



Council Offices, Almada Street  
Hamilton, ML3 0AA

7 November 2012

Dear Councillor

## **Risk and Audit Scrutiny Forum**

The Members listed below are requested to attend a meeting of the above Forum to be held as follows:-

**Date: Tuesday 13 November 2012**

**Time: 11:00am**

**Venue: Committee Room 5, Council Offices, Almada Street, Hamilton**

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Lindsay Freeland**  
**Chief Executive**

### **Members**

Ralph Barker, Isobel Dorman, Anne Kegg, Susan Kerr, Pat Lee, Lesley McDonald, Brian McKenna, Alice Marie Mitchell, Jim Wardhaugh

## BUSINESS

**1 Declaration of Interests**

**2 Minutes of Previous Meeting**

Minutes of the meeting of the Risk and Audit Scrutiny Forum held on 4 September 2012.  
(Copy attached) Page(s) 1 to 8

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**Item(s) for Consideration**

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**3 Internal Audit Activity as at 12 October 2012**

Report dated 12 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 9 to 14

**4 Efficiency Statement 2011/2012**

Report dated 25 September 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 15 to 22

**5 Progress of Risk Management Work Plan**

Report dated 17 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 23 to 30

**6 2011/2012 Year End Insured Risks Report**

Report dated 11 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 31 to 42

**7 Audit Scotland Report - Using Cost Information to Improve Performance: Are You Getting It Right?**

Report dated 10 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 43 to 54

**8 Outcome of Insurance Hotspots Review**

Report dated 15 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 55 to 60

**9 Compliance with CIPFA Code of Practice and Best Practice Guidance for Audit Committees**

Report dated 4 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 61 to 66

**10 Good Governance Action Plan 2012/2013**

Report dated 31 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 67 to 72

**11 Audit of Financial Statements 2011/2012**

Report dated September 2012 by PricewaterhouseCoopers, External Auditor. (Copy attached) Page(s) 73 to 82

**12 Forward Programme for Future Meetings**

Report dated 29 October 2012 by the Executive Director (Finance and Corporate Resources). (Copy attached) Page(s) 83 to End

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**Urgent Business**

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**13 Urgent Business**

Any other items of business which the Chair decides are urgent.

***For further information, please contact:-***

***Pauline MacRae on 01698 454108***

***pauline.macrae@southlanarkshire.gov.uk***