



Tuesday, 23 February 2021

Dear Councillor

## **Lanarkshire Valuation Joint Board**

The Members listed below are requested to attend a meeting of the above Board to be held as follows:-

**Date:** Monday, 01 March 2021  
**Time:** 14:00  
**Venue:** By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

**Cleland Sneddon**  
**Clerk to the Board**

### **Members**

Alex McVey (Convener), Lynsey Hamilton (Depute Convener), Lynne Anderson, Bob Burgess, Tom Castles, Jim Reddin, William Shields, Caroline Stephen, Annette Valentine, Walter Brogan, Poppy Corbett, Peter Craig, Isobel Dorman, Geri Gray, Ann Le Blond, Jim Wardhaugh

### **Substitutes**

Meghan Gallacher, Mary Gourlay, Nicky Shevlin, Ann Weir, Margaret Cowie, Mary Donnelly, Joe Lowe, Jim McGuigan, Lynne Nailon, Richard Nelson, Graham Scott, Josh Wilson

## BUSINESS

### 1 Declaration of Interests

### 2 Minutes of Previous Meeting

3 - 6

Minutes of the meeting of the Lanarkshire Valuation Joint Board held on 7 December 2020 submitted for approval as a correct record. (Copy attached)

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### Monitoring Item(s)

### 3 Revenue Budget Monitoring and Probable Outturn Position 2020/2021 - 7 - 10 Lanarkshire Valuation Joint Board

Report dated 1 February 2021 by the Treasurer to the Lanarkshire Valuation Joint Board. (Copy attached)

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### Item(s) for Noting

### 4 Lanarkshire Valuation Joint Board - Annual Audit Plan 2020/2021 11 - 22

Report dated February 2021 by Audit Scotland, External Auditors. (Copy attached)

### 5 Lanarkshire Valuation Joint Board - Service Plan 1 April 2019 to 31 March 2022 – Update 23 - 60

Report dated 11 February 2021 by the Assistant Assessor and Electoral Registration Officer. (Copy attached)

### 6 Risk Register Update 2021 61 - 82

Report dated 11 February 2021 by the Assessor and Electoral Registration Officer. (Copy attached)

### 7 Lanarkshire Valuation Joint Board - Revised Complaints Handling Procedure 83 - 140

Report dated 11 February 2021 by the Assessor and Electoral Registration Officer. (Copy attached)

### 8 Progress Update 141 - 156

Report dated 11 February 2021 by the Assessor and Electoral Registration Officer. (Copy attached)

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### Urgent Business

### 9 Urgent Business

Any other items of business which the Chair decides are urgent.

### ***For further information, please contact:-***

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