

# Report

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| Report to:       | <b>Finance and Information Technology Resources Committee</b>            |
| Date of Meeting: | <b>1 June 2010</b>   |
| Report by:       | <b>Executive Director (Finance and Information Technology Resources)</b> |

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| Subject: | <b>Notification of Contract Extensions Awarded</b> |
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## 1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ Advise of 2 contract extensions awarded by Finance and Information Technology Resources.

## 2. Recommendation(s)

2.1. The Committee is asked to approve the following recommendation(s):-

- (1) that details of the contract extensions awarded are noted.

## 3. Background

3.1. It is a requirement of Standing Orders on Contracts (SO 19.6) that Committee is notified of contracts awarded.

## 4. Contract Extension Awards

- 4.1. Detail of the 2 contract extensions awarded are provided at Appendix A.
- 4.2. The contract with Computacenter (UK) Limited for the supply and support of desktop computer equipment to the Council has been assessed and the optional 3 year extension has been invoked until 30 June 2014.
- 4.3. The contract with Computacenter (UK) Limited for the supply and support of server computer equipment to the Council has been assessed and will be extended for 3 years until 30 June 2014.
- 4.4. Both contracts have a termination period of 12 months if the extension is not to be taken up.
- 4.5. In both cases the 3 year extension can be changed given 12 months notice of re tender.

## 5. Employee Implications

5.1. Management of the contracts will be by Information Technology Services.

## **6. Financial Implications**

- 6.1. Costs will be met from current Resource and Service budgets.

## **7. Other Implications**

- 7.1. None

## **8. Equality Impact Assessment and Consultation Arrangements**

- 8.1. There is no requirement to carry out an impact assessment in terms of the proposals contained within this report.

**Linda Hardie**

**Executive Director (Finance and Information Technology Resources)**

11 May 2010

### **Link(s) to Council Objectives**

- ◆ Value: Accountable, Effective and Efficient

### **Previous References**

None

### **List of Background Papers**

- ◆ Standing Orders on Contracts
- ◆ Detailed report on tender evaluation

### **Contact for Further Information**

If you would like to inspect the background papers or want further information, please contact:-

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## Finance and Information Technology Resources

| <b>Project</b>   | <b>Contract / Contractors</b> | <b>Value</b>                          | <b>Effective Date</b> | <b>Period of Contract</b> |
|--|-------------------------------|---------------------------------------|-----------------------|---------------------------|
| <b>Extension of the Supply and Support of Desktop Equipment Contract</b> | <b>Computacenter</b>          | To be agreed as part of the extension | <b>June 2011</b>      | <b>30 June 2014</b>       |
| <b>Extension of the Supply and Support of Server Equipment Contract</b>  | <b>Computacenter</b>          | To be agreed as part of the extension | <b>June 2011</b>      | <b>30 June 2014</b>       |