



Council Offices, Almada Street  
Hamilton, ML3 0AA

Tuesday, 30 April 2019

Dear Councillor

## **Finance and Corporate Resources Committee**

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

**Date:** Wednesday, 08 May 2019

**Time:** 14:00

**Venue:** Committee Room 1, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

<b>Members are reminded to bring their fully charged tablets to the meeting</b>
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Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Gladys Miller (Chair), Graeme Horne (Depute Chair), Collette Stevenson (Depute Chair), John Ross (ex officio), Alex Allison, John Anderson, Walter Brogan, Janine Calikes, Graeme Campbell, Margaret Cooper, Peter Craig, Maureen Devlin, Isobel Dorman, Joe Fagan, Geri Gray, Eric Holford, Eileen Logan, Joe Lowe, Hugh Macdonald, Monique McAdams, Catherine McClymont, Mark McGeever, Jim McGuigan, Mo Razzaq, Jim Wardhaugh, Jared Wark

### **Substitutes**

John Bradley, Andy Carmichael, Poppy Corbett, Margaret Cowie, Mary Donnelly, Ian Harrow, Martin Lennon, Richard Lockhart, Katy Loudon, Lynne Nailon, Margaret B Walker, Sheena Wardhaugh, David Watson, Josh Wilson,

## BUSINESS

- 1 Declaration of Interests**
- 2 Minutes of Previous Meeting** 5 - 12  
Minutes of the meeting of the Finance and Corporate Resources Committee held on 20 February 2019 submitted for approval as a correct record. (Copy attached)
- 3 Minutes of Appeals Panel** 13 - 14  
Minutes of the Appeals Panel held on 5 March 2019 submitted for approval as a correct record. (Copy attached)

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### Monitoring Item(s)

- 4 Revenue Budget Monitoring 2018/2019 - Finance and Corporate Resources** 15 - 24  
Report dated 10 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 5 Capital Budget Monitoring 2018/2019 - Finance and Corporate Resources** 25 - 28  
Report dated 17 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 6 Finance and Corporate Resources' - Workforce Monitoring - January and February 2019** 29 - 34  
Report dated 26 March 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 7 Council-wide Workforce Monitoring – January and February 2019** 35 - 54  
Report dated 26 March 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Decision

- 8 Revenue Collection and Approval for Write-Offs** 55 - 60  
Report dated 16 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Item(s) for Noting

- 9 Landlord Registration Service** 61 - 62  
Report dated 17 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 10 Notification of Contracts Awarded** 63 - 66  
Report dated 17 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)
- 11 Early Retirement, Voluntary Severance and Switch 2** 67 - 72  
Report dated 16 April 2019 by the Executive Director (Finance and Corporate Resources). (Copy attached)

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### Urgent Business

- 12 Urgent Business**  
Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

Clerk Name: Stuart McLeod

Clerk Telephone: 01698 454815

Clerk Email: [stuart.mcleod@southlanarkshire.gov.uk](mailto:stuart.mcleod@southlanarkshire.gov.uk)