

# Report

|                  |                                                                                                                             |
|------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Report to:       | <b>Community Resources Committee</b>                                                                                        |
| Date of Meeting: | <b>31 March 2009</b>                                                                                                        |
| Report by:       | <b>Executive Director (Finance and Information Technology Resources)</b><br><b>Executive Director (Community Resources)</b> |

|          |                                                                  |
|----------|------------------------------------------------------------------|
| Subject: | <b>Community Resources - Revenue Budget Monitoring 2008/2009</b> |
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ provide information on the actual expenditure measured against the revenue budget for the period 1 April 2008 to 20 February 2009 for Community Resources; and
- ◆ provide a forecast for the year to 31 March 2009.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that the overspend on Community Resources' revenue budget of £0.127 million (0.2%), as detailed in Appendix A of the report, be noted;
- (2) that, following the probable outturn exercise, the forecast to 31 March 2009 of an overspend of £0.132 million which will be offset by an anticipated increased surplus from the Community Resources' Trading Operations, be noted; and
- (3) that the proposed budget virements be approved.

## 3. Background

3.1. This is the fourth revenue budget monitoring report presented to the Community Resources Committee for the financial year 2008/2009.

3.2. The report details the financial position for Community Resources on Appendix A, and then details the individual services, along with variance explanations, in Appendices B to G.

## 4. Employee Implications

4.1. None

## 5. Financial Implications

5.1. As at 20 February 2009, the variance from phased budget to date is an overspend of £0.127 million (0.2%).

5.2. Following the probable outturn exercise, the financial forecast for the revenue budget to 31 March 2009 is an overspend of £0.132 million. This will be offset by an anticipated increased surplus from the Community Resources' Trading Operations.

5.3. Virements are also proposed to realign budgets across the services and with other Resources. These movements have been detailed in the appendices to this report.

## **6. Other Implications**

6.1. None

## **7. Equality Impact Assessment and Consultation Arrangements**

7.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

7.2. There was also no requirement to undertake any consultation in terms of the information contained in this report.

**Linda Hardie**

**Executive Director (Finance and Information Technology Resources)**

**Norrie Anderson**

**Executive Director (Community Resources)**

2 March 2009

## **Link(s) to Council Objectives**

♦ Accountable, Effective and Efficient

## **Previous References**

♦ Community Resources Committee, 3 February 2009

## **List of Background Papers**

♦ Financial Ledger and budget monitoring results to 20 February 2009

## **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Community Resources Summary

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>20/02/09 | Actual<br>20/02/09 | Variance<br>20/02/09 |                   | %<br>Variance<br>20/02/09 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------------------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                   |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                   |                           |      |
| Employee Costs                 | 29,859           | 29,664               | 195                            | 26,656                           | 26,588             | 68                   | under             | 0.3%                      |      |
| Property Costs                 | 15,134           | 15,344               | (210)                          | 13,065                           | 13,141             | (76)                 | over              | (0.6%)                    |      |
| Supplies & Services            | 2,521            | 2,617                | (96)                           | 2,089                            | 2,271              | (182)                | over              | (8.7%)                    |      |
| Transport & Plant              | 4,801            | 5,139                | (338)                          | 4,378                            | 4,733              | (355)                | over              | (8.1%)                    |      |
| Administration Costs           | 8,641            | 8,748                | (107)                          | 7,639                            | 7,629              | 10                   | under             | 0.1%                      |      |
| Payments to Other Bodies       | 942              | 915                  | 27                             | 657                              | 659                | (2)                  | over              | (0.3%)                    |      |
| Payments to Contractors        | 20,820           | 20,556               | 264                            | 19,930                           | 19,647             | 283                  | under             | 1.4%                      |      |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                 | n/a                       |      |
| Financing Charges              | 584              | 591                  | (7)                            | 535                              | 555                | (20)                 | over              | (3.7%)                    |      |
| <b>Total Controllable Exp.</b> | 83,302           | 83,574               | (272)                          | 74,949                           | 75,223             | (274)                | over              | (0.4%)                    |      |
| <b>Total Controllable Inc.</b> | (23,210)         | (23,350)             | 140                            | (20,939)                         | (21,086)           | 147                  | over<br>recovered | 0.7%                      |      |
| <b>Net Controllable Exp.</b>   | 60,092           | 60,224               | (132)                          | 54,010                           | 54,137             | (127)                | over              | (0.2%)                    |      |

**Variance Explanations**

Variance explanations are shown in Appendices B to G.

