



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 19 March 2018

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 13 February 2018

Time: 09:30

Venue: Committee Room 4, Council Offices, Almada Street, Hamilton, ML3 0AA

The business to be considered at the meeting is listed overleaf.

Members are reminded to bring their fully charged tablets to the meeting

Yours sincerely

Lindsay Freeland
Chief Executive

Members

Peter Craig (Chair), Stephanie Callaghan (Depute Chair), Walter Brogan, Maureen Chalmers, Maureen Devlin, Mark McGeever

BUSINESS

- 1 Declaration of Interests**
- 2 Minutes of Previous Meeting** 3 - 6
Minutes of meeting of the Conference Allocation held on 21 November 2017 submitted for approval as a correct record. (Copy attached)
- 3 Matters Arising from Previous Minute**

3. Elected Member Representation at Conferences, etc

- 4 Elected Member Representation at Conferences, etc** 7 - 10
Report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

4. Elected Member Representation at Conferences Dealt with in Terms of Standing

- 5 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)** 11 - 12
Report dated 6 February 2018 by the Executive Director (Finance and Corporate Resources). (Copy attached)

5. Urgent Business

- 6 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name: Sandra Abbott

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