



Council Offices, Almada Street
Hamilton, ML3 0AA

23 March 2011

Dear Councillor

Finance and Information Technology Resources Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday 29 March 2011
Time: 2:00pm
Venue: Committee Room 1, Council Offices, Almada Street, Hamilton

The business to be considered at the meeting is listed overleaf.

Please note that an elected members' Awareness Session on Risk Management and Insurance Claims will be held at 2:30pm or immediately following this meeting of the Finance and Information Technology Resources Committee, whichever is the later.

Yours sincerely

Archibald Strang
Chief Executive

Members

David Baillie, Walter Brogan, Graeme Campbell, Gordon Clark, Pam Clearie, Russell Clearie, Peter Craig, Lynn Filshie, Jim Handibode, Graeme Horne, Bobby Lawson, Eileen Logan, Edward McAvoy, Lesley McDonald, Jean McKeown, Mary McNeill, Anne Maggs, James Malloy, Archie Manson, Danny Meikle, Henry Mitchell, Alan Scott, Graham Simpson, George Sutherland

BUSINESS

- 1 **Declaration of Interests**
- 2 **Minutes of Previous Meeting**
Minutes of Meeting of Finance and Information Technology Resources Committee held on 1 February 2011 submitted for approval as a correct record. (Copy attached) Page(s) 1 to 8
- 3 **Minutes of Special Meeting**
Minutes of the Special Meeting of Finance and Information Technology Resources Committee held on 10 February 2011 submitted for approval as a correct record. (Copy attached) Page(s) 9 to 12

Monitoring Item(s)

- 4 **Revenue Budget Monitoring 2010/2011 - Finance and Information Technology Resources**
Report dated 2 March 2011 by the Chief Executive. (Copy attached) Page(s) 13 to 18
- 5 **Capital Budget Monitoring 2010/2011 - Finance and Information Technology Resources**
Report dated 2 March 2011 by the Chief Executive. (Copy attached) Page(s) 19 to 22
- 6 **Workforce Monitoring - December 2010 and January 2011**
Joint report dated 3 March 2011 by the Chief Executive and the Executive Director (Corporate Resources). (Copy attached) Page(s) 23 to 28

Item(s) for Decision

- 7 **Springbank Farm - Proposed Use for Cemetery Provision for Lanark**
Report dated 4 March 2011 by the Chief Executive. (Copy attached) Page(s) 29 to 34
- 8 **Extension to Banking Contract**
Report dated 2 March 2011 by the Chief Executive. (Copy attached) Page(s) 35 to 38
- 9 **Revenues Collection as at 31 January 2011 and Approval for Write Off**
Joint report dated 1 March 2011 by the Chief Executive and the Executive Director (Housing and Technical Resources). (Copy attached) Page(s) 39 to 46

Item(s) for Noting

- 10 **Treasury Management Activity - Third Quarter Review**
Report dated 2 March 2011 by the Chief Executive. (Copy attached) Page(s) 47 to End

Urgent Business

- 11 **Urgent Business**
Any other items of business which the Chair decides are urgent.

*For further information, please contact:-
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