**Budget Virements**

A Budget Virement is shown in Appendix B.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Environmental and Strategic Services

| <b>Budget Category</b>         | <b>Annual Budget</b> | <b>Forecast for Year</b> | <b>Annual Forecast Variance</b> | <b>Budget Proportion 20/02/09</b> | <b>Actual 20/02/09</b> | <b>Variance 20/02/09</b> |                       | <b>% Variance 20/02/09</b> | <b>Note</b> |
|--------------------------------|----------------------|--------------------------|---------------------------------|-----------------------------------|------------------------|--------------------------|-----------------------|----------------------------|-------------|
|                                | <b>£000</b>          | <b>£000</b>              | <b>£000</b>                     | <b>£000</b>                       | <b>£000</b>            | <b>£000</b>              |                       |                            |             |
| Employee Costs                 | 3,916                | 3,992                    | (76)                            | 3,494                             | 3,521                  | (27)                     | over                  | (0.8%)                     | 1a          |
| Property Costs                 | 111                  | 142                      | (31)                            | 103                               | 117                    | (14)                     | over                  | (13.6%)                    | a           |
| Supplies & Services            | 165                  | 201                      | (36)                            | 104                               | 155                    | (51)                     | over                  | (49.0%)                    | 2a          |
| Transport & Plant              | 24                   | 27                       | (3)                             | 21                                | 24                     | (3)                      | over                  | (14.3%)                    |             |
| Administration Costs           | 1,128                | 1,165                    | (37)                            | 973                               | 979                    | (6)                      | over                  | (0.6%)                     |             |
| Payments to Other Bodies       | 333                  | 299                      | 34                              | 210                               | 195                    | 15                       | under                 | 7.1%                       | a           |
| Payments to Contractors        | 189                  | 173                      | 16                              | 171                               | 179                    | (8)                      | over                  | (4.7%)                     |             |
| Transfer Payments              | 0                    | 0                        | 0                               | 0                                 | 0                      | 0                        | -                     | n/a                        |             |
| Financing Charges              | 44                   | 48                       | (4)                             | 44                                | 46                     | (2)                      | over                  | (4.5%)                     |             |
| <b>Total Controllable Exp.</b> | <b>5,910</b>         | <b>6,047</b>             | <b>(137)</b>                    | <b>5,120</b>                      | <b>5,216</b>           | <b>(96)</b>              | <b>over</b>           | <b>(1.9%)</b>              |             |
| <b>Total Controllable Inc.</b> | <b>(404)</b>         | <b>(518)</b>             | <b>114</b>                      | <b>(361)</b>                      | <b>(472)</b>           | <b>111</b>               | <b>over recovered</b> | <b>30.7%</b>               | <b>3a</b>   |
| <b>Net Controllable Exp.</b>   | <b>5,506</b>         | <b>5,529</b>             | <b>(23)</b>                     | <b>4,759</b>                      | <b>4,744</b>           | <b>15</b>                | <b>under</b>          | <b>0.3%</b>                |             |

**Variance Explanations****1. Employee Costs**

The overspend is mainly due to backdated payments in respect of car allowances.

**2. Supplies & Services**

The overspend is in the main due to greater than anticipated charges for IT equipment, drainage works and charges for the Crucial Crew project.

**3. Income**

The over recovery relates to income from Food Safety, Environmental Protection, Consumer, Trading Standards and Home Safety.

**Budget Virements**

- a. Transfer of Close Circuit Television to Housing and Technical Resources (£308k): Employee Costs (£306k), Property Costs (£40k), Supplies & services (£37k), Payment to Other Bodies (£33k) and Income £108k.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Facilities and Cultural Services

