

### Good Governance Action Plan – 2012/13 Report (April 2013)

New Ref	Old ref 2009/10	Code Reference	Requirement to:- (from CIPFA/SOLACE guidance framework)	Action and Responsibility	Lead Officer(s)	Timescale	Update/Progress (where appropriate) (March 2010)
1	3	P3 SP2 2.5.1 Partnership Working	Agree and demonstrate partnership values against which decision making and actions will be judged – both individually and collectively	Update the partnership register, review categories of partnerships and develop monitoring arrangements	Andrea Sinclair	tbc	Ongoing – changes reflecting Review of Community Planning being considered before completely finalised –
2	6	GS (2012)	Continued development of the Procurement strategy	Complete review of Procurement service by finalising employee transfer	Head of Finance/Head of Personnel	31.07.12	Review of Procurement completed including employee transfer
3	9	GS (2011)	Financial Review measures	Progress in-house developments based on the work of SOLACE and internal benchmarking	Helen Black	31.03.13	SOLACE Benchmarking indicators included with Resource Plans and internal performance reporting highlighted within the first Annual Performance Report
4	10	GS (2011)	Financial Review measures	Produce an annual report providing details of contract outcomes.  Depending on contract reporting through contracts register	Head of Finance	31.10.12	Ongoing
5	11	GS (2011)	Financial Review measures	Demonstrate that the Council is Following the Public Pound - for money going out	Executive Director (Finance and Corporate Resources) / Head of Finance	31.03.13	Community and Enterprise Resources hold record of funding made available by the Council to ALEOs, updated annually and reported through the Voluntary Sector Officers Group.  Community Grants reported through Area Committee structure

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6		GS (2012)	Financial Review measures	Review and assess the Council's financial situation	Executive Director (Finance and Corporate Resources) / Head of Finance	31.03.13	Savings priorities process undertaken – signed February 2013  Financial Strategy in place
7		GS (2012)	Financial Review measures	Raise awareness of potential impact of financial situation	Executive Director (Finance and Corporate Resources) / Head of Finance	31.03.13	South Lanarkshire Reporter – budget edition 2012/13  Works Magazine
8		GS (2012)	Governance arrangements	Update the local Code of Governance	Good Governance Group	31.03.13	Local Code Updated to be timetabled to progress through reporting structure - starting with CMT
9		GS (2012)	Governance arrangements	Adopt new complaints and reporting framework	Gill Bhatti	September 2012	Report agreed by CMT 6 September and Finance and Corporate Resources Committee on 19 September 2012
10		GS (2012)	Risk Management	Promote risk management activity	Scott Dunsmore	31.03.13	Risk Register updated for all Resources and Council Top Risks. Intranet pages developed and updated
11		GS (2012)	Self Assessment	Continue roll-out of Empower self assessments including benefits tracking reporting	Helen Black	31.03.13	Empower Annual Review including Benefits tracking undertaken and included - December Executive Committee report
12		GS (2012)	Governance arrangements	Roll-out information governance action plan	Geraldine McCann	31.03.13	Information Governance Action Plan in place
13		GS (2012)	Governance arrangements	Implement Public Records (Scotland) Act 2011	Paula Biagioni	31.03.13	Roll out of Public Records (Scotland) Act 2011 requirements undertaken and ongoing

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14		GS (2012)	Governance arrangements	Undertake review of Arms Length Organisations (ALEOs) as per Audit Scotland recommendations	Good Governance Group	31.03.13	Review undertaken with South Lanarkshire and Culture Co  And Regen:fx timetabled for review - April 2013
15		GS (2012)	Governance arrangements	Develop Leisure and Culture Strategy in Partnership with South Lanarkshire Leisure and Culture	Executive Director (Community and Enterprise Resources)	2013	New Leisure and Cultural Strategy being developed – reviewed Timescale (1 <sup>st</sup> Draft by March2014)
16		GS (2012)	Partnership working	Implement changes to Community Planning as per Scottish Government guidance	Alex Morton	As per Scottish Government timetable	Ongoing
17		GS (2012)	Partnership working	Develop a new 10 year Single Outcome Agreement (SOA)	Alex Morton	As per Scottish Government timetable	Draft Single Outcome Agreement issued to Scottish Government on 5 April 2013 – Final version to be submitted in June 2013
18		GS (2012)	Governance arrangements	Implement internal changes to facilitate introduction of a single national Police Service and a single national Fire and Rescue Service	Executive Director (Housing and Technical Resources) / Executive Director (Finance and Corporate Resources)	As per legislative and Scottish Government timetable	New Safer South Lanarkshire Board held first meeting on 26 March 2013. Internal and external reporting arrangements in place.
19		GS (2012)	Legislative requirements	Implement changes required by the Welfare Reform Act 2012 and subsequent regulations	Executive Director (Finance and Corporate Resources) / Welfare Reform Group	As per legislative requirements	Ongoing work being undertaken - Changes implemented by required dates. Reporting structures in place including report to Community Planning Partnership
20		GS (2012)	Partnership Working	Work with NHS Lanarkshire in relation to integration of Health and Social Care Services	Executive Director (Social Work Resources)	2013	Ongoing work being undertaken

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<b>21</b>		<b>GS (2012)</b>	Equality arrangements	Embed enhanced approach to Equalities in line with public sector duties	Gill Bhatti	Report due April 2013 and ongoing	Work being undertaken to ensure mainstream of our public sector duties in line with equality
<b>22</b>		<b>GS (2012)</b>	Financial Review Measures	Maximise efficiencies generated by Resource rationalisation	Executive Director (Finance and Corporate Resources) / All Executive Directors	2013	Ongoing  Current Examples - Review of Finance and Corporate – Administration Services now joined with Legal Services and Central Research Unit joined with Audit and Improvement
<b>23</b>		<b>GS (2012)</b>	Operational Measures	Facilitate reshaping of Care for Older People and implementing the Self Directed Support Strategy	Executive Director (Social Work Resources)	2013	Ongoing work being undertaken