

### Good Governance Action Plan – 2012/13 Report (November 2012)

New Ref	Old ref 2009/10	Code Reference	Requirement to:- (from CIPFA/SOLACE guidance framework)	Action and Responsibility	Lead Officer(s)	Timescale	Update/Progress (where appropriate)
1	3	<b>P3 SP2 2.5.1</b> Partnership Working	Agree and demonstrate partnership values against which decision making and actions will be judged – both individually and collectively	Update the partnership register, review categories of partnerships and develop monitoring arrangements	Andrea Sinclair	tbc	On going – changes reflecting Review of Community Planning being considered before completely finalised – completion now due by end May 2012 – delayed due to details not confirmed by Scottish Government as at August 2012.
2	6	<b>GS (2012)</b>	Continued development of the Procurement strategy	Complete review of Procurement service by finalising employee transfer	Head of Finance/Vicki Rogers	31.07.12	The procurement service employee transfer was completed by July 2012 with the final group of employees transferring to Housing and Technical Resources. Community and Enterprise transferred in February and social Work transferred in April.
3	9	<b>GS (2011)</b>	Financial Review measures	Progress in-house developments based on the work of SOLACE and internal benchmarking	Helen Black	31.03.13	
4	10	<b>GS (2011)</b>	Financial Review measures	Produce an annual report providing details of contract outcomes.  Depending on contract reporting through contracts register	Head of Finance	31.10.12	

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5	11	GS (2011)	Financial Review measures	Demonstrate that the Council is Following the Public Pound - for money going out	Executive Director of Finance and Corporate Resources/ Head of Finance	31.03.13	
6		GS (2012)	Financial Review measures	Review and assess the Council's financial situation	Executive Director of Finance and Corporate Resources/ Head of Finance	31.03.13	
7		GS (2012)	Financial Review measures	Raise awareness of potential impact of financial situation	Executive Director of Finance and Corporate Resources/ Head of Finance	31.03.13	
8		GS (2012)	Governance arrangements	Update the local Code of Governance	Good Governance Group	31.03.13	
9		GS (2012)	Governance arrangements	Adopt new complaints and reporting framework	Gill Bhatti	September 2012	Report agreed by CMT 6 September and Finance and Corporate Resource Committee on 19 September 2012
10		GS (2012)	Risk Management	Promote risk management activity	Helen Black	31.03.13	
11		GS (2012)	Self Assessment	Continue roll-out of Empower self assessments including benefits tracking reporting	Helen Black	31.03.13	

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12		GS (2012)	Governance arrangements	Roll-out information governance action plan	Geraldine McCann	31.03.13	
13		GS (2012)	Governance arrangements	Implement Public Records (Scotland) Act 2011	Paula Biagioni	31.03.13	
14		GS (2012)	Governance arrangements	Undertake review of Arms Length Organisations (ALEOs) as per Audit Scotland recommendations	Good Governance Group	31.03.13	
15		GS (2012)	Governance arrangements	Develop Leisure and Culture Strategy in Partnership with South Lanarkshire Leisure and Culture	Executive Director of Community and Enterprise	2013	
16		GS (2012)	Partnership working	Implement changes to Community Planning as per Scottish Government guidance	Alex Morton	As per Scottish Government timetable	
17		GS (2012)	Partnership working	Develop a new 10 year Single Outcome Agreement (SOA)	Alex Morton	As per Scottish Government timetable	
18		GS (2012)	Governance arrangements	Implement internal changes to facilitate introduction of a single national Police Service and a single national Fire and Rescue Service	Executive Director of Housing and Technical Resources/ Executive Director of Finance and Corporate Resources	As per legislative and Scottish Government timetable	

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<b>19</b>		<b>GS (2012)</b>	Legislative requirements	Implement changes required by the Welfare Reform Act 2012 and subsequent regulations	Executive Director of Finance and Corporate Resources/ Welfare Reform Group	As per legislative requirements	
<b>20</b>		<b>GS (2012)</b>	Partnership Working	Work with NHS Lanarkshire in relation to integration of Health and Social Care Services	Executive Director of Social Work	2013	
<b>21</b>		<b>GS (2012)</b>	Equality arrangements	Embed enhanced approach to Equalities in line with public sector duties	Gill Bhatti	Report due April 2013 and ongoing	Work being undertaken to ensure mainstream of our public sector duties in line with equality
<b>22</b>		<b>GS (2012)</b>	Financial Review Measures	Maximise efficiencies generated by Resource rationalisation	Executive Director of Finance and Corporate Resources/ All Executive Directors	2013	
<b>23</b>		<b>GS (2012)</b>	Operational Measures	Facilitate reshaping of Care for Older People and implementing the Self Directed Support Strategy	Executive Director of Social Work Resources	2013	