

Report

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Report to:	Risk and Audit Scrutiny Forum
Date of Meeting:	4 September 2012
Report by:	Executive Director (Finance and Corporate Resources)

Subject:	Forward Programme for Future Meetings
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1. Purpose of Report

1.1. The purpose of the report is to:-

- ◆ advise members of the forward programme for the meetings of the Risk and Audit Scrutiny Forum to June 2013
- ◆ invite members to suggest topics for inclusion in the Forum's forward programme

2. Recommendation(s)

2.1. The Forum is asked to approve the following recommendation(s):-

- (1) that the report and the outline forward programme for the Risk and Audit Scrutiny Forum attached as an appendix to the report be noted

3. Background

3.1. The Audit Scotland report on the Audit of Best Value and Community Planning highlighted the need for changes to the membership and conduct of the (former) Risk Management and Audit Forum to improve compliance with good practice guidance.

3.2. As part of the improvement measures, an Action Plan for the Risk and Audit Scrutiny Forum was prepared. The Plan contains a number of actions, one of which is to include, as a standard agenda item, a list of items proposed for consideration at subsequent meetings of the Forum to provide an opportunity for members to inform future agendas. The outline forward programme for the Forum to June 2013 is attached, for members' information, as an appendix to the report.

4. Employee Implications

4.1. There are no employee implications.

5. Financial Implications

5.1. There are no financial implications.

6. Other Implications

6.1. There are no risk or sustainability issues associated with the content of this report.

7. Equality Impact Assessment and Consultation Arrangements

7.1. The report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy and, therefore, no impact assessment is required.

- 7.2 There was no requirement to undertake any consultation in terms of the information contained in this report.

Paul Manning
Executive Director (Finance and Corporate Resources)

27 August 2012

Link(s) to Council Values/Improvement Themes/Objectives
Improvement Theme – Governance and Accountability

Previous References
Executive Committee 8 July 2009

List of Background Papers
Audit Scotland Audit of Best Value and Community Planning

Contact for Further Information
If you would like to inspect the background papers or want further information, please contact:-
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APPENDIX – RASF OUTLINE FORWARD PROGRAMME TO JUNE 2013

Date	Item	Responsibility
13 November 2012	1 2011/2012 Year End Insured Risks Report	Improvement and Risk Manager
	2. Presentation on Audit of Financial Statements	External Audit
	3. Audit Plan to October and Approval of Fees	External Audit
	4. Progress on Risk Management Workplan	Risk Adviser
	5. Good Governance Action Plan	Head of Legal Services
	6. Efficiency Statement	Head of Audit and Improvement
	7. Audit Scotland – Using Unit Costing	Improvement and Risk Manager
	8. Outcome of Hot Spots Review	Improvement and Risk Manager
	9. CIPFA Code of Practice	Audit Manager
5 February 2013	1. NFI Update	Audit Manager
	2. Internal Audit Plan	Head of Audit and Improvement
	3. Activity of Performance and Review Scrutiny Forum	Head of Audit and Improvement
	4. 2012/2013 Interim Insured Risks Report	Improvement and Risk Manager
	5. External Audit Plan 2012/2013	Improvement and Risk Manager
	6. Annual Report to Members	External Audit
	7. Six Monthly Fraud Report	Audit Manager
23 April 2013	1. Interim Controls Report	External Audit
	2. Internal Audit Compliance with Code of Practice	Risk and Audit Manager
	3. Good Governance Action Plan	Head of Legal Services
16 June 2013	1. Internal Audit Annual Report	Head of Audit and Improvement
	2. Risk Management Year End Report	Head of Audit and Improvement
	3. Interim Management Letter	External Audit
	4 Follow Up of 2011/2012 External Audit	External Audit
	5. Good Governance Statement	Head of Legal Services

N.B:-.

- ◆ Audit Scotland national studies and reviews will appear as a recurring item but the frequency and subject matter will vary according to their programme.
- ◆ Internal Audit Progress report will appear as a recurring item