



Council Offices, Almada Street
Hamilton, ML3 0AA

Monday, 08 November 2021

Dear Councillor

Conference Allocation Committee

The Members listed below are requested to attend a meeting of the above Committee to be held as follows:-

Date: Tuesday, 16 November 2021
Time: 09:30
Venue: By Microsoft Teams,

The business to be considered at the meeting is listed overleaf.

Yours sincerely

Cleland Sneddon
Chief Executive

Members

Peter Craig (Chair), Maureen Chalmers (Depute Chair), Gerry Convery, Maureen Devlin, Kenny McCreary, Jim Wardhaugh

BUSINESS

1 Declaration of Interests

- 2 Minutes of Previous Meeting** 3 - 4
Minutes of the meeting of the Conference Allocation Committee of 5 October 2021 submitted for approval as a correct record. (Copy attached)

Item(s) for Decision

- 3 Elected Member Representation at Conferences, etc** 5 - 8
Report dated 8 November 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Item(s) for Noting

- 4 Elected Member Representation at Conferences, etc Dealt with in Terms of Standing Order No 36(c)** 9 - 10
Report dated 1 November 2021 by the Executive Director (Finance and Corporate Resources). (Copy attached)

Urgent Business

- 5 Urgent Business**
Any other items of business which the Chair decides are urgent.

For further information, please contact:-

Clerk Name:	Lynne Wyllie/Gillian Cochran
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