



Council Offices, Almada Street  
Hamilton, ML3 0AA

25 January 2017

Dear Councillor

## **Risk and Audit Scrutiny Forum**

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

**Date: Tuesday 31 January 2017**

**Time: 11:00am**

**Venue: Committee Room 2, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Ralph Barker, Walter Brogan, John Cairney, Peter Craig, Isobel Dorman, Susan Kerr, Pat Lee, Lesley McDonald, Brian McKenna, Gladys Miller

### **Substitute Members**

Stuart Gallacher, Bill Holman, John McNamee, Vivienne Shaw

## **BUSINESS**

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the meeting of Risk and Audit Scrutiny Forum held on 8 November 2016 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 6

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**Item(s) for Consideration**

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**3 Internal Audit Activity as at 13 January 2017**

Report dated 16 January 2017 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 7 to 12

**4 Good Governance Action Plan 2016/2017 - Quarter 2 Progress Report**

Report dated 21 December 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 13 to 34

**5 Review of the Council's Top Risks**

Report dated 28 December 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 35 to 44

**6 Insurance Claims - 1 April to 30 September 2016**

Report dated 28 December 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 45 to 50

**7 Performance and Review Scrutiny Forum Annual Update**

Report dated 15 November 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 51 to 54

**8 Audit Scotland - Financial Overview 2015/2016**

Report dated 28 December 2016 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 55 to 62

**9 Corporate Governance - Review of the Adequacy of Internal Audit**

Letter dated 7 December 2016 by Audit Scotland, External Auditors. (Copy attached) Page(s) 63 to End

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**Urgent Business**

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**10 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Pauline MacRae on 01698 454108***

***pauline.macrae@southlanarkshire.gov.uk***