



Council Offices, Almada Street  
Hamilton, ML3 0AA

Monday, 18 May 2020

Dear Councillor

## **Hamilton Area Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 27 May 2020

**Time:** 14:00

**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Chief Executive**

### **Members**

Mary Donnelly (Chair), Peter Craig (Depute Chair), Jackie Burns, Stephanie Callaghan, Andy Carmichael, Maureen Chalmers, Maureen Devlin, Allan Falconer, Graeme Horne, Martin Grant Hose, Joe Lowe, Kenny McCreary, Mark McGeever, Jim McGuigan, Davie McLachlan, Lynne Nailon, Richard Nelson, Mo Razzaq, John Ross, Bert Thomson, Josh Wilson

## **BUSINESS**

### **1 Declaration of Interests**

- 2 Minutes of Previous Meeting** 3 - 6  
Minutes of the Hamilton Area Committee held on 11 March 2020 submitted for approval as a correct record. (Copy attached)

---

### **Item(s) for Decision**

- 3 Playscheme Grant Applications 2020/2021** 7 - 10  
Report dated 22 April 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 Community Grant Applications** 11 - 16  
Report dated 11 May 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)

---

### **Urgent Business**

- 5 Urgent Business**  
Any other items of business which the Chair decides are urgent.

### ***For further information, please contact:-***

Clerk Name: Susan Somerville

Clerk Telephone: 01698 454197

Clerk Email: [susan.somerville@southlanarkshire.gov.uk](mailto:susan.somerville@southlanarkshire.gov.uk)

## HAMILTON AREA COMMITTEE

2

Minutes of meeting held in Committee Room 1, Council Offices, Almada Street, Hamilton on 11 March 2020

**Chair:**

Councillor Mary Donnelly

**Councillors Present:**

Councillor Stephanie Callaghan, Councillor Andy Carmichael, Councillor Peter Craig (Depute), Councillor Maureen Devlin, Councillor Mary Donnelly, Councillor Allan Falconer, Councillor Graeme Horne, Councillor Kenny McCreary, Councillor Jim McGuigan, Councillor Davie McLachlan, Councillor Lynne Nailon, Councillor Richard Nelson, Councillor John Ross (ex officio), Councillor Josh Wilson

**Councillors' Apologies:**

Councillor Jackie Burns, Councillor Maureen Chalmers, Councillor Martin Grant Hose, Councillor Joe Lowe, Councillor Mark McGeever, Councillor Mo Razzaq, Councillor Bert Thomson

**Attending:**

**Education Resources**

K Boyle, Headteacher, Machanhill Primary School; E Young, Quality Link Officer

**Finance and Corporate Resources**

G Bow, Administration Manager; G Cochran, Administration Assistant

**Also Attending:**

**South Lanarkshire Leisure and Culture Limited**

C Ingram, Venue Manager; L Clelland, Recreational Manager

---

### 1 Declaration of Interests

No interests were declared.

---

### 2 Minutes of Previous Meeting

The minutes of the meeting of the Hamilton Area Committee held on 18 December 2019 were submitted for approval as a correct record.

**The Committee decided:** that the minutes be approved as a correct record.

---

### 3 Education Scotland Report – Machanhill Primary School, Larkhall

A report dated 25 February 2020 by the Executive Director (Education Resources) was submitted on the outcome of the inspection of Machanhill Primary School, Larkhall made by Education Scotland.

The inspection had taken place in October 2019 as part of a national sample of primary education and the inspection letter reporting the findings had been published on 25 February 2020.

A number of particular strengths of the school had been identified in the inspection letter. The areas of improvement, agreed with the school and education authority, had been incorporated into the school's improvement plan and parents would be informed of progress. Education Scotland had intimated that they would make no further visits in connection with the inspection.

E Young, Quality Link Officer, having spoken on key aspects of the report, was congratulated, along with the Headteacher, staff and pupils, on the positive inspection report.

**The Committee decided:** that the report be noted.

---

#### **4 Leisure and Culture Update for 2020**

---

L Clelland, Recreation Manager and C Ingram, Venue Manager gave a presentation on the work and priorities of Leisure and Culture Services within South Lanarkshire Leisure and Culture Limited including:-

- |  |                              |
|--|------------------------------|
| ♦ facility profile                           | ♦ wedding of distinction     |
| ♦ museum service - lifelong learning for all | ♦ the Town House spring 2020 |
| ♦ museum external funding 2019/2020          | ♦ golf season 2020           |
| ♦ Young at Heart festival 2020               | ♦ active schools             |
| ♦ Chatelherault "much loved" country park    |                              |

L Clelland and C Ingram, having responded to members' questions, were thanked for their informative presentation.

**The Committee decided:** that the presentation be noted.

*Councillors Falconer, McGuigan and Nelson left the meeting during this item of business*

---

#### **5 Community Grant Applications**

---

A report dated 24 February 2020 by the Executive Director (Finance and Corporate Resources) was submitted on applications for community grant.