| <b>Budget Category</b>         | <b>Annual Budget</b> | <b>Forecast for Year</b> | <b>Annual Forecast Variance</b> | <b>Budget Proportion 20/02/09</b> | <b>Actual 20/02/09</b> | <b>Variance 20/02/09</b> |                       | <b>% Variance 20/02/09</b> | <b>Note</b> |
|--------------------------------|----------------------|--------------------------|---------------------------------|-----------------------------------|------------------------|--------------------------|-----------------------|----------------------------|-------------|
|                                | <b>£000</b>          | <b>£000</b>              | <b>£000</b>                     | <b>£000</b>                       | <b>£000</b>            | <b>£000</b>              |                       |                            |             |
| Employee Costs                 | 11,806               | 11,812                   | (6)                             | 10,528                            | 10,575                 | (47)                     | over                  | (0.4%)                     | 1           |
| Property Costs                 | 4,379                | 4,589                    | (210)                           | 3,478                             | 3,553                  | (75)                     | over                  | (2.2%)                     | 2           |
| Supplies & Services            | 1,794                | 1,830                    | (36)                            | 1,505                             | 1,605                  | (100)                    | over                  | (6.6%)                     | 3           |
| Transport & Plant              | 134                  | 127                      | 7                               | 115                               | 108                    | 7                        | under                 | 6.1%                       |             |
| Administration Costs           | 4,501                | 4,534                    | (33)                            | 4,076                             | 4,047                  | 29                       | under                 | 0.7%                       |             |
| Payments to Other Bodies       | 513                  | 502                      | 11                              | 383                               | 386                    | (3)                      | over                  | (0.8%)                     |             |
| Payments to Contractors        | 2                    | 14                       | (12)                            | 2                                 | 72                     | (70)                     | over                  | (3500.0%)                  | 4           |
| Transfer Payments              | 0                    | 0                        | 0                               | 0                                 | 0                      | 0                        | -                     | n/a                        |             |
| Financing Charges              | 238                  | 256                      | (18)                            | 207                               | 224                    | (17)                     | over                  | (8.2%)                     |             |
| <b>Total Controllable Exp.</b> | <b>23,367</b>        | <b>23,664</b>            | <b>(297)</b>                    | <b>20,294</b>                     | <b>20,570</b>          | <b>(276)</b>             | <b>over</b>           | <b>(1.4%)</b>              |             |
| <b>Total Controllable Inc.</b> | <b>(10,273)</b>      | <b>(10,572)</b>          | <b>299</b>                      | <b>(9,151)</b>                    | <b>(9,421)</b>         | <b>270</b>               | <b>over recovered</b> | <b>3.0%</b>                | <b>5</b>    |
| <b>Net Controllable Exp.</b>   | <b>13,094</b>        | <b>13,092</b>            | <b>2</b>                        | <b>11,143</b>                     | <b>11,149</b>          | <b>(6)</b>               | <b>over</b>           | <b>(0.1%)</b>              |             |

**Variance Explanations****1. Employee Costs**

This overspend relates mainly to additional spend within Rutherglen Town Hall and also overtime within Halls, Countryside and Heritage Services and is offset by an over-recovery of income. This relates to the provision of shows, events and functions across a number of venues.

**2. Property Costs**

The overspend mainly relates to the additional costs of repairs and maintenance within Halls.

**3. Supplies and Service**

The overspend is mainly due to food costs within Commercial Catering, Countryside and Heritage Services and Rutherglen Town Hall. These are partially offset by an over-recovery of income. In addition, within Halls and Operations Management there are overspends due to greater than anticipated expenditure on computer equipment, IT maintenance and office furniture.

**4. Payment to Contractors**

The overspend relates to the hiring of agency staff for catering at events and shows across Cultural Services.

**5. Income**

This over-recovery is mainly due to additional income in relation to ticket sales, food and hospitality, Commercial Catering and insurance works. There is also greater than anticipated income in relation to Council Officers for additional service provisions. This offsets additional expenditure incurred (see 1,3 and 4 above).

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Land Services

| Budget Category                | Annual Budget  | Forecast for Year | Annual Forecast Variance | Budget Proportion 20/02/09 | Actual 20/02/09 | Variance 20/02/09 |                        | % Variance 20/02/09 | Note     |
|--------------------------------|----------------|-------------------|--------------------------|----------------------------|-----------------|-------------------|------------------------|---------------------|----------|
|                                | £000           | £000              | £000                     | £000                       | £000            | £000              |                        |                     |          |
| Employee Costs                 | 11,062         | 10,880            | 182                      | 9,886                      | 9,832           | 54                | under                  | 0.5%                | 1        |
| Property Costs                 | 10,303         | 10,271            | 32                       | 9,144                      | 9,131           | 13                | under                  | 0.1%                |          |
| Supplies & Services            | 447            | 489               | (42)                     | 414                        | 431             | (17)              | over                   | (4.1%)              |          |
| Transport & Plant              | 4,498          | 4,831             | (333)                    | 4,120                      | 4,462           | (342)             | over                   | (8.3%)              | 2        |
| Administration Costs           | 2,575          | 2,560             | 15                       | 2,356                      | 2,357           | (1)               | over                   | (0.0%)              |          |
| Payments to Other Bodies       | 11             | 14                | (3)                      | 10                         | 14              | (4)               | over                   | (40.0%)             |          |
| Payments to Contractors        | 10,140         | 9,965             | 175                      | 9,439                      | 9,082           | 357               | under                  | 3.8%                | 3        |
| Transfer Payments              | 0              | 0                 | 0                        | 0                          | 0               | 0                 | -                      | n/a                 |          |
| Financing Charges              | 262            | 251               | 11                       | 251                        | 251             | 0                 | -                      | 0.0%                |          |
| <b>Total Controllable Exp.</b> | <b>39,298</b>  | <b>39,261</b>     | <b>37</b>                | <b>35,620</b>              | <b>35,560</b>   | <b>60</b>         | <b>under</b>           | <b>0.2%</b>         |          |
| <b>Total Controllable Inc.</b> | <b>(4,868)</b> | <b>(4,761)</b>    | <b>(107)</b>             | <b>(4,364)</b>             | <b>(4,220)</b>  | <b>(144)</b>      | <b>under recovered</b> | <b>(3.3%)</b>       | <b>4</b> |
| <b>Net Controllable Exp.</b>   | <b>34,430</b>  | <b>34,500</b>     | <b>(70)</b>              | <b>31,256</b>              | <b>31,340</b>   | <b>(84)</b>       | <b>over</b>            | <b>(0.3%)</b>       |          |

