council agreed that the matter of sustainability assessments be referred to the Standards and Procedures Advisory Forum (SPAF) for consideration as part of the mid-term review.

- 4.3. The documents can be accessed via the following links:-

[Financial Regulations](#)

[Scheme of Delegation](#)

[Standing Orders on Contracts](#)

[Standing Orders on Procedures](#)

[Terms of Reference](#)

- 4.4. Arrangements will be made for a meeting of the SPAF to be held in June 2024 to consider feedback received. Further meetings of the SPAF will be scheduled, as necessary, to consider proposals and agree recommendations to submit to the full Council for formal approval later in the year.

5 Employee Implications

- 5.1 At this stage, there are no employee implications in terms of the content of this report.

6. Financial Implications

- 6.1 None at this stage.

7. Climate Change, Sustainability and Environmental Implications

- 7.1. There are no implications in terms of climate change, sustainability or the environment.

8. Other Implications

- 8.1 To ensure that there is no risk of being in breach of legislative requirements and to ensure compliance with good governance principles, the political management arrangements supporting documentation requires to be kept under review.
- 8.2. There was no requirement for a Fairer Scotland Duty Assessment in terms of the information contained in this report.

9. Equality Impact Assessment and Consultation Arrangements

- 9.1 This report does not introduce a new policy, function or strategy, or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.
- 9.2. Consultation has commenced with all Resources as part of the mid-term review of the procedural documentation.

Paul Manning
Chief Executive

8 March 2024

Link(s) to Council Values/Priorities/Outcomes

- ◆ Fair, open and sustainable
- ◆ Accountable, effective, efficient and transparent

Previous References

South Lanarkshire Council of 23 August 2023 and 18 May 2022

List of Background Papers

None

Contact for Further Information

If you would like to inspect the background papers or want further information, please contact:-

Susan Somerville, Administration Manager

Ext: 4197 (Tel: 01698 454197)

E-mail: susan.somerville@southlanarkshire.gov.uk