In view of the fact that this was the last meeting of the Committee in the current financial year and to allow best use to be made of the remaining 2019/2020 community grant budget, it was proposed that the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve any further community grant applications meeting the relevant criteria in the period to 31 March 2020. Those grants would be reported to the next meeting of the Area Committee for noting.

**The Committee decided:**

**(1)** that community grants be awarded as follows:-

- |                   |  |
|-------------------|--|
| (a) Applicant:    | The Lanarkshire Festival of Male Voice Choirs, Hamilton (HA/75/19) |
| Purpose of Grant: | Administration and publicity costs                                 |
| Amount Awarded:   | £300   |
| (b) Applicant:    | Blantyre Old Parish Senior Leisure Group (HA/76/19)                |
| Purpose of Grant: | Outing   |
| Amount Awarded:   | £200   |

- (c) Applicant: Uddingston District Churches United Men's Fellowship (HA/78/19)  
Purpose of Grant: Outing and entrance fees  
Amount Awarded: £250
- (d) Applicant: Bothwell Horticultural Society (HA/79/19)  
Purpose of Grant: Printing costs and equipment  
Amount Awarded: £500
- (e) Applicant: The Monday Club (Hamilton Old Parish Church) (HA/80/19)  
Purpose of Grant: Outing  
Amount Awarded: £200
- (f) Applicant: Handmades, Hamilton (HA/81/19)  
Purpose of Grant: Outing and entrance fees  
Amount Awarded: £250
- (g) Applicant: St Machan's Church Friendship Circle, Larkhall (HA/82/19)  
Purpose of Grant: Outing  
Amount Awarded: £140
- (h) Applicant: St Machan's Church Guild, Larkhall (HA/83/19)  
Purpose of Grant: Outing  
Amount Awarded: £200
- (i) Applicant: South Lanarkshire Self-Directed Support Network, Hamilton (HA/84/19)  
Purpose of Grant: Equipment  
Amount Awarded: £350
- (j) Applicant: Hamilton West 2002 Club, Hamilton (HA/85/19)  
Purpose of Grant: Outing  
Amount Awarded: £200
- (k) Applicant: The Art Room, Hamilton (HA/86/19)  
Purpose of Grant: Outing and materials  
Amount Awarded: £300
- (l) Applicant: Cadzow Community Corps, Hamilton (HA/87/19)  
Purpose of Grant: Start-up-costs  
Amount Awarded: £240
- (m) Applicant: Burnbank Hamilton Bowling Club (Ladies' Section) (HA/88/19)  
Purpose of Grant: Outing  
Amount Awarded: £200
- (n) Applicant: Hamilton and District Men's Shed, Hamilton (HA/89/19)  
Purpose of Grant: Equipment  
Amount Awarded: £250
- (o) Applicant: Hamilton South Church Craft Class (HA/91/19)  
Purpose of Grant: Outing  
Amount Awarded: £200
- (p) Applicant: Music Memories, Hamilton (HA/93/19)  
Purpose of Grant: Outing  
Amount Awarded: £200

- (2) that, to ensure that the remaining 2019/2020 community grant budget was utilised as fully as possible, the Executive Director (Finance and Corporate Resources), in consultation with the Chair, be authorised to approve community grant applications in the period to 31 March 2020, subject to the applications meeting the Council's criteria for receipt of funding; and
- (3) that details of those applications approved be reported to the next meeting of the Area Committee for noting.

---

## **6 Urgent Business**

---

There were no items of urgent business.

---

## **Chair's Closing Remarks – Retirement of the Clerk**

---

The Chair advised that this would be the last meeting of the Committee that Gordon Bow, Administration Manager, would be attending prior to his forthcoming retirement. On behalf of the members of the Committee, the Chair thanked Mr Bow for his dedicated service to the Council, his contribution as Clerk of the Committee and other areas of Council work. Mr Bow responded in suitable terms.

# Report

3

Report to: **Hamilton Area Committee**  
 Date of Meeting: **27 May 2020**  
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Playscheme Grant Applications 2020/2021**

## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of the following playscheme grants in the Hamilton area for 2020/2021

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

(1) that playscheme grants be awarded as follows:-

- |     |                 |   |
|-----|-----------------|---|
| (a) | Applicant:      | Childcare in the Community, Hamilton<br>(PS/HA/1/20)      |
|     | Amount Awarded: | £600  |
| (b) | Applicant:      | Blameless SCIO, Hamilton (PS/HA/2/20)                     |
|     | Amount Awarded: | £600  |
| (c) | Applicant:      | Whitehill Universal Connections, Hamilton<br>(PS/HA/3/20) |
|     | Amount Awarded: | £600  |

## 3. Background

3.1. The Council's community grants scheme includes provision for funding playschemes operating over the Summer, October and Easter school holiday periods. Applications have been invited from individual playschemes for 2020/2021.

3.2. The recommendations reflect the Council's decision to allocate grant funding on the following basis:-

- ◆ £600 to playschemes that operate over the Summer, October and Easter periods
- ◆ £400 for summer period only
- ◆ £100 for each of the October and Easter periods

3.3. Playschemes provide activities for children during school holidays and the Council provides financial support for running costs. Due to the current uncertainty in relation to COVID-19, and the impact that this has had on the ability of playschemes to operate over the summer period, contact has been made with each playscheme organiser.

3.4. Each playscheme organiser has intimated that, subject to further Government guidance, it is their intention to operate over the summer period. In terms of the award of grant for the October 2020 and Easter 2021 school holiday periods, it is recommended that £100 be awarded for each period.

3.5. The Council also makes financial provision for individual playschemes to receive, as appropriate, travel passes from Strathclyde Partnership for Transport (SPT).

#### **4. Employee Implications**

4.1. None.

#### **5. Financial Implications**

5.1. The overall total approved by the Executive Committee to support Playschemes and Community Grants in the Hamilton area in 2020/2021 was £25,750. The proposed grants amounting to £1,800 recommended for playscheme grants in this report for approval, will be met from the Area Committee's playscheme and community grant budget, leaving £23,950 to administer community grants for the remainder of 2020/2021.

5.2. Should playschemes be unable to operate over the summer period, the grant awarded for this purpose will require to be returned.

#### **6. Climate Change, Sustainability and Environmental Implications**

6.1. There are no implications for climate change, sustainability or the environment in terms of the information contained in this report.

#### **7. Other Implications**

7.1. The risk associated with grant support is that the resources provided are not utilised for the purposes for which they were intended. This is mitigated by information received from the application form, the sign off of a Conditions of Grant form and by the implementation of an audit process.

#### **8. Equality Impact Assessment and Consultation Arrangements**

8.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.

8.2. All the necessary consultation with each group has taken place. Appropriate consultation has also taken place with other Council Resources.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

22 April 2020



**Link(s) to Council Values/Ambitions/ Objectives**

- ◆ Improve the quality of life of everyone in South Lanarkshire

**Previous References**

South Lanarkshire Council – 26 February 2020

**List of Background Papers**

- ◆ Individual playscheme grant application forms

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Nicola Docherty, Administration Assistant

Ext: 4149 (Tel: 01698 454149)

E-mail: [nicola.docherty@southlanarkshire.gov.uk](mailto:nicola.docherty@southlanarkshire.gov.uk)



# Report

**4**

Report to: **Hamilton Area Committee**  
 Date of Meeting: **27 May 2020**  
 Report by: **Executive Director (Finance and Corporate Resources)**

Subject: **Community Grant Applications**

## **1. Purpose of Report**

1.1. The purpose of the report is to:-

- ◆ request approval for the allocation of community grants to 7 community groups in the Hamilton area from the 2020/2021 community grant budget
- ◆ advise on community grants approved by the Executive Director (Finance and Corporate Resources), in consultation with the Chair, in the period from the last Area Committee on 11 March 2020 to the end of the financial year on 31 March 2020

## **2. Recommendation(s)**

2.1. The Committee is asked to approve the following recommendation(s):-

**(1)** that community grants be awarded as follows:-

- |     |                   |   |
|-----|-------------------|---|
| (a) | Applicant:        | Trinity Church Woman's Group, Hamilton<br>(HA/1/20)           |
|     | Amount Requested: | £200  |
|     | Purpose of Grant: | Outing  |
|     | Amount Awarded:   | £200  |
| (b) | Applicant:        | Eddlewood Bowling Club Ladies' Section,<br>Hamilton (HA/2/20) |
|     | Amount Requested: | £250  |
|     | Purpose of Grant: | Outing  |
|     | Amount Awarded:   | £200  |
| (c) | Applicant:        | Quarter Parish Church Friendship Group (HA/4/20)              |
|     | Amount Requested: | £500  |
|     | Purpose of Grant: | Outing and entrance fees                                      |
|     | Amount Awarded:   | £250  |
| (d) | Applicant:        | Trinity Church Guild, Larkhall (HA/5/20)                      |
|     | Amount Requested: | £450  |
|     | Purpose of Grant: | Outing and entrance fees                                      |
|     | Amount Awarded:   | £250  |

- (e) Applicant: Uddingston Pride (*HA/6/20*)  
Amount Requested: £1,000  
Purpose of Grant: Equipment  
Amount Awarded: £500
- (f) Applicant: St John's Friendly Hour, Hamilton (*HA/7/20*)  
Amount Requested: £200  
Purpose of Grant: Outing  
Amount Awarded: £200
- (g) Applicant: Earnock Residents' Association, Hamilton (*HA/8/20*)  
Amount Requested: £250  
Purpose of Grant: Administration and publicity costs  
Amount Awarded: £250

- (2) that the action taken by the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve the award of community grant in the period from the last Area Committee to the end of the financial year 2019/2020 to the groups detailed in Appendix 1, be noted.

### **3. Background**

- 3.1. The Council operates a community grants scheme to support local constituted community groups and voluntary organisations. All applications require to be supported by a constitution, audited accounts or annual income and expenditure accounts, a bank statement and confirmation that the group/organisation will adhere to the conditions of the grant award. Applications are invited continually throughout the year.
- 3.2. The main aims of the community grants scheme are to:-
- ◆ fund activities and projects which bring community benefit
  - ◆ involve people in the community by bringing them together to enjoy educational, recreational, leisure and other community activities or to improve the local environment
- 3.3. Support can be provided for a range of activities including, administration and publicity costs, purchase of equipment and materials, annual outings and entrance fees, start-up costs and special events.
- 3.4. In respect of those applications received for the purpose of outings and for special events to take place over the summer period, due to the current uncertainty in relation to COVID-19, it is proposed that those applications be approved, in principle. This will provide organisations with the flexibility to reschedule outings and events to a later date, if possible. Groups will be asked to inform the Council of their intentions in this regard. Should an organisation be unable to use the grant award for the planned purpose, the grant funds will require to be returned. As per normal procedure, receipts for all spend must be provided.

#### **4. Applications Approved Under Delegated Authority**

- 4.1. At its meeting held on 11 March 2020, the Area Committee authorised the Executive Director (Finance and Corporate Resources), in consultation with the Chair, to approve any further community grant applications in the period from 12 March 2020 to 31 March 2020. This was subject to the applications meeting the Council's criteria for receipt of funding. It was also agreed that a report on the awards made would be submitted to the next meeting of the Area Committee for noting.
- 4.2. In line with the decision taken at the previous meeting of the Committee, 4 applications, as detailed in Appendix 1, totalling £1,300 were approved by the Executive Director (Finance and Corporate Resources), in consultation with the Chair during the period 12 March to 31 March 2020.

#### **5. Employee Implications**

None.

#### **6. Financial Implications**

- 6.1. The current position of the community grant allocation for the Hamilton Area Committee in 2020/2021 is as follows:-

Total allocation for Community Grants	£25,750
Community grants recommended in this report	£1,850
Remaining balance	*£23,900

\* see paragraph 6.2 below

- 6.2. On the basis that the playscheme grants detailed in a separate report on this agenda amounting to £1,800 are approved, the remaining balance for allocation throughout the year is £22,100.

#### **7. Climate Change, Sustainability and Environmental Implications**

- 7.1. There are no significant implications in terms of climate change, sustainability or environmental issues.

#### **8. Other Implications**

- 8.1. The risk to the Council is that grant funding is not utilised for the purpose of which it was intended. This risk is mitigated by internal controls including audit procedures and conditions of grant agreement.

#### **9. Equality Impact Assessment and Consultation Arrangements**

- 9.1. This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and therefore no impact assessment is required.
- 9.2. All the necessary consultation with the community groups has taken place.

**Paul Manning**

**Executive Director (Finance and Corporate Resources)**

11 May 2020

**Link(s) to Council Values/Ambitions/Objectives**

- ◆ Accountable, effective, efficient and transparent. Work with communities and partners to promote high quality, thriving and sustainable communities.

**Previous References**

- ◆ Hamilton Area Committee – 11 March 2020

**List of Background Papers**

- ◆ Individual applications forms

**Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

Geraldine Wilkinson, Clerical Assistant

Ext: 4818 (Tel: 01698 454818)

E-mail: [geraldine.wilkinson@southlanarkshire.gov.uk](mailto:geraldine.wilkinson@southlanarkshire.gov.uk)

**Community grants approved by the Executive Director (Finance and Corporate Resources) in consultation with the Chair, in the period from 12 March to 31 March 2020**

- (a) Applicant: Sharp and Gentles Fly Tying and Fishing Club,  
Hamilton (HA/77/19)  
Amount Requested: £300  
Purpose of Grant: Outing and equipment  
Amount Awarded: £300
- (b) Applicant: Quarter in Bloom, Hamilton (HA/94/19)  
Amount Requested: £500  
Purpose of Grant: Environmental Project  
Amount Awarded: £500
- (c) Applicant: SLC Radio, Hamilton (HA/95/19)  
Amount Requested: £300  
Purpose of Grant: Equipment  
Amount Awarded: £300
- (d) Applicant: Hamilton South Townswomen's Guild (HA/96/19)  
Amount Requested: £200  
Purpose of Grant: Outing  
Amount Awarded: £200