Variance Explanations**1. Employee Costs**

The net underspend is due to vacancies within Operations Management and Amenity Services, partially offset by overspends in Refuse Collection and Street Cleansing due to additional service requests and staff turnover being less than anticipated.

**2. Transport and Plant**

The overspend is due to greater than anticipated leased and hired vehicles, fuel costs and external repairs and maintenance.

**3. Payment to Contractors**

The under spend is mainly attributable to a reduction in green waste, bulky uplifts and residual waste.

**4. Income**

The under recovery is due to the demand for Bereavement Services and Refuse Services being less than anticipated.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Leisure

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>20/02/09 | Actual<br>20/02/09 | Variance<br>20/02/09 |       | %<br>Variance<br>20/02/09 | Note |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|-------|---------------------------|------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |       |                           |      |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |       |                           |      |
| Employee Costs                 | 4                | 4                    | 0                              | 4                                | 4                  | 0                    | -     | 0.0%                      |      |
| Property Costs                 | 69               | 66                   | 3                              | 69                               | 66                 | 3                    | under | 4.3%                      |      |
| Supplies & Services            | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| Transport & Plant              | 16               | 16                   | 0                              | 16                               | 17                 | (1)                  | over  | (6.3%)                    |      |
| Administration Costs           | 0                | 2                    | (2)                            | 0                                | 1                  | (1)                  | over  | n/a                       |      |
| Payments to Other Bodies       | 60               | 68                   | (8)                            | 47                               | 53                 | (6)                  | over  | (12.8%)                   |      |
| Payments to Contractors        | 10,349           | 10,314               | 35                             | 10,289                           | 10,254             | 35                   | under | 0.3%                      | 1    |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| Financing Charges              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -     | n/a                       |      |
| <b>Total Controllable Exp.</b> | 10,498           | 10,470               | 28                             | 10,425                           | 10,395             | 30                   | under | 0.3%                      |      |
| <b>Total Controllable Inc.</b> | (525)            | (525)                | 0                              | (525)                            | (525)              | 0                    | -     | 0.0%                      |      |
| <b>Net Controllable Exp.</b>   | 9,973            | 9,945                | 28                             | 9,900                            | 9,870              | 30                   | under | 0.3%                      |      |

**Variance Explanations****1. Payment to Contractors**

An underspend is reported on Fairhill Integrated facility. The facility opened in June 2008 and has therefore only incurred part year operating costs.

## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Projects

|                                | Annual<br>Budget | Forecast<br>for Year | Annual<br>Forecast<br>Variance | Budget<br>Proportion<br>20/02/09 | Actual<br>20/02/09 | Variance<br>20/02/09 |                            | %<br>Variance<br>20/02/09 | Note     |
|--------------------------------|------------------|----------------------|--------------------------------|----------------------------------|--------------------|----------------------|----------------------------|---------------------------|----------|
|                                | £000             | £000                 | £000                           | £000                             | £000               | £000                 |                            |                           |          |
| <b><u>Budget Category</u></b>  |                  |                      |                                |                                  |                    |                      |                            |                           |          |
| Employee Costs                 | 731              | 689                  | 42                             | 651                              | 624                | 27                   | under                      | 4.1%                      | 1        |
| Property Costs                 | 17               | 21                   | (4)                            | 16                               | 18                 | (2)                  | over                       | (12.5%)                   |          |
| Supplies & Services            | 36               | 18                   | 18                             | 20                               | 29                 | (9)                  | over                       | (45.0%)                   |          |
| Transport & Plant              | 69               | 78                   | (9)                            | 46                               | 61                 | (15)                 | over                       | (32.6%)                   |          |
| Administration Costs           | 9                | 10                   | (1)                            | 3                                | 3                  | 0                    | -                          | (0.0%)                    |          |
| Payments to Other Bodies       | 19               | 26                   | (7)                            | 6                                | 6                  | 0                    | -                          | 0.0%                      |          |
| Payments to Contractors        | 140              | 90                   | 50                             | 29                               | 60                 | (31)                 | over                       | (106.9%)                  | 2        |
| Transfer Payments              | 0                | 0                    | 0                              | 0                                | 0                  | 0                    | -                          | n/a                       |          |
| Financing Charges              | 1                | 2                    | (1)                            | 1                                | 1                  | 0                    | -                          | 0.0%                      |          |
| <b>Total Controllable Exp.</b> | <b>1,022</b>     | <b>934</b>           | <b>88</b>                      | <b>772</b>                       | <b>802</b>         | <b>(30)</b>          | <b>over</b>                | <b>(3.9%)</b>             |          |
| <b>Total Controllable Inc.</b> | <b>(495)</b>     | <b>(338)</b>         | <b>(157)</b>                   | <b>(399)</b>                     | <b>(324)</b>       | <b>(75)</b>          | <b>under<br/>recovered</b> | <b>(18.8%)</b>            | <b>3</b> |
| <b>Net Controllable Exp.</b>   | <b>527</b>       | <b>596</b>           | <b>(69)</b>                    | <b>373</b>                       | <b>478</b>         | <b>(105)</b>         | <b>over</b>                | <b>(28.2%)</b>            |          |

**Variance Explanations****1. Employee Costs**

The underspend is due to less than anticipated numbers being employed to date, offset by an under recovery of grant income (see 3 below).

**2. Payment to Contractors**

This overspend is due to the repayment of European Task Force / Social Inclusion Partnership funding to the Scottish Government.

**3. Income**

The grant income directly reflects the level expenditure incurred. The under recovery reflects the underspend in employee costs.



## SOUTH LANARKSHIRE COUNCIL

## Revenue Budget Monitoring Report

Community Resources Committee: Period Ended 20 February 2009 (No.12)

## Support Services

| Budget Category                | Annual Budget  | Forecast for Year | Annual Forecast Variance | Budget Proportion 20/02/09 | Actual 20/02/09 | Variance 20/02/09 |                        | % Variance 20/02/09 | Note |
|--------------------------------|----------------|-------------------|--------------------------|----------------------------|-----------------|-------------------|------------------------|---------------------|------|
|                                | £000           | £000              | £000                     | £000                       | £000            | £000              |                        |                     |      |
| Employee Costs                 | 2,340          | 2,287             | 53                       | 2,093                      | 2,032           | 61                | under                  | 2.9%                | 1    |
| Property Costs                 | 255            | 255               | 0                        | 255                        | 256             | (1)               | over                   | (0.4%)              |      |
| Supplies & Services            | 79             | 79                | 0                        | 46                         | 51              | (5)               | over                   | (10.9%)             |      |
| Transport & Plant              | 60             | 60                | 0                        | 60                         | 61              | (1)               | over                   | (1.7%)              |      |
| Administration Costs           | 428            | 477               | (49)                     | 231                        | 242             | (11)              | over                   | (4.8%)              |      |
| Payments to Other Bodies       | 6              | 6                 | 0                        | 1                          | 5               | (4)               | over                   | (400.0%)            |      |
| Payments to Contractors        | 0              | 0                 | 0                        | 0                          | 0               | 0                 | -                      | n/a                 |      |
| Transfer Payments              | 0              | 0                 | 0                        | 0                          | 0               | 0                 | -                      | n/a                 |      |
| Financing Charges              | 39             | 34                | 5                        | 32                         | 33              | (1)               | over                   | (3.1%)              |      |
| <b>Total Controllable Exp.</b> | <b>3,207</b>   | <b>3,198</b>      | <b>9</b>                 | <b>2,718</b>               | <b>2,680</b>    | <b>38</b>         | <b>under</b>           | <b>1.4%</b>         |      |
| <b>Total Controllable Inc.</b> | <b>(6,645)</b> | <b>(6,636)</b>    | <b>(9)</b>               | <b>(6,139)</b>             | <b>(6,124)</b>  | <b>(15)</b>       | <b>under recovered</b> | <b>(0.2%)</b>       |      |
| <b>Net Controllable Exp.</b>   | <b>(3,438)</b> | <b>(3,438)</b>    | <b>0</b>                 | <b>(3,421)</b>             | <b>(3,444)</b>  | <b>23</b>         | <b>under</b>           | <b>0.7%</b>         |      |

Variance Explanations**1. Employee Costs**

The underspend is mainly due to vacancies across Support Services.