

CONFERENCE ALLOCATION COMMITTEE

Minutes of meeting held in Committee Room 4, Council Offices, Almada Street, Hamilton on 13 August 2019

Chair:

Councillor Peter Craig

Councillors Present:

Councillor Maureen Chalmers (Depute); Councillor Gerry Convery

Councillor's Apology:

Councillor Mark McGeever

Attending:

Finance and Corporate Resources

L Cunningham, Members' Services Manager; C Robb, Research and Information Assistant; L Wyllie, Administration Assistant

1 Declaration of Interests

No interests were declared.

2 Minutes of Previous Meeting

The minutes of the meeting of the Conference Allocation Committee held on 11 June 2019 were submitted for approval as a correct record.

The Committee decided: that the minutes be approved as a correct record.

3 Elected Member Representation at Conferences, etc

A report dated 5 August 2019 by the Executive Director (Finance and Corporate Resources) was submitted providing details of conferences/seminars which the Council had been invited to attend.

The Committee decided:

(1) that the Council be represented at the following conferences/seminars:-

Seminar or Conference	Date and Venue	Representation
(a) MacKay and Hannah: "Scotland's New Planning Act – Its Consequences and Next Steps Explained"	3 September 2019 Edinburgh	Councillor Scott
(b) Church of Scotland Autumn Conference	4 October 2019 Edinburgh	G Coulter, religious representative on the Education Resources Committee

4 Item of Urgent Business – Elected Member Representation at Conferences – Late Notice of Additional Conferences

In view of the requirement to deal with this matter to allow arrangements for elected member representation to be made in advance of the date of the conferences, the Chair decided, in terms of Standing Order No 4, that consideration be given to member representation as a matter of urgency at the following conferences:-

- ♦ “Community Hubs and Community Engagement” conference organised by the National Association of Councillors to be held in Carlisle from 13 to 15 September 2019
- ♦ COSLA and Improvement Service Annual Conference and Exhibition 2019 to be held in St Andrews on 10 and 11 October 2019
- ♦ APSE Annual Seminar 2019 to be held in Newcastle on 11 and 12 September 2019

The Committee decided:

- (1) that the Council be represented at the following conferences/seminars:-

Seminar or Conference	Date and Venue	Representation
(a) National Association of Councillors: “Community Hubs and Community Engagement “	13 to 15 September 2019 Carlisle	Councillor Falconer
(b) COSLA and Improvement Service Annual Conference and Exhibition 2019	10 and 11 October 2019 St Andrews	Business Managers to nominate delegate(s) from each party

- (2) that the Council be not represented at the APSE Annual Seminar 2019 to be held in Newcastle on 11 and 12 September 2019.