



Council Offices, Almada Street
Hamilton, ML3 0AA

Tuesday, 11 February 2020

Dear Councillor

Employee Issues Forum

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

Date: Tuesday, 18 February 2020

Time: 11:00

Venue: Committee Room 5, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Isobel Dorman (Chair), Graeme Campbell, Gerry Convery, Lynsey Hamilton, Graeme Horne, Joe Lowe, Monique McAdams, Jim McGuigan, Richard Nelson, Collette Stevenson

Substitutes

Alex Allison, Janine Calikes, Maureen Chalmers, Poppy Corbett, Maureen Devlin, Fiona Dryburgh, Allan Falconer

BUSINESS

1 Declaration of Interests

- 2 **Minutes of Previous Meeting** 3 - 4
Minutes of the meeting of the Employee Issues Forum held on 26 November 2019 submitted for approval as a correct record. (Copy attached)

Item(s) for Noting

- 3 **Council-Wide Workforce Monitoring - October to December 2019** 5 - 26
Report dated 14 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 4 **Equally Safe at Work Pilot Report** 27 - 32
Report dated 20 January 2020 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 **Presentation - Modern Apprentices and Switch 2**
Presentation by M Kane, Service Development Manager, Social Work Resources.

Urgent Business

- 6 **Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Gordon Bow

Clerk Telephone: 01698 454719

Clerk Email: gordon.bow@southlanarkshire.gov.